ashampoo

Manual

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Unlike typical applications, Snap does not immediately show a program window after launch. Instead, you can access its features by moving the mouse pointer over the green bar at the center-top of your screen to expand it. Alternatively, you can also right-click the program icon in the system tray next to the clock to access most features. Note that, depending on your Windows settings, you may have to click the arrow first to reveal the icon.

1. Capture

There are three ways to activate the capture process: through the capture bar, through the program symbol in the system tray or through keyboard shortcuts.

1.1 Capture bar

Once Snap is launched, the capture bar will be automatically displayed as a marker at the top of your screen by default. Move your mouse into the marker to expand the capture bar. Move it outside the bar to hide it.

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Functions

1. Scan screen

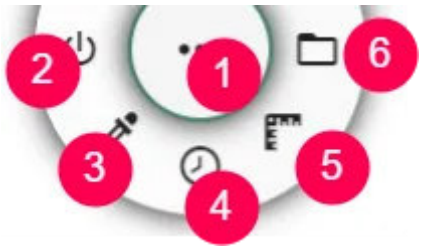
2. Settings

3. Open editor

4. Record screen

5. Free selection

6. More: Jumps to the second page



1. Back: Returns to the first page

2: Quits Snap

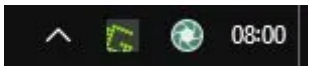
3. Dropper

4. Countdown / interval

5. Rectangular selection

6. Opens the current screenshot output directory in Windows Explorer

1.2 Context menu (system tray)

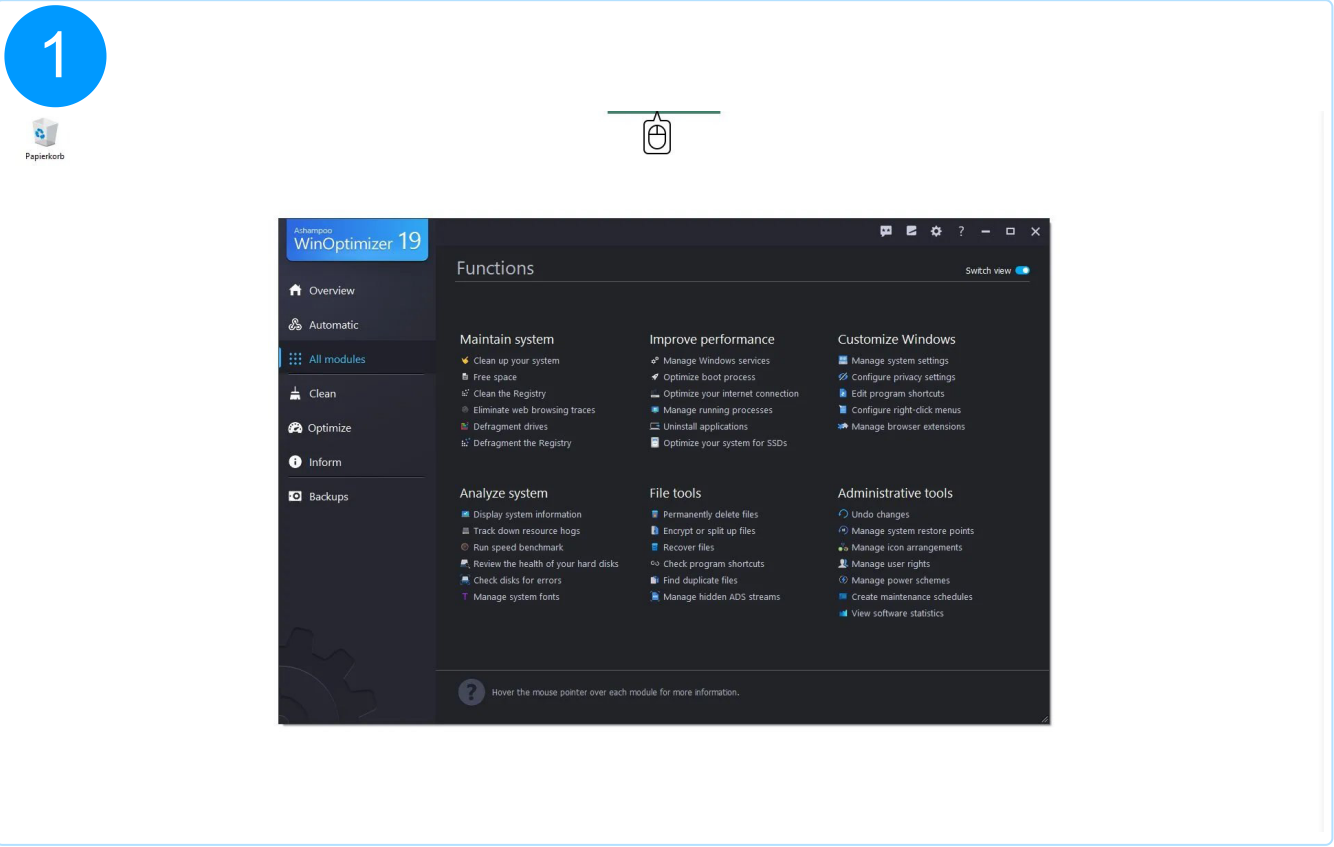


Once launched, you can access the various capturing tools through Snap's context menu. Simply right-click the program icon in the system tray next to the clock.

> The context menu also allows you to reopen the video editor, e.g. to make additional changes to existing videos.

1.3 Scan screen

This function detects objects below the mouse pointer, e.g. program windows or scrollable areas. Left-click the recognized area to select it. Drag the markers to adjust its size or drag within the selection to move it. Left-click either the selection or the camera icon to capture the selected area.



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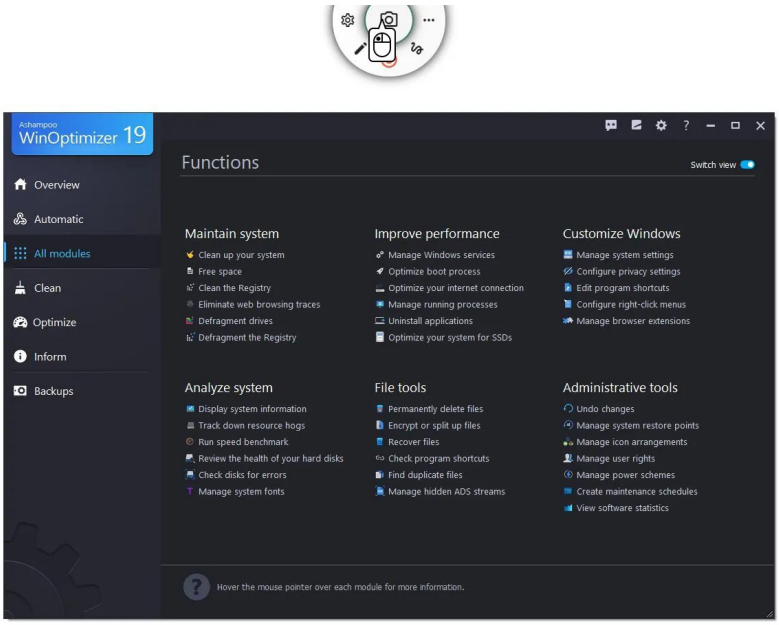
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Optimize your system for SSDs
Customize Windows
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Track down resource hogs
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Review the health of your hard disks
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Manage system fonts
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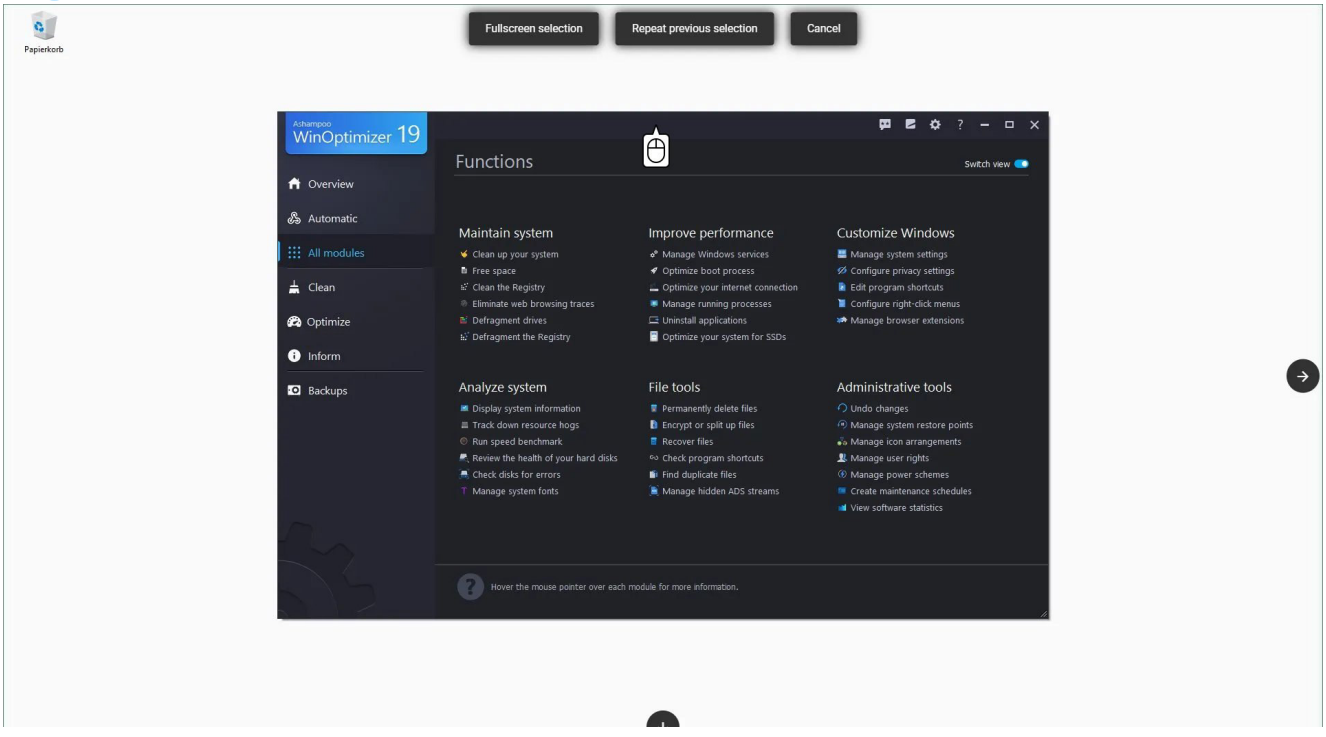
Find duplicate files
Manage hidden ADS streams
Administrative tools
Undo changes
Manage system restore points
Manage icon arrangements
Manage user rights
Manage power schemes
Create maintenance schedules
View software statistics
Hover the mouse pointer over each module for more information.

3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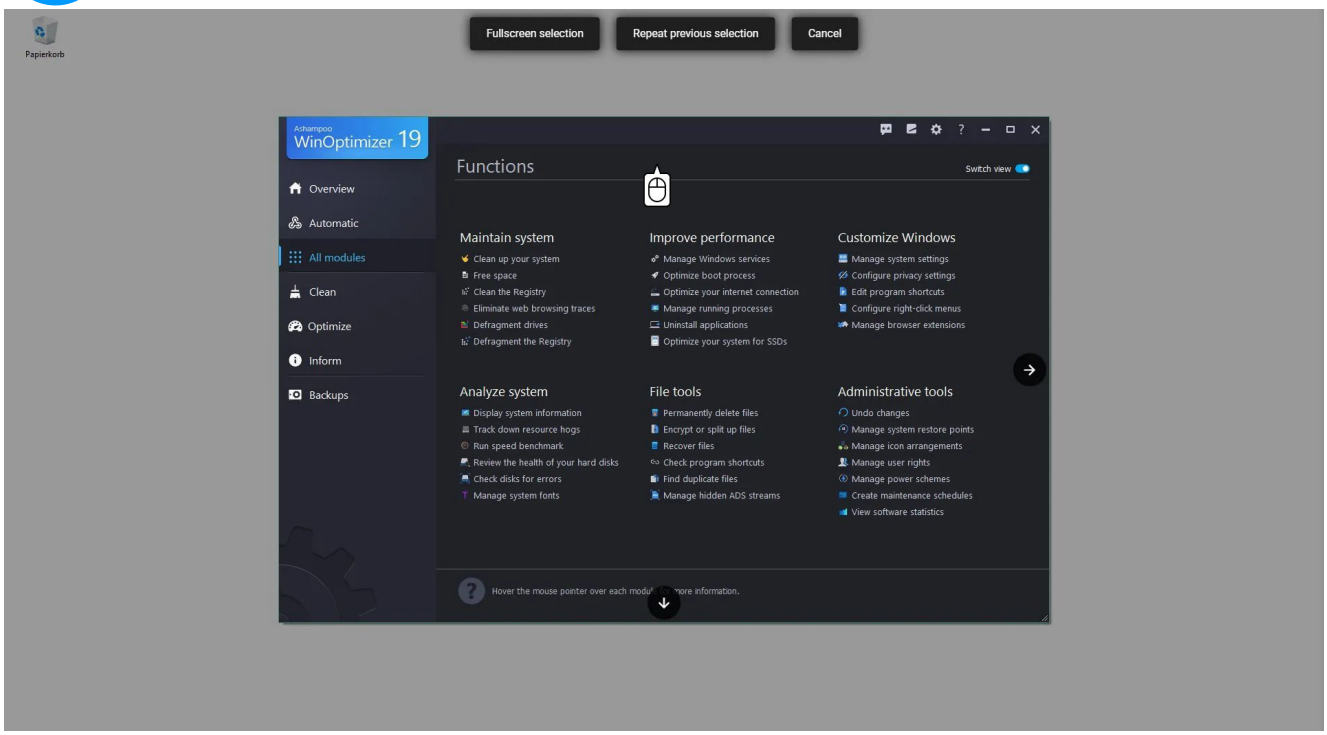
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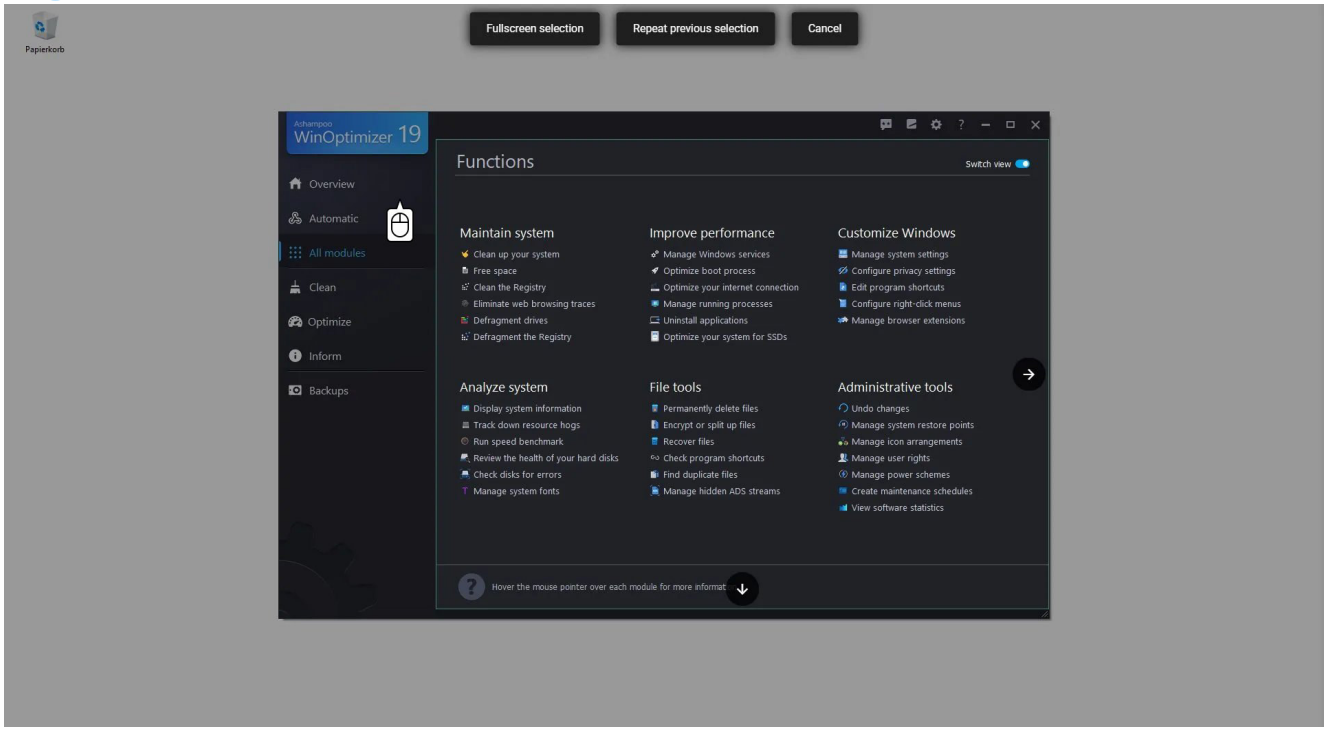
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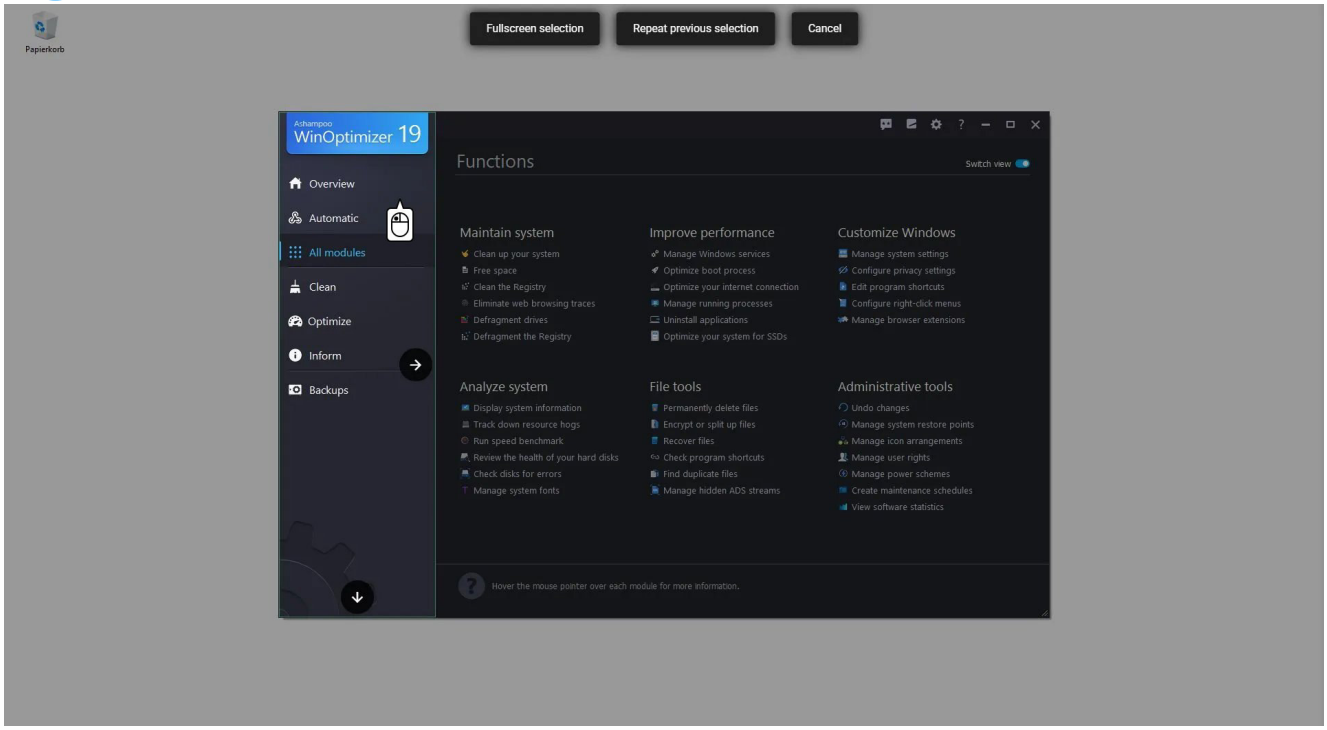
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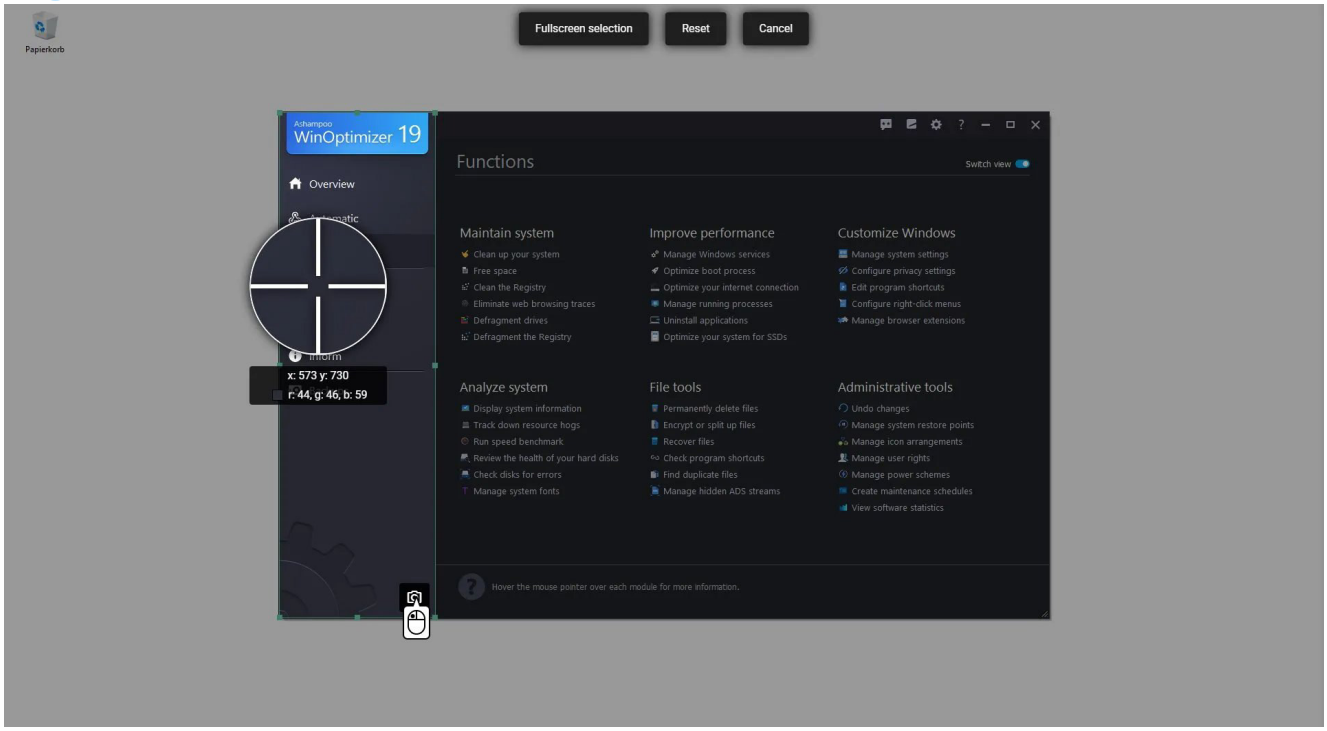
Fullscreen selection
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x: 573 y: 730
r: 44, g: 46, b: 59
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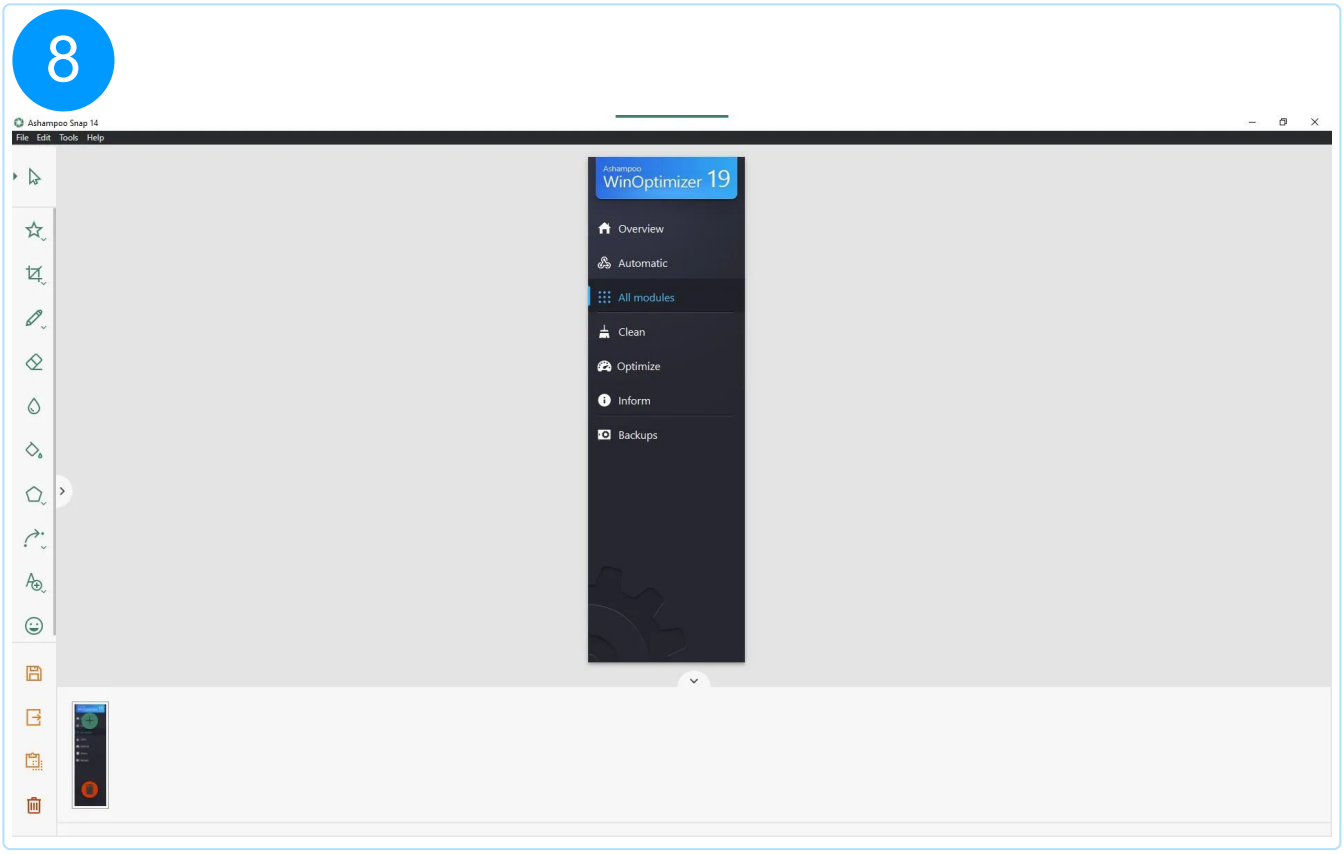

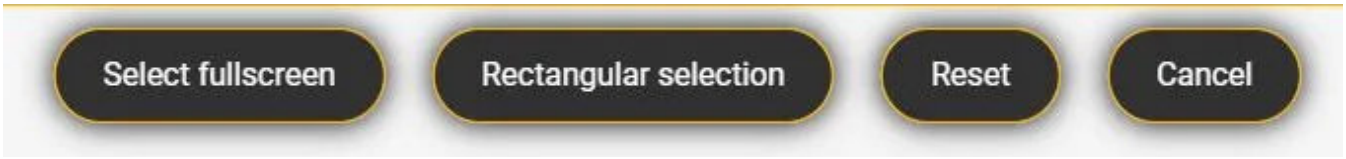

Fullscreen capture
Captures the entire desktop area.

Repeat previous capture
This button is only available after at least one screenshot has been captured and captures the previously specified area again. This makes it easy to create multiple screenshots with identical dimensions, e.g. when you're documenting program behavior.

Cancel
Cancels the capture process.

1.3.1 Capture rectangular region

You don't have to rely on the scan feature alone but can also create your own selections manually. Once you start scanning, simply left-click and drag to create a custom selection rectangle.

1

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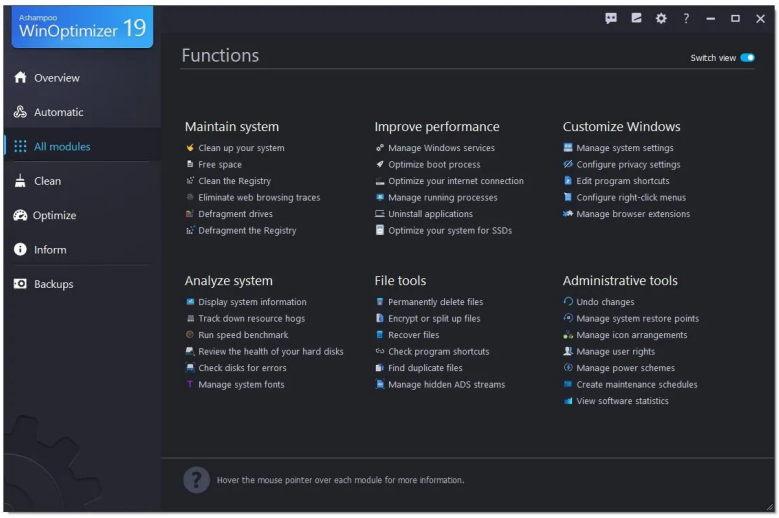
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2

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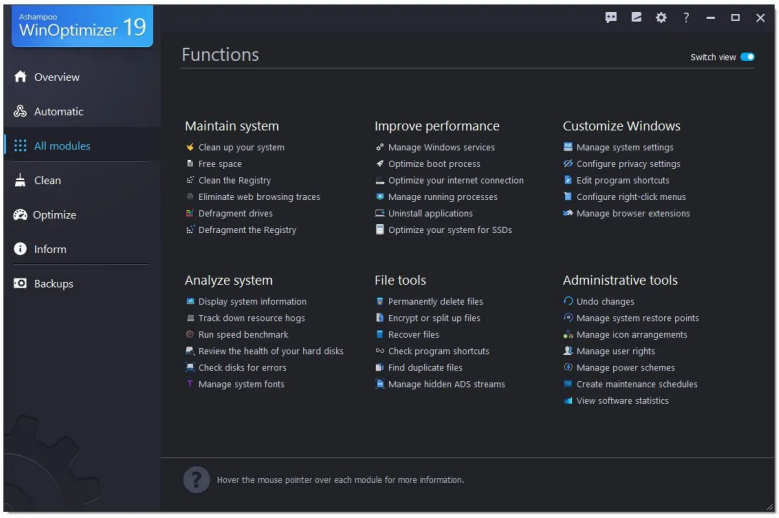
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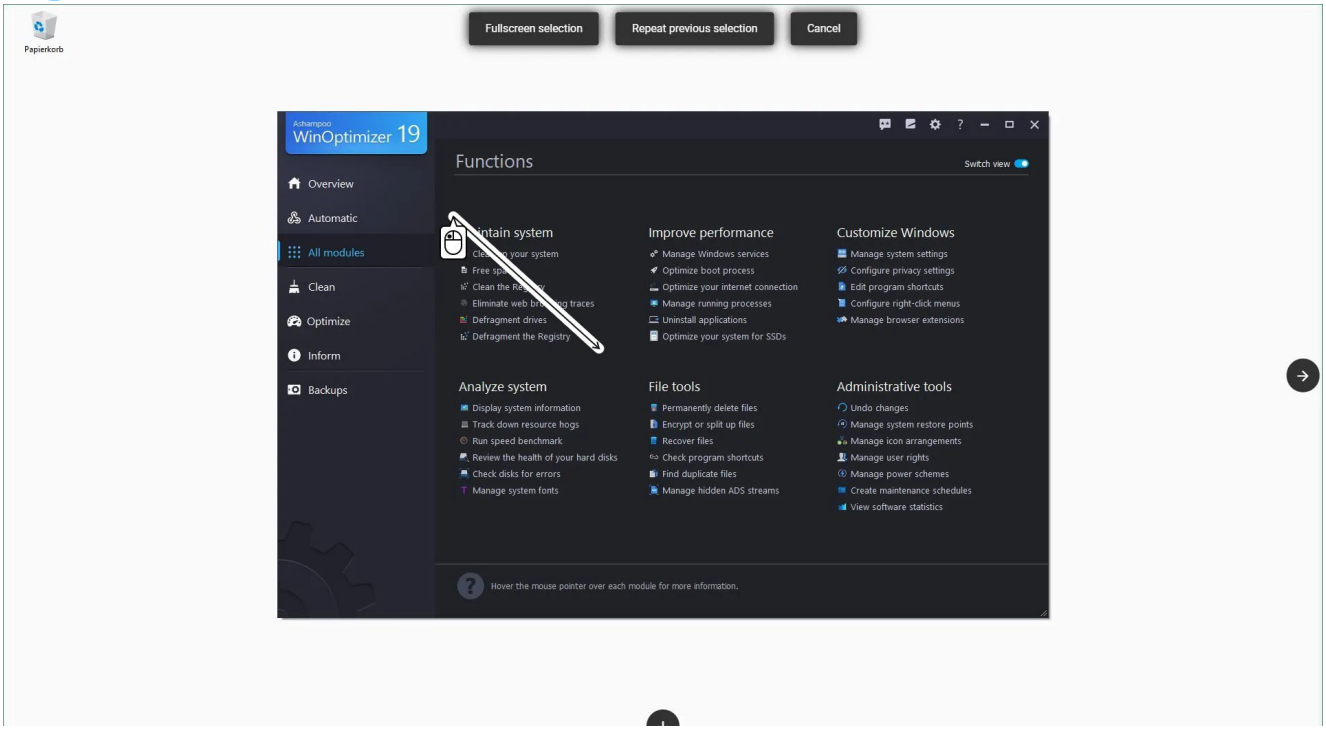
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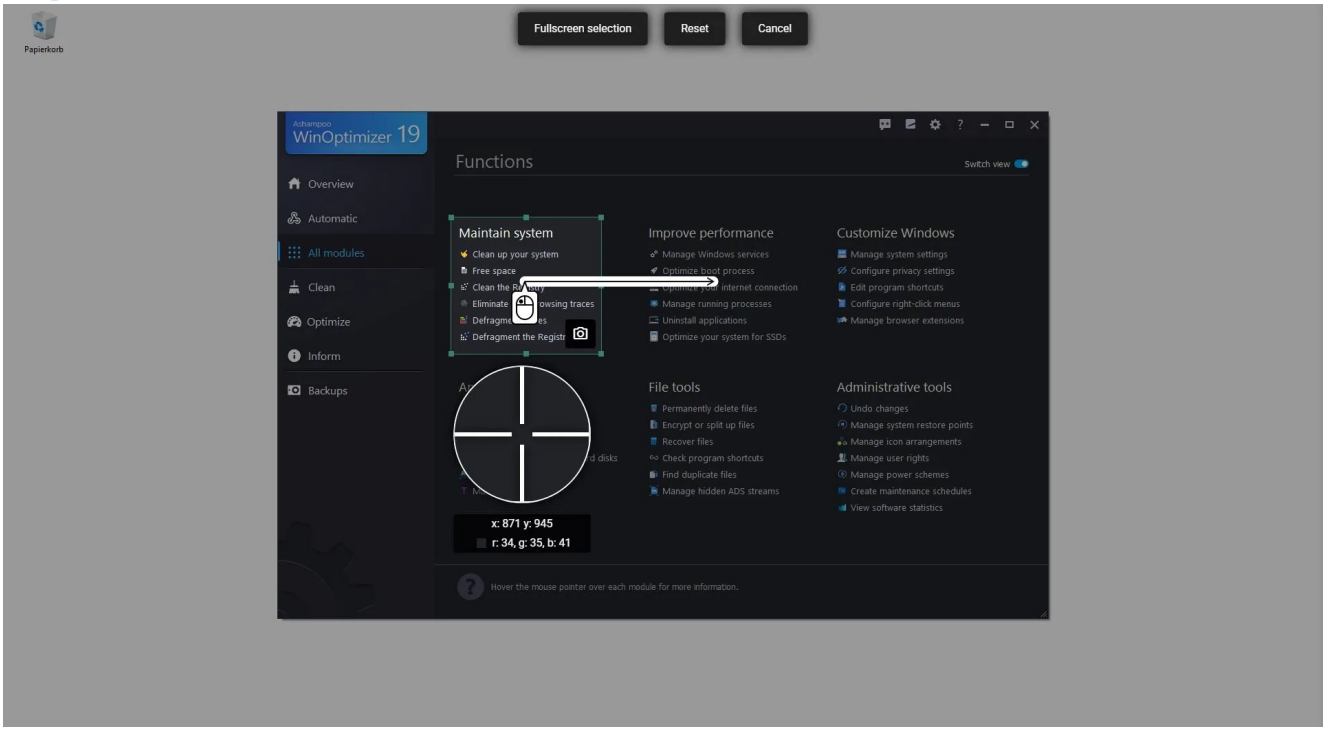
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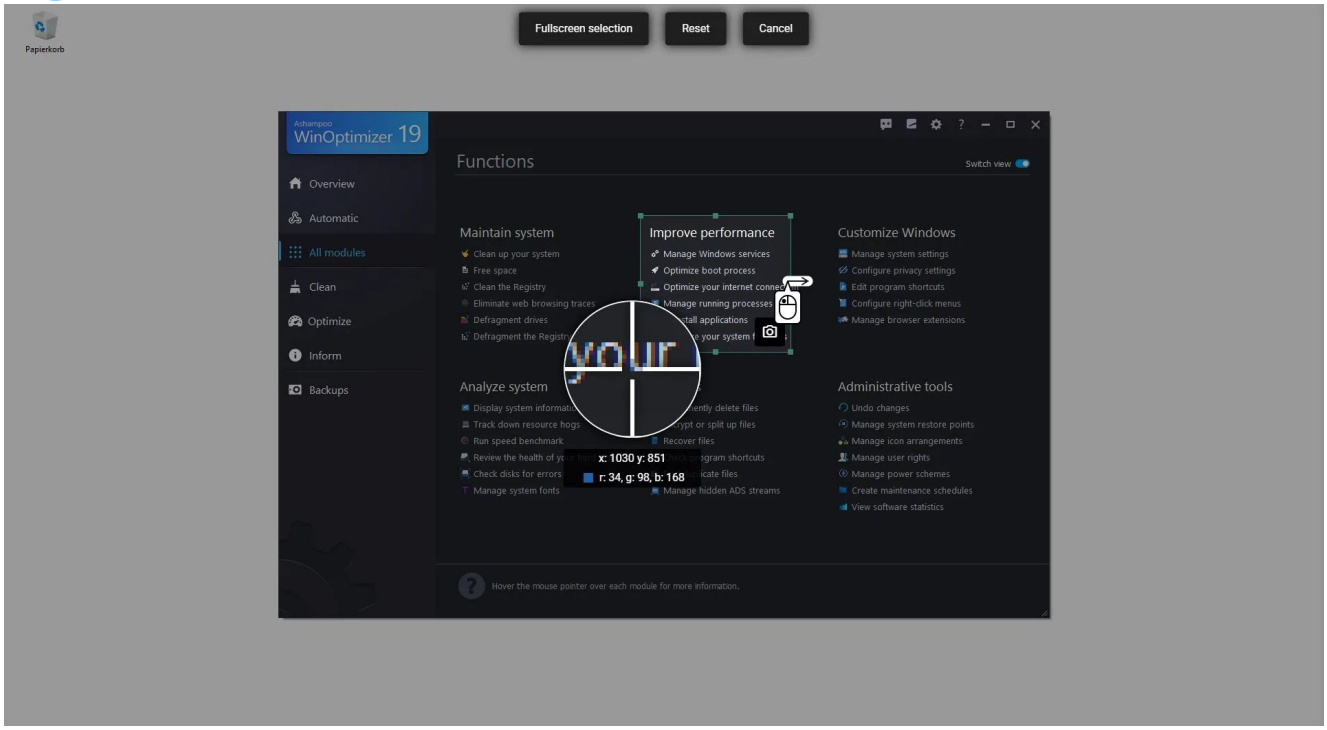
Hover the mouse pointer over each module for more information.

5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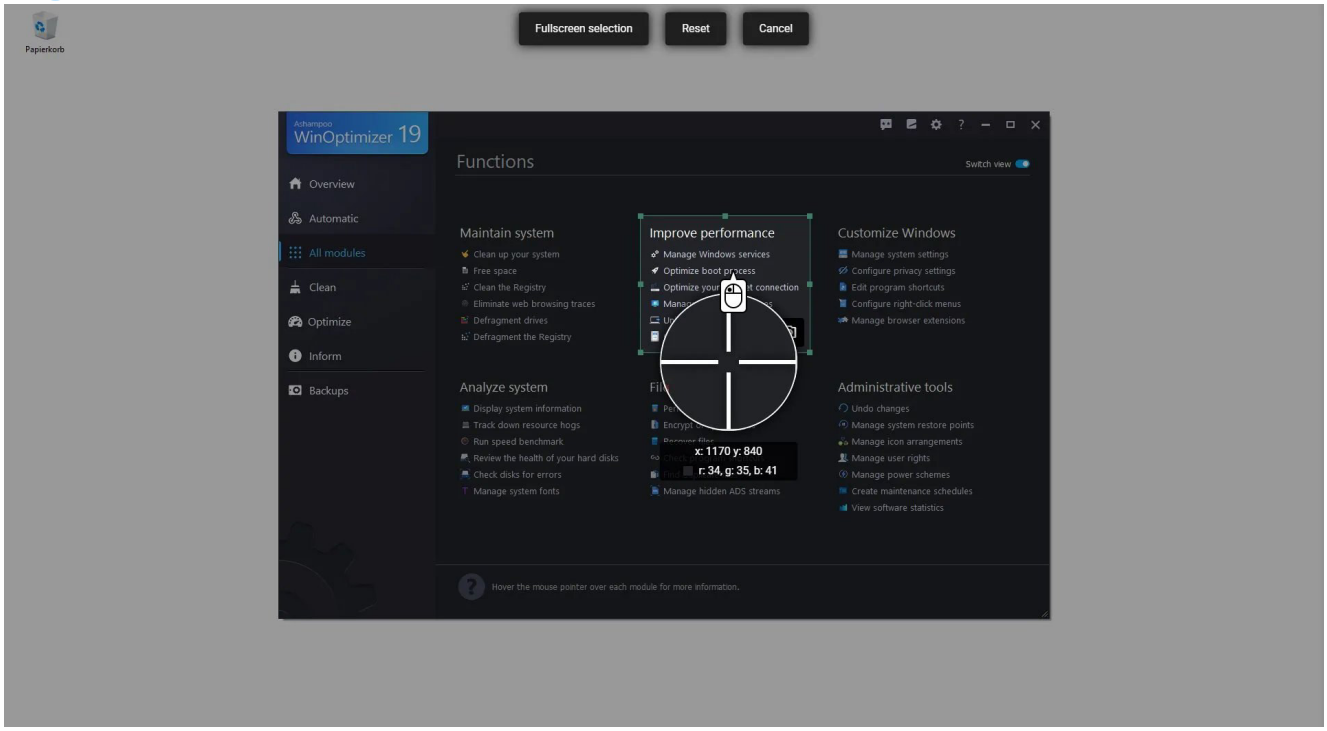
6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Hover the mouse pointer over each module for more information.
x: 1170 y: 840
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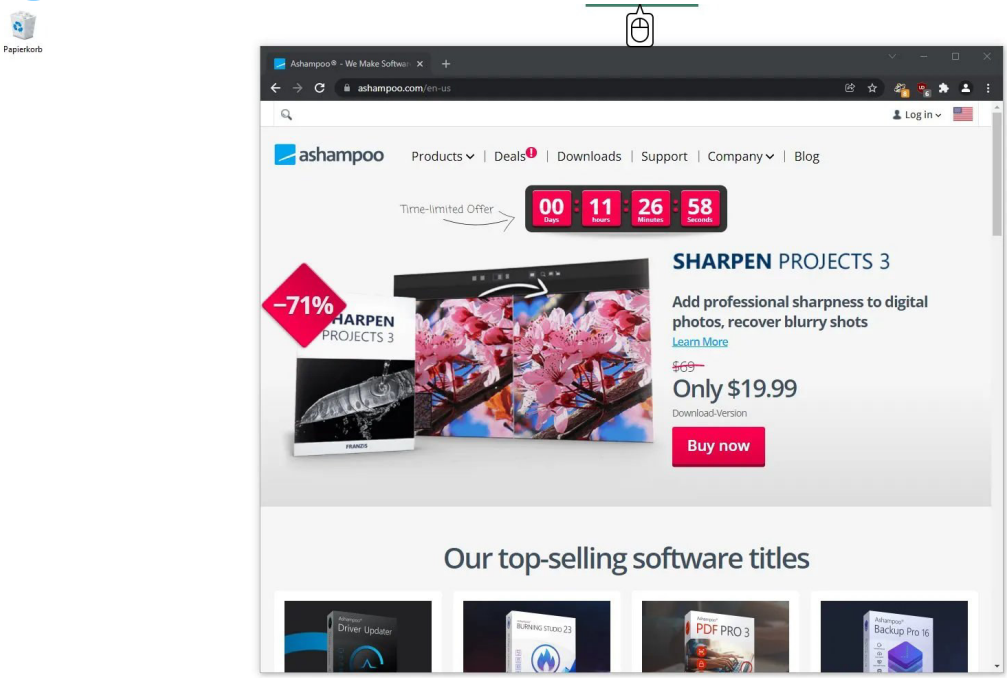
1.3.2 Scrollable regions

During scanning, elements that support scrolling will display arrow buttons you can use to signal the program that the affected regions should be scrolled during capturing to include all contents.

1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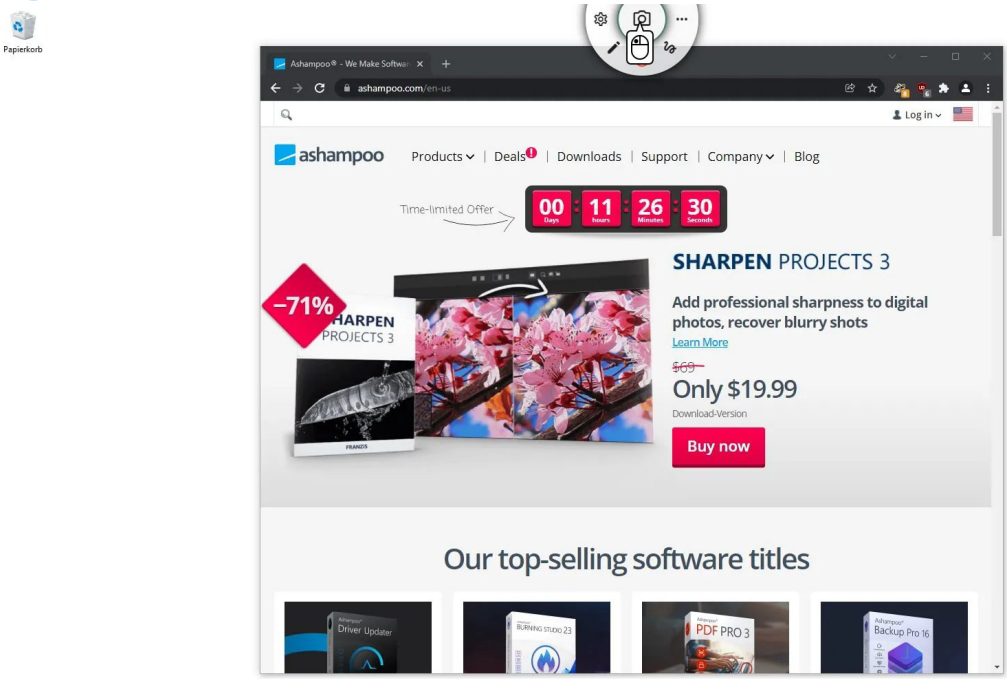
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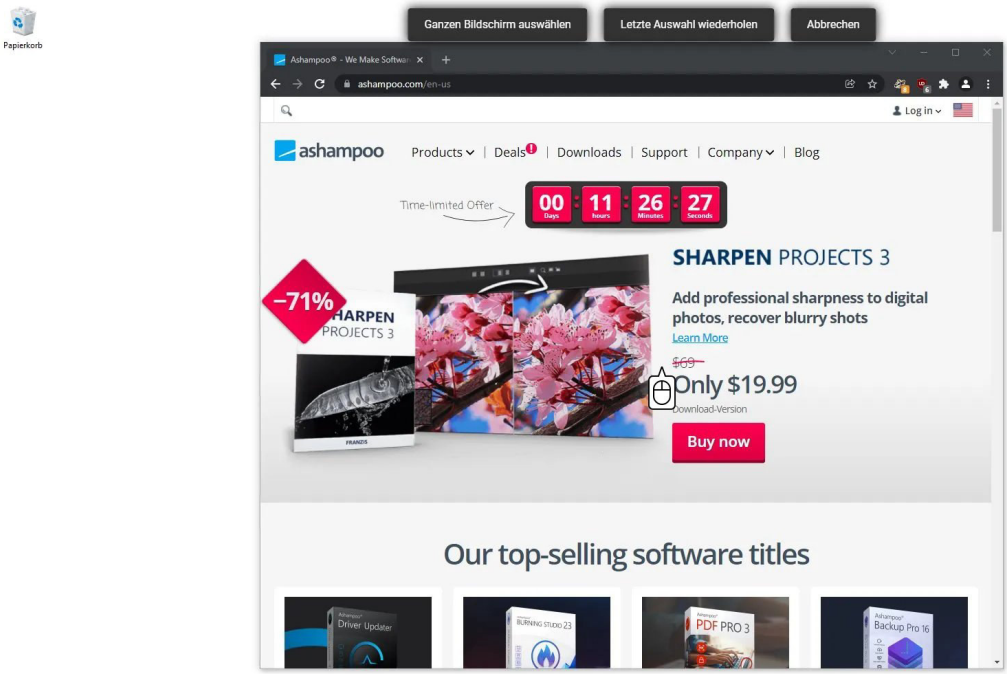
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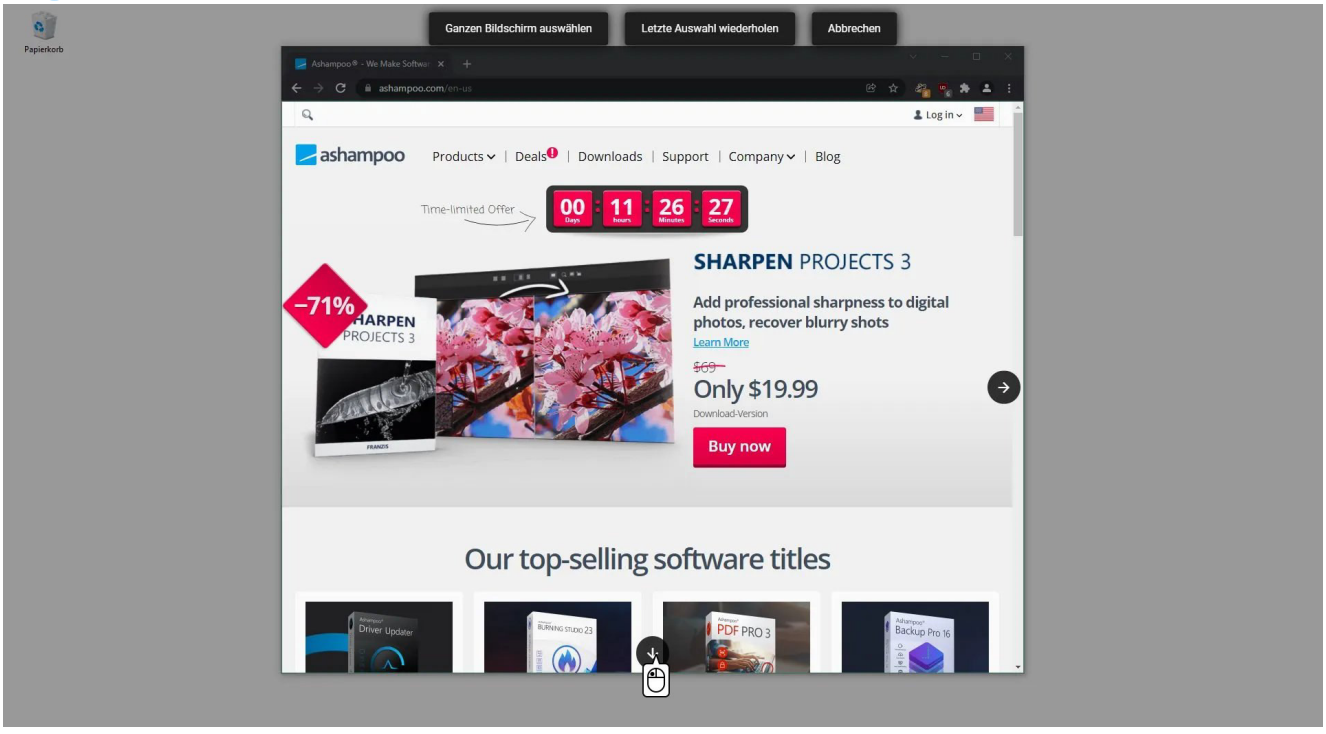
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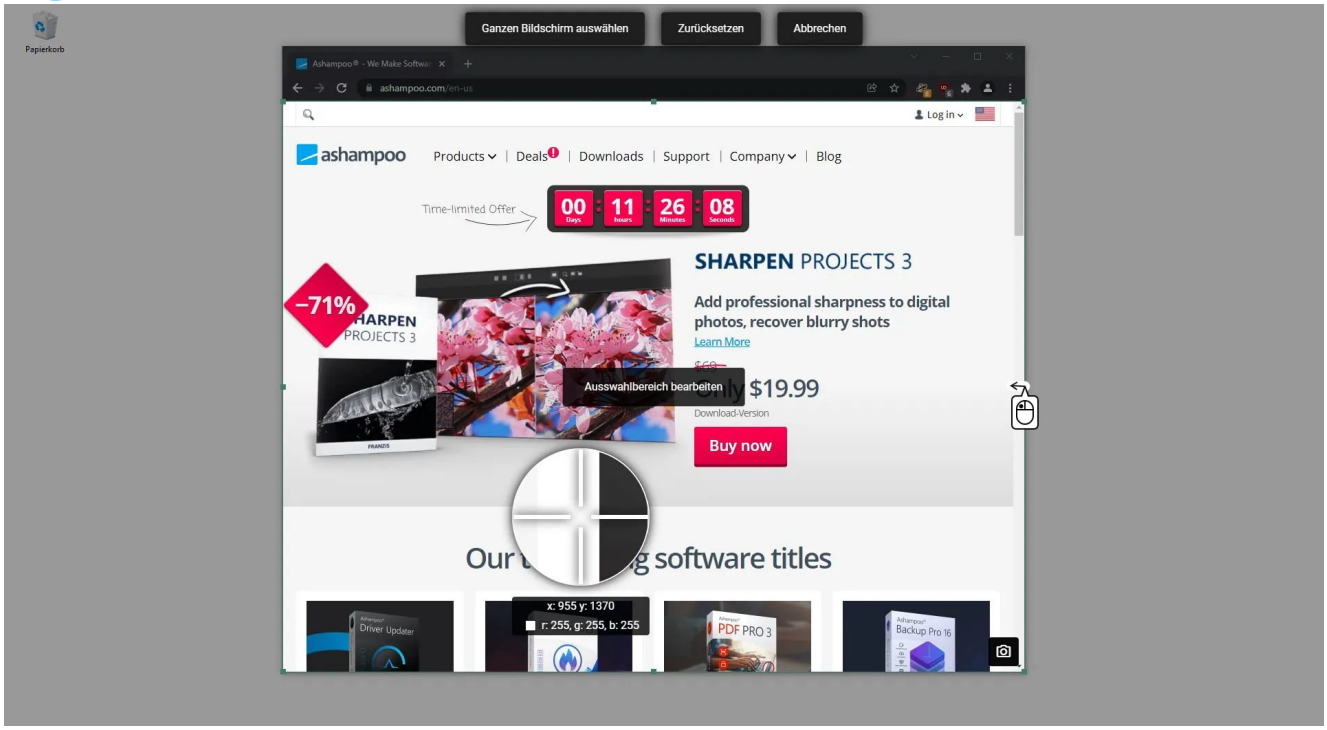
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Ausswahlbereich bearbeiten
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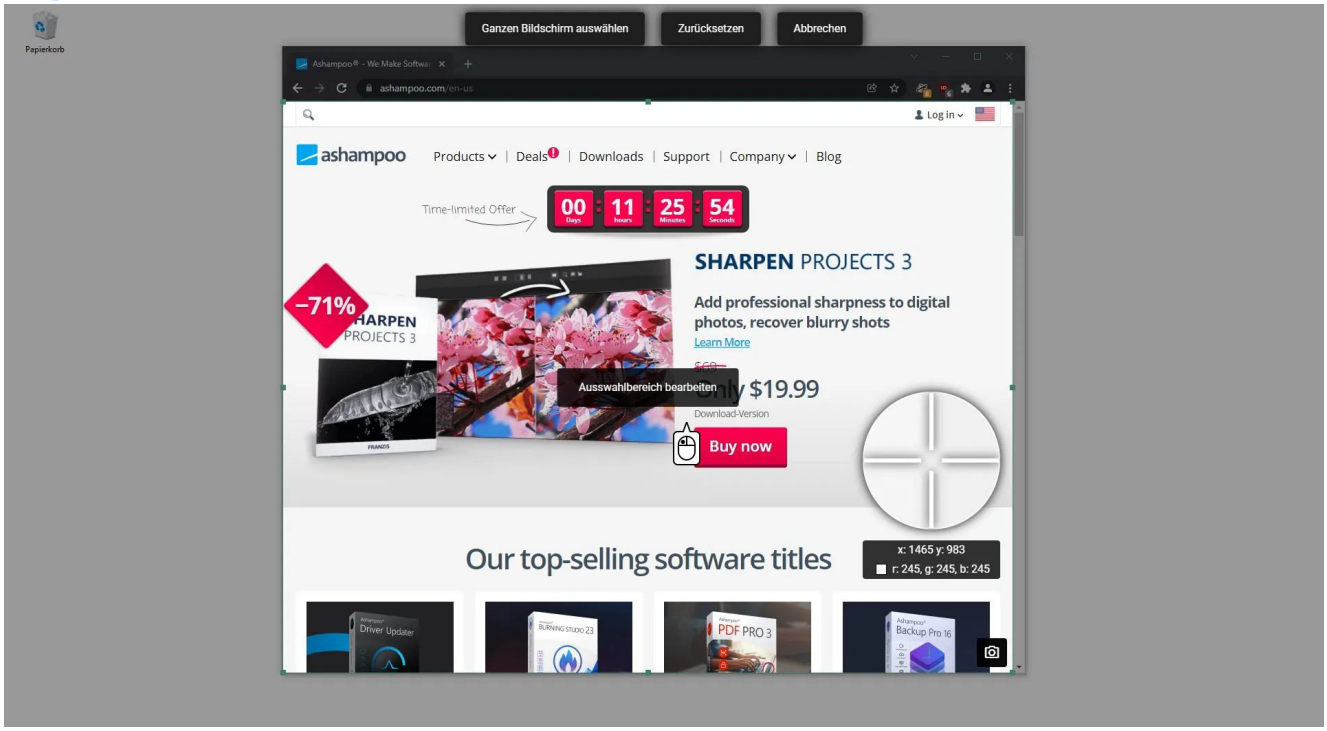
6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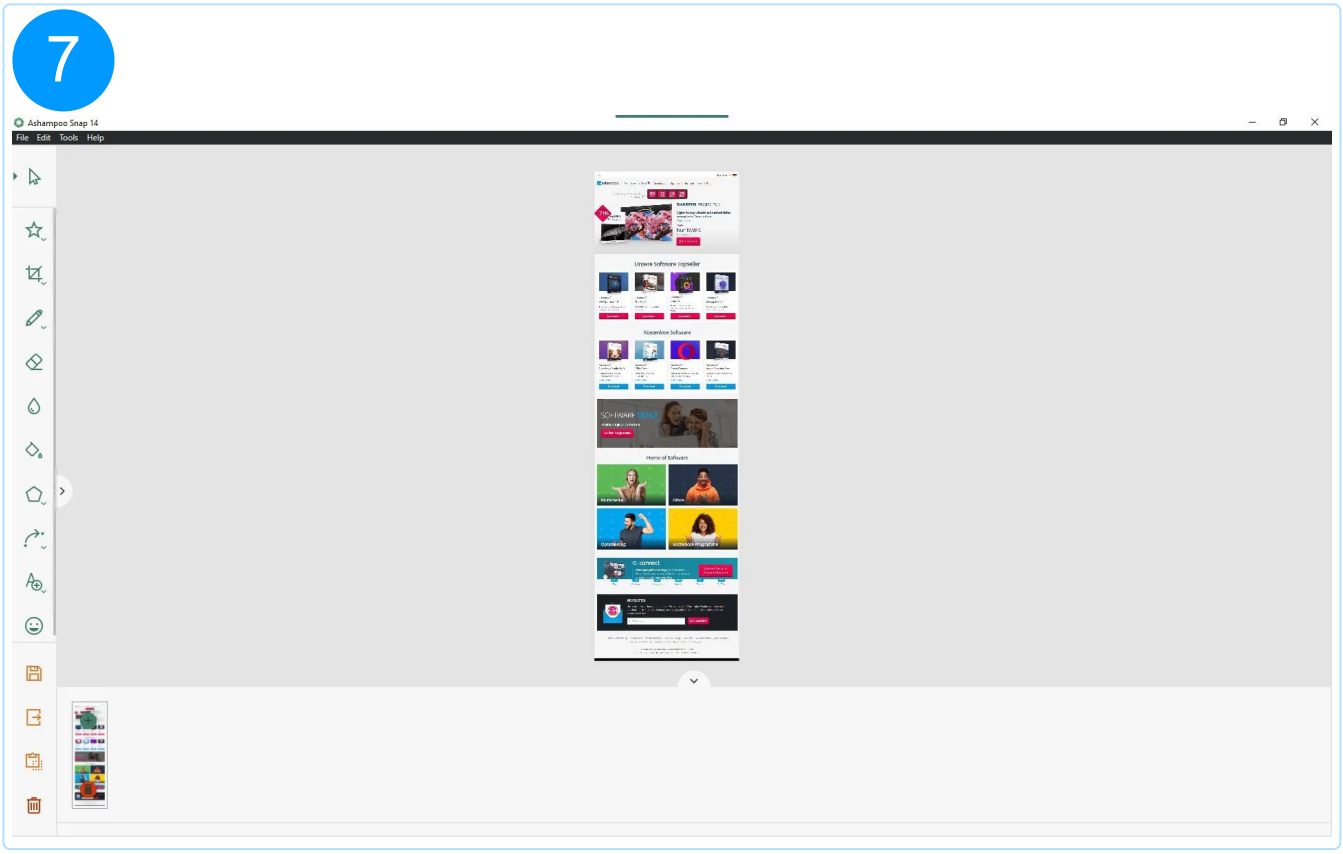
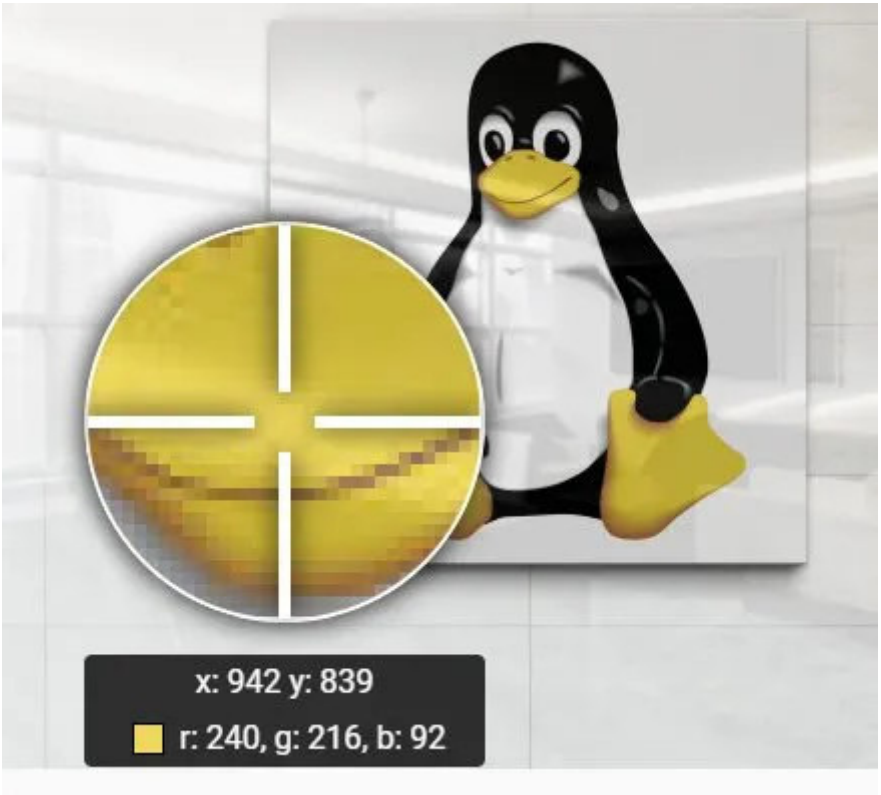
x: 1465 y: 983
r: 245, g: 245, b: 245



1.4 Freehand selection

Hold down the left mouse button and "draw" around the area you wish to capture. Once you release the mouse button, the end point will automatically be connected to the start point and the area will be captured.

1.5 Color picker



Position the dropper over a pixel and left-click to copy its color value to the system clipboard in hexadecimal notation (e.g. #FFFFFF for white).

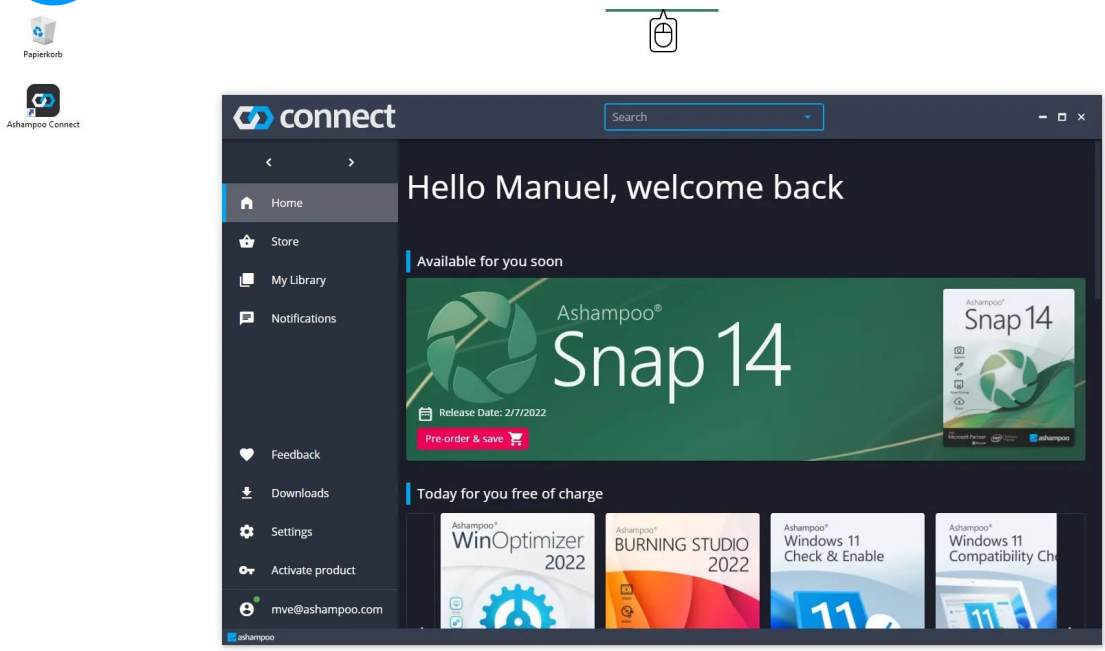
> You will find color pickers next to color selection buttons in the editor. These behave the same way as just described but do not copy their color values to the system clipboard but apply them to their associated tools.

1.6 Countdown / Interval (timer-based capture)

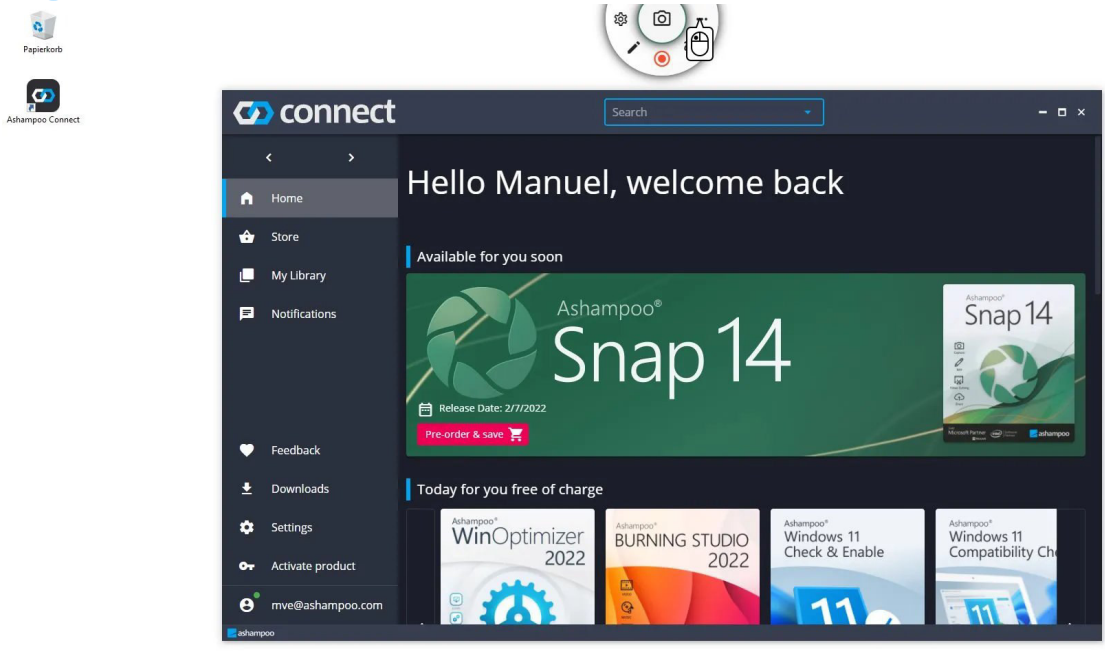
This function allows you to capture the selected area either once after the timer expires or at regular intervals. Select the desired mode at the top and enter a second-based value below. Then, click "Start" and create a selection. You can stop the timer by hitting the Esc key at any time.

1.6.1 Example: Capturing a menu

1


Papierkorb
Ashampoo Connect
connect
Search
Hello Manuel, welcome back
Home
Store
My Library
Notifications
Feedback
Downloads
Settings
Activate product
mve@ashampoo.com
Available for you soon
Ashampoo®
Snap 14
Release Date: 2/7/2022
Pre-order & save
Today for you free of charge
WinOptimizer 2022
BURNING STUDIO 2022
Windows 11 Check & Enable
Windows 11 Compatibility

2


Papierkorb
Ashampoo Connect
connect
Search
Hello Manuel, welcome back
Home
Store
My Library
Notifications
Feedback
Downloads
Settings
Activate product
mve@ashampoo.com
Available for you soon
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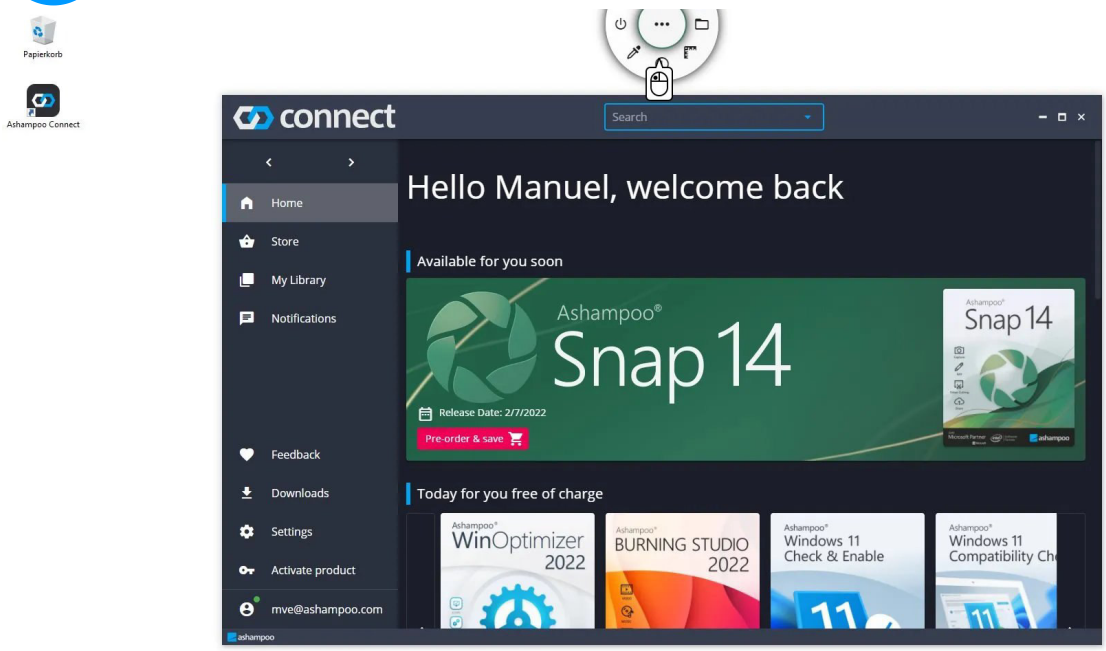
Snap 14
Release Date: 2/7/2022
Pre-order & save
Today for you free of charge
WinOptimizer 2022
BURNING STUDIO 2022
Windows 11 Check & Enable
Windows 11 Compatibility

3


Papierkorb
Ashampoo Connect
connect
Search
Hello Manuel, welcome back
Home
Store
My Library
Notifications
Feedback
Downloads
Settings
Activate product
mve@ashampoo.com
Available for you soon
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Pre-order & save
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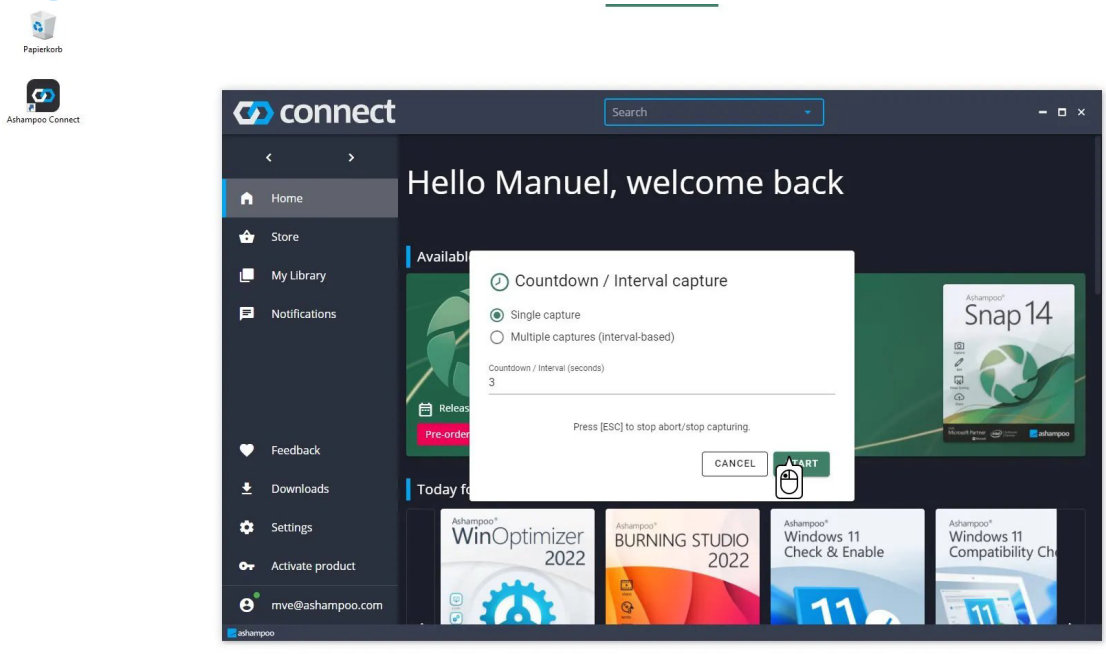
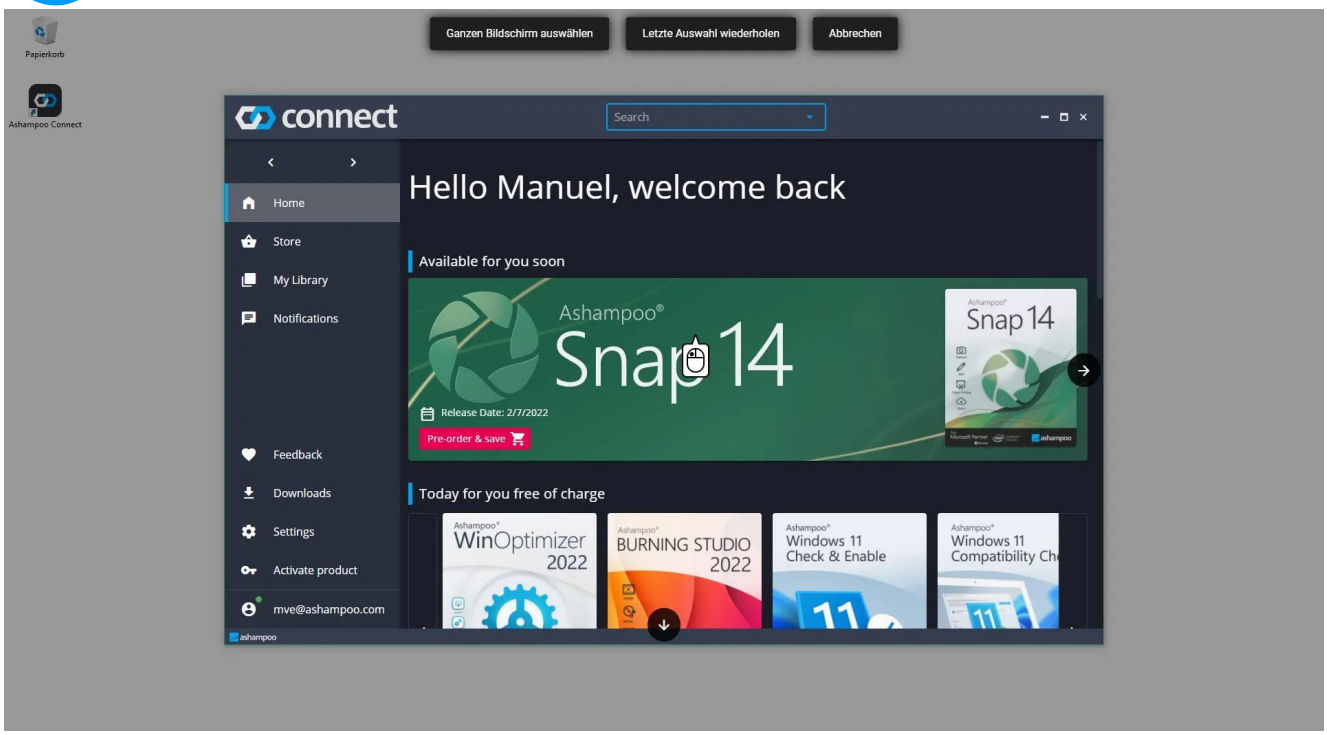
WinOptimizer 2022
BURNING STUDIO 2022
Windows 11 Check & Enable
Windows 11 Compatibility

4


Papierkorb
Ashampoo Connect
connect
Search
Hello Manuel, welcome back
Home
Store
My Library
Notifications
Feedback
Downloads
Settings
Activate product
mve@ashampoo.com
Countdown / Interval capture
Single capture
Multiple captures (interval-based)
Countdown / Interval (seconds)
3
Press [ESC] to stop abort/stop capturing.
CANCEL
Snap 14
WinOptimizer 2022
BURNING STUDIO 2022
Windows 11 Check & Enable
Windows 11 Compatibility

5


Ganzen Bildschirm auswählen
Letzte Auswahl wiederholen
Abbrechen
Papierkorb
Ashampoo Connect
connect
Search
Hello Manuel, welcome back
Home
Store
My Library
Notifications
Feedback
Downloads
Settings
Activate product
mve@ashampoo.com
Available for you soon
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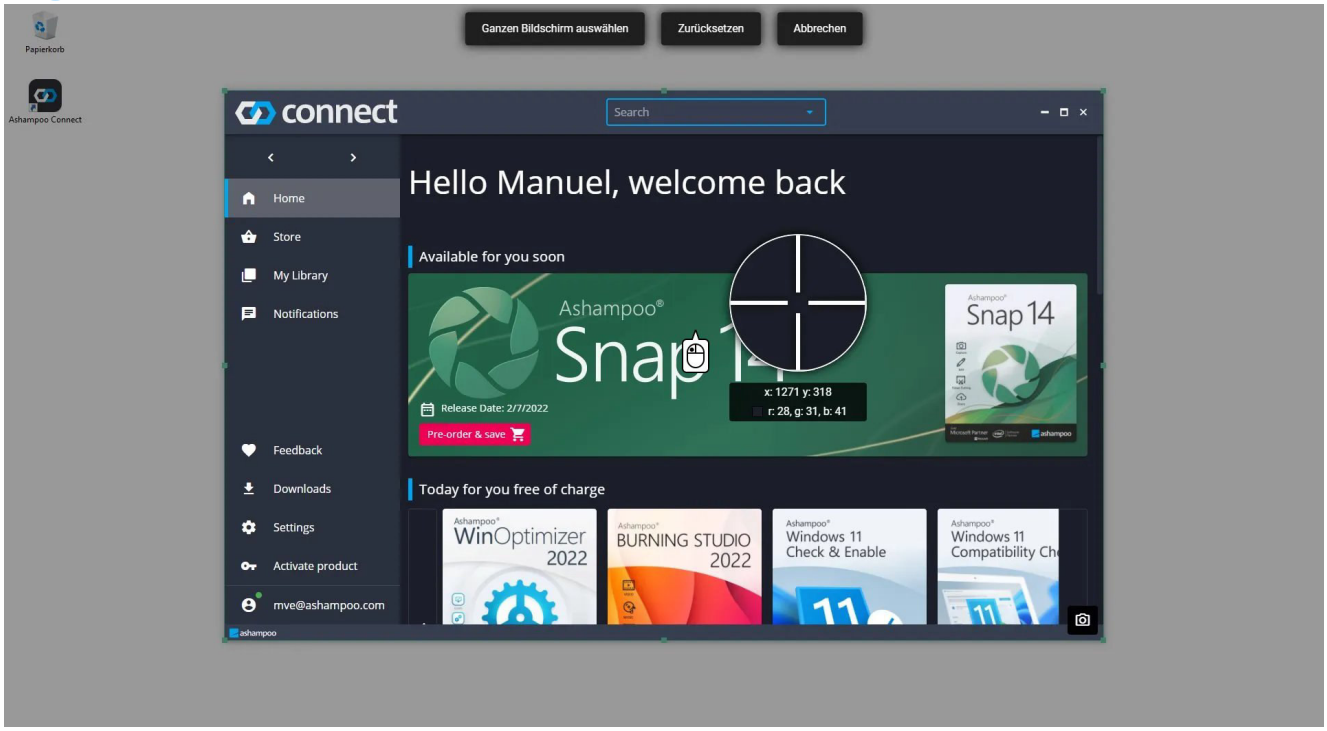
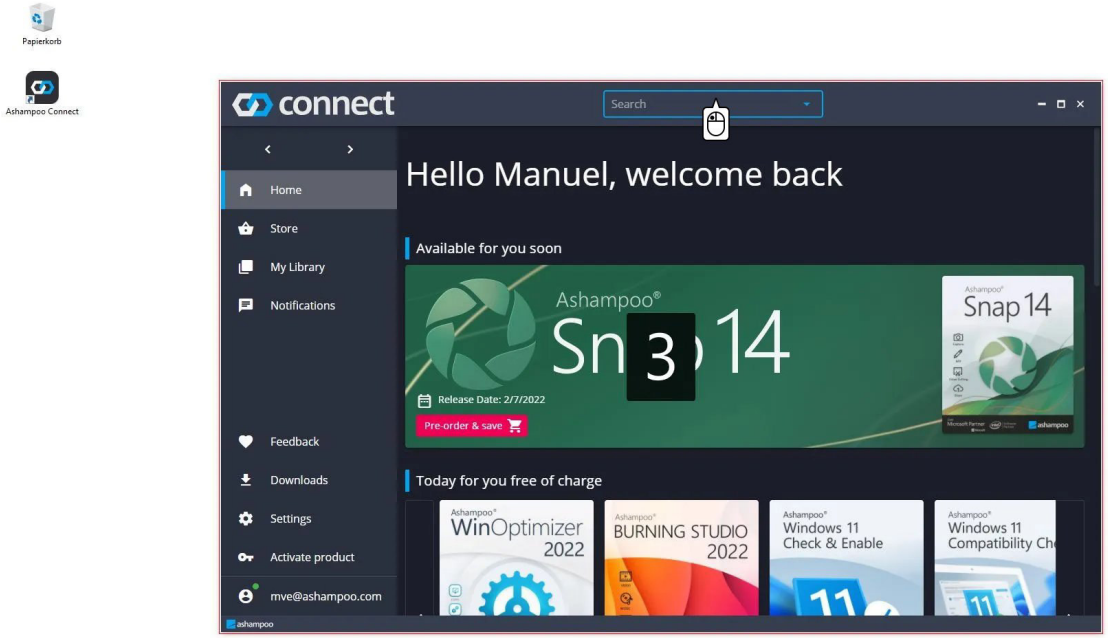
Release Date: 2/7/2022
Pre-order & save
Today for you free of charge
WinOptimizer 2022
BURNING STUDIO 2022
Windows 11 Check & Enable
Windows 11 Compatibility

6


Ganzen Bildschirm auswählen
Zurücksetzen
Abbrechen
Papierkorb
Ashampoo Connect
connect
Search
Hello Manuel, welcome back
Home
Store
My Library
Notifications
Feedback
Downloads
Settings
Activate product
mve@ashampoo.com
Available for you soon
Release Date: 2/7/2022
Pre-order & save
x: 1271 y: 318
r: 28, g: 31, b: 41
Today for you free of charge
WinOptimizer 2022
BURNING STUDIO 2022
Windows 11 Check & Enable
Windows 11 Compatibility

7


Papierkorb
Ashampoo Connect
connect
Search
Hello Manuel, welcome back
Home
Store
My Library
Notifications
Feedback
Downloads
Settings
Activate product
mve@ashampoo.com
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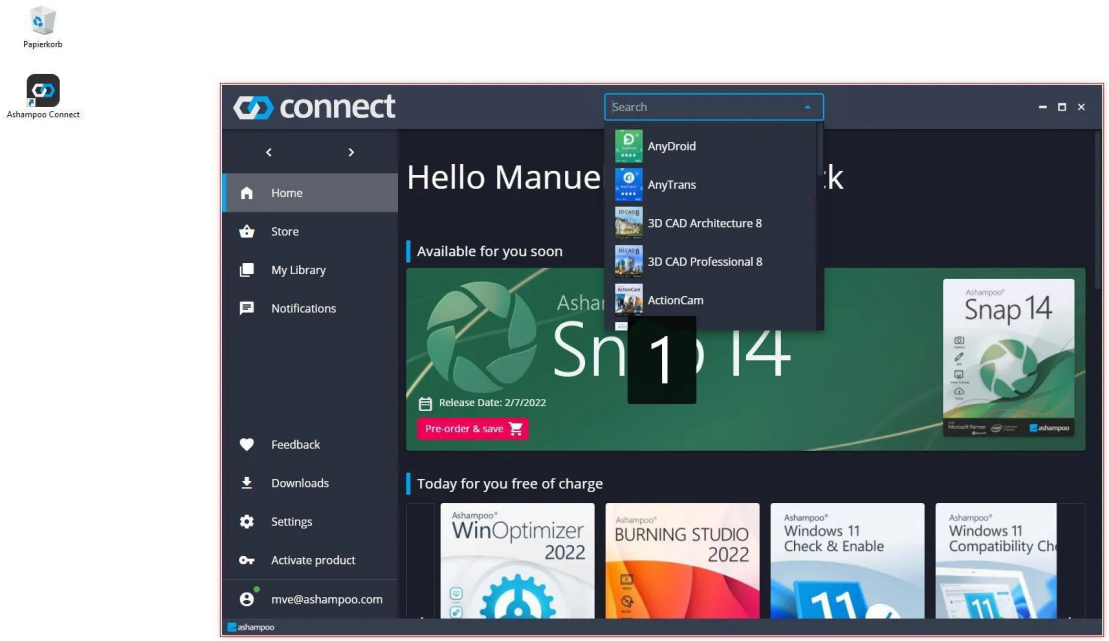
WinOptimizer 2022
BURNING STUDIO 2022
Windows 11 Check & Enable

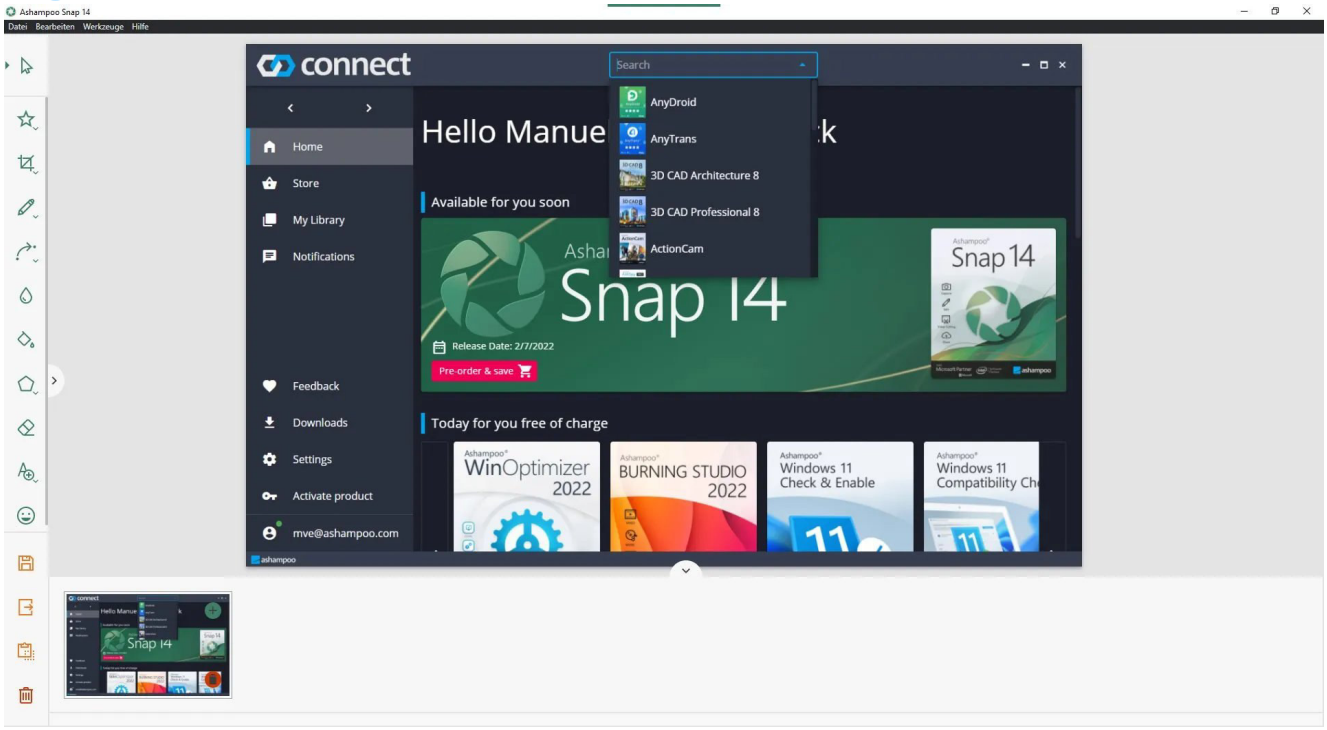
8

Papierkorb
Ashampoo Connect
connect
Search
AnyDroid
AnyTrans
3D CAD Architecture 8
3D CAD Professional 8
ActionCam
Home
Store
My Library
Notifications
Feedback
Downloads
Settings
Activate product
mve@ashampoo.com
Available for you soon
Release Date: 2/7/2022
Pre-order & save
Today for you free of charge
WinOptimizer 2022
BURNING STUDIO 2022
Windows 11 Check & Enable

9



10

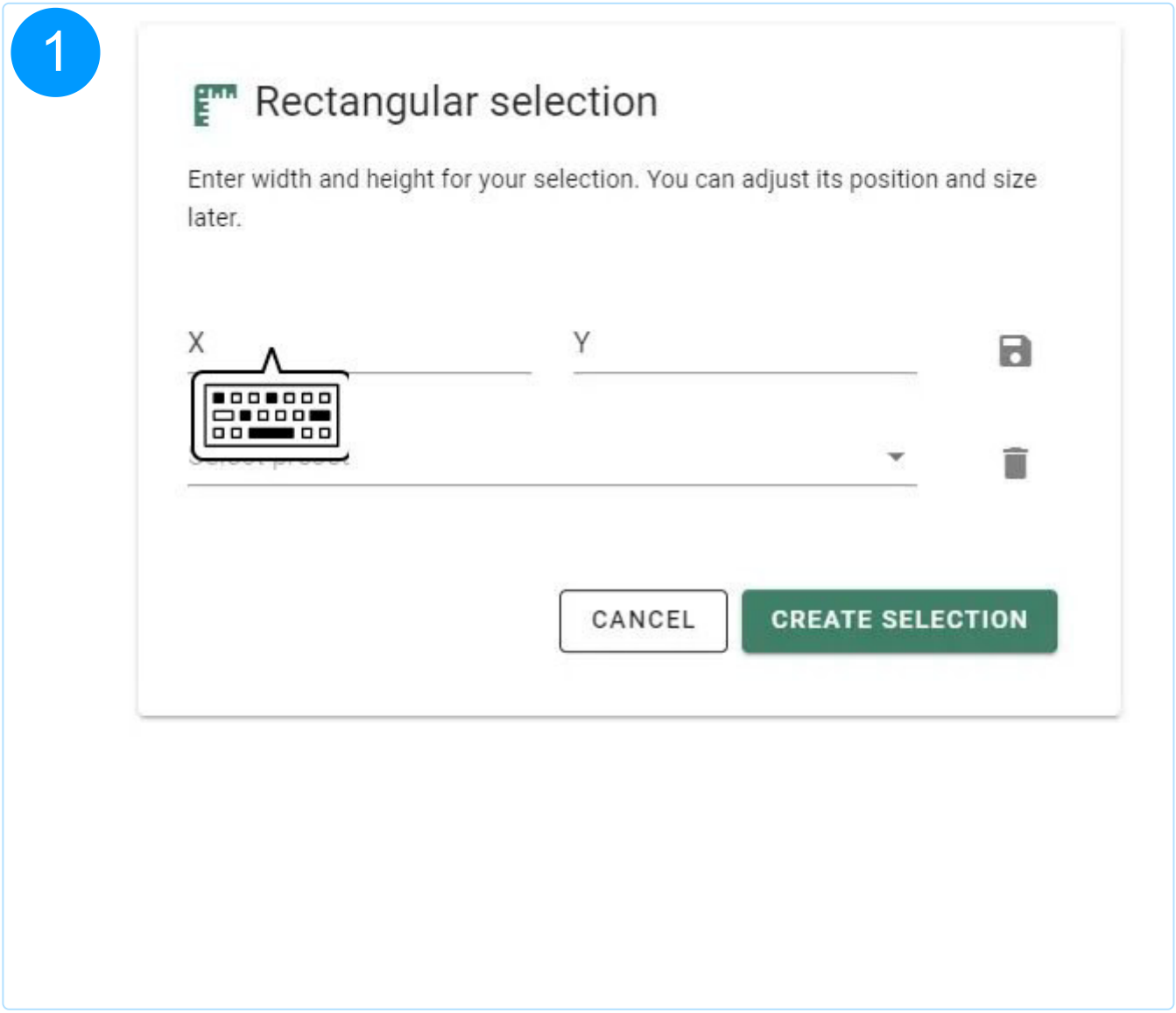


1.7 Fixed-size selection

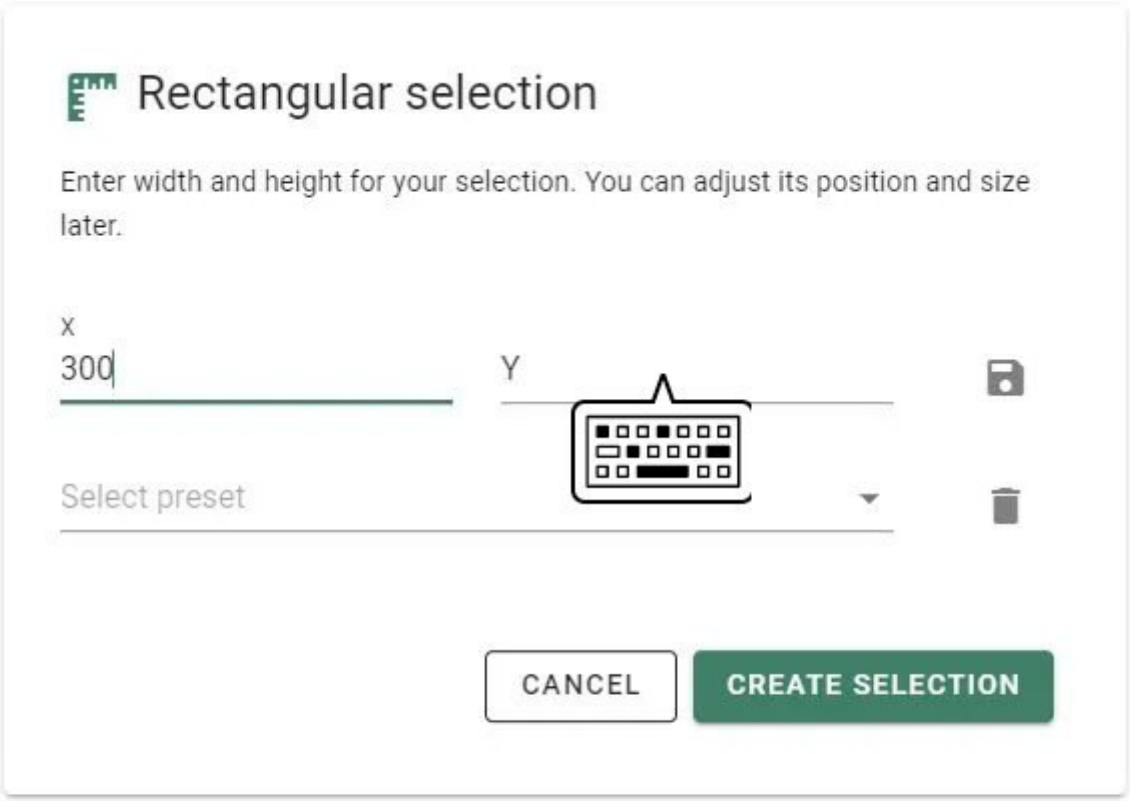
This function creates a rectangular selection based on manually given width/height values or presets. Click "Create selection" to apply your settings and to create the selection.

Create / Delete preset

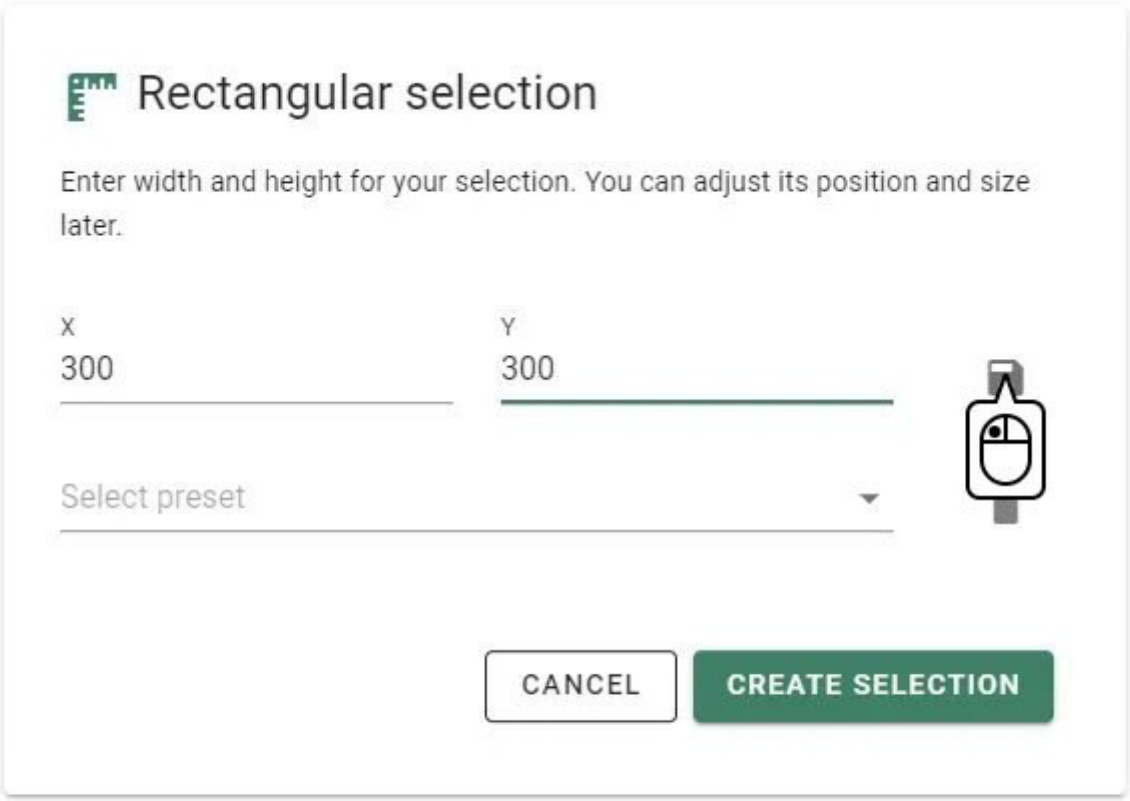
Click the disk symbol to add your current values as a preset to the bottom list of presets. To delete a custom preset, select it and then click the trashcan symbol.



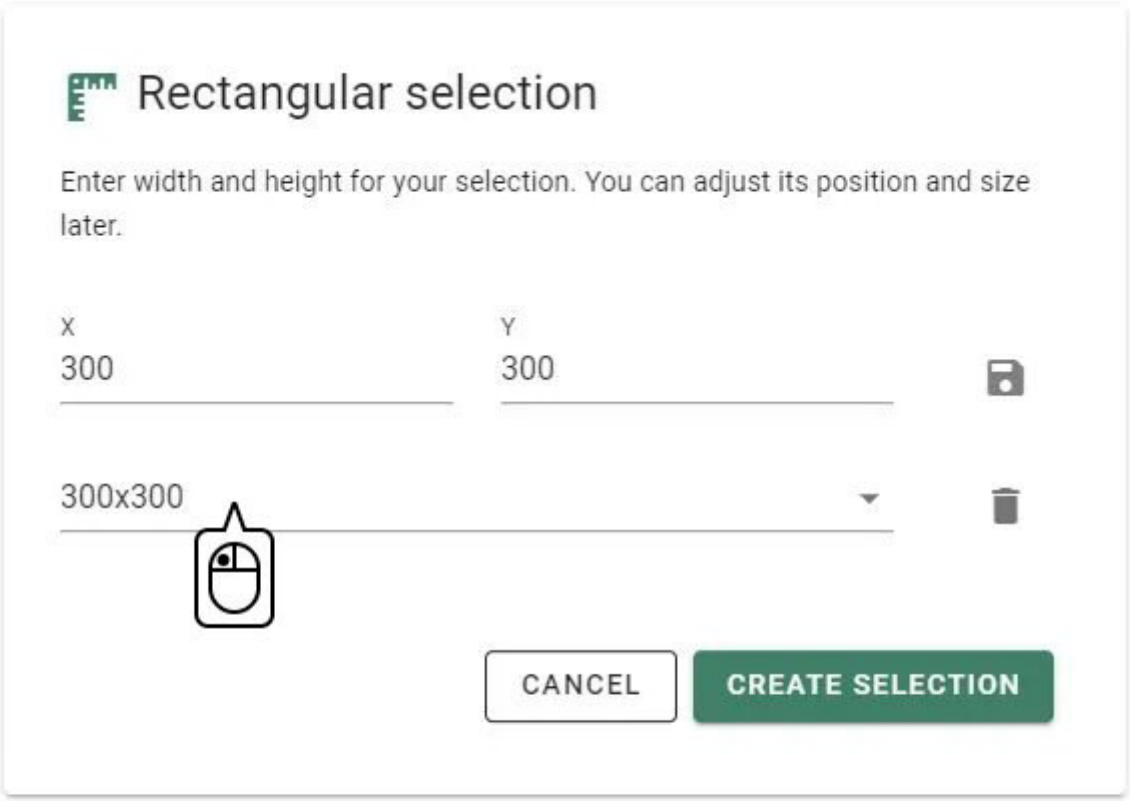
2


Rectangular selection
Enter width and height for your selection. You can adjust its position and size later.
x
300
Y
Select preset
CANCEL
CREATE SELECTION

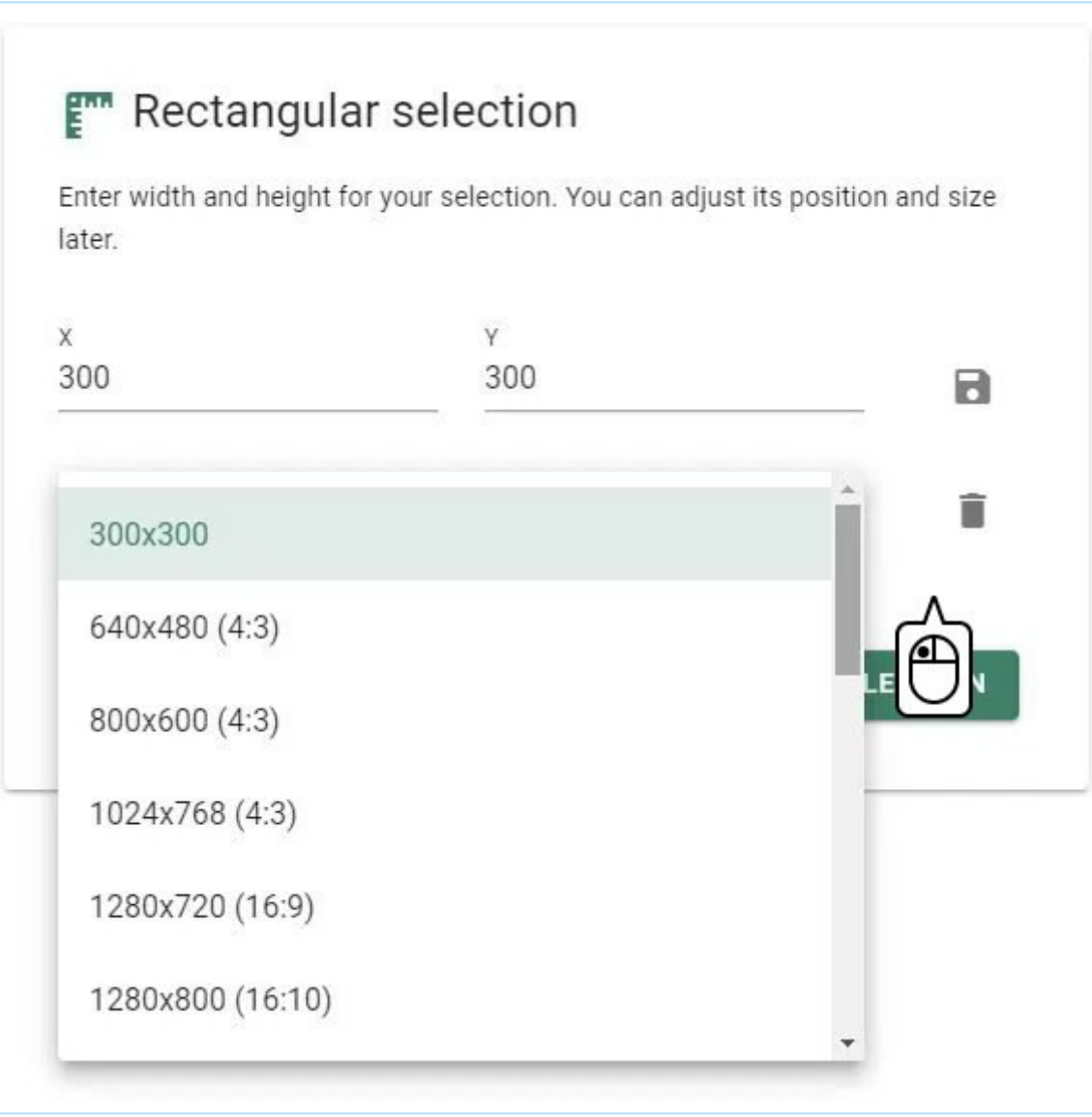
3


Rectangular selection
Enter width and height for your selection. You can adjust its position and size later.
X
300
Y
300
Select preset
CANCEL
CREATE SELECTION

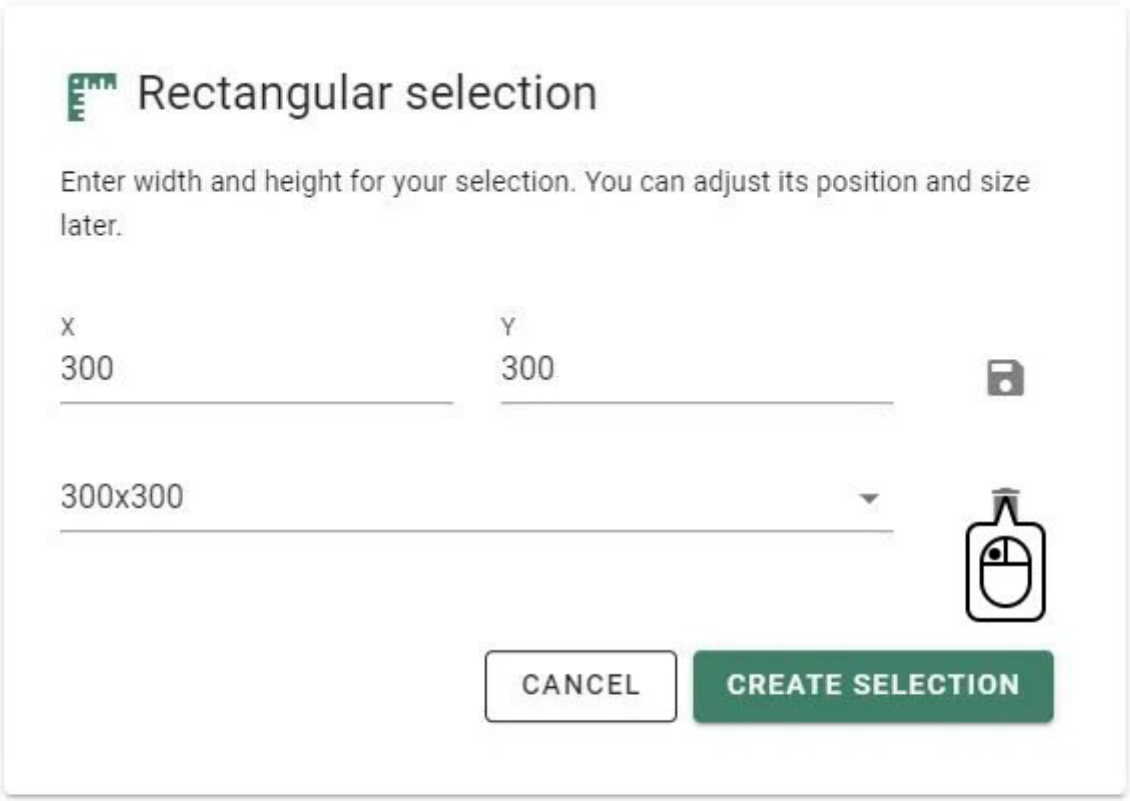
4


Rectangular selection
Enter width and height for your selection. You can adjust its position and size later.
X
300
Y
300
300x300
CANCEL
CREATE SELECTION

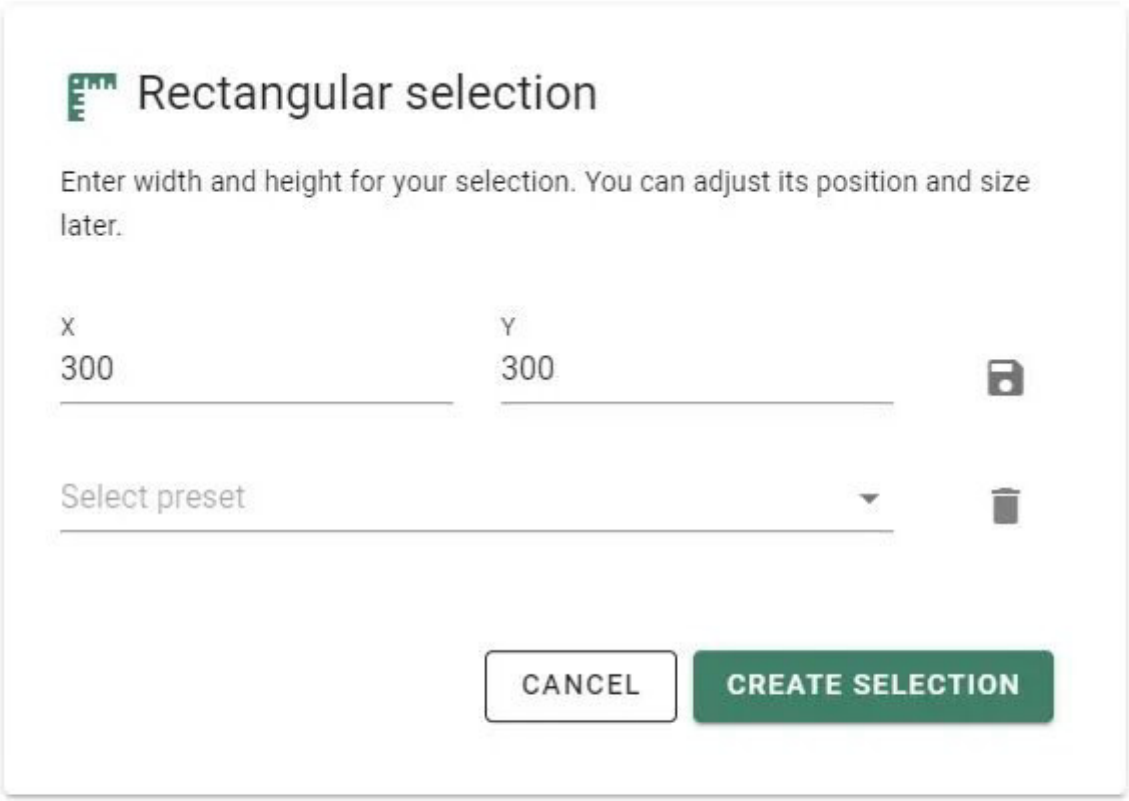
5


Rectangular selection
Enter width and height for your selection. You can adjust its position and size later.
X
300
Y
300
300x300
640x480 (4:3)
800x600 (4:3)
1024x768 (4:3)
1280x720 (16:9)
1280x800 (16:10)

6

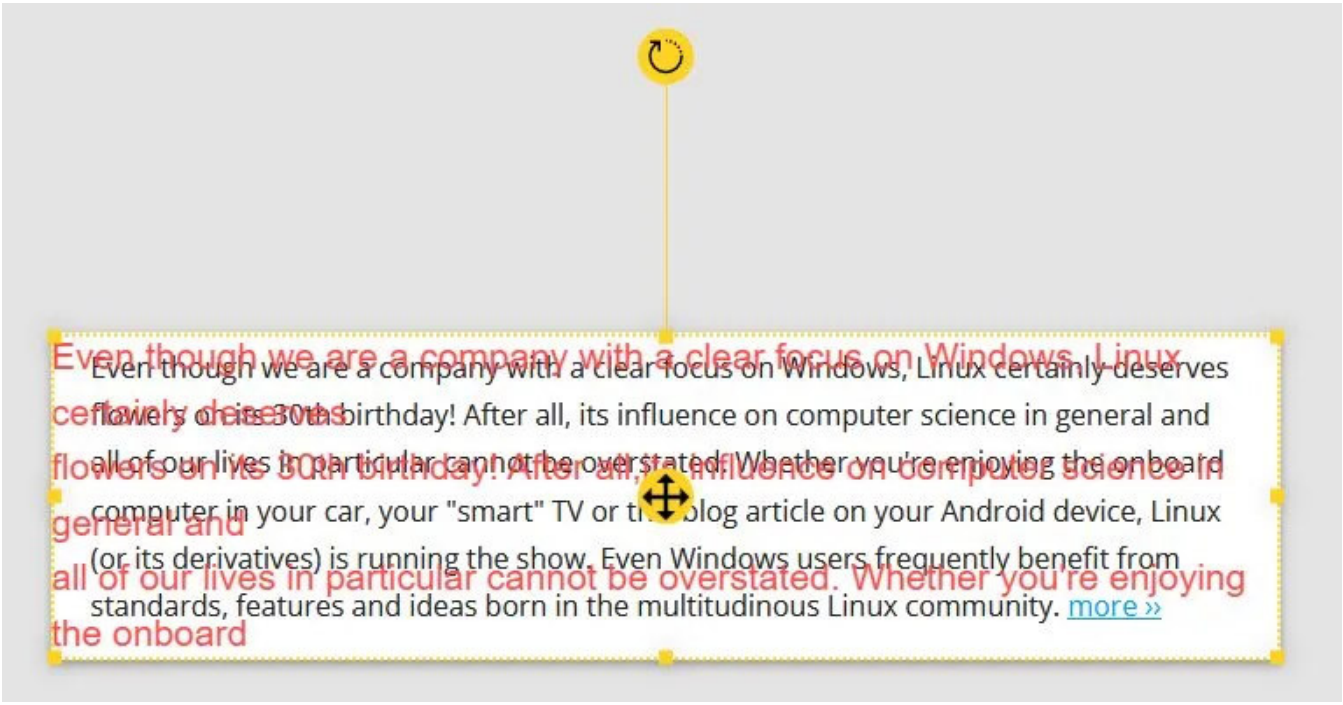

Rectangular selection
Enter width and height for your selection. You can adjust its position and size later.
X
300
Y
300
300x300
CANCEL
CREATE SELECTION

7



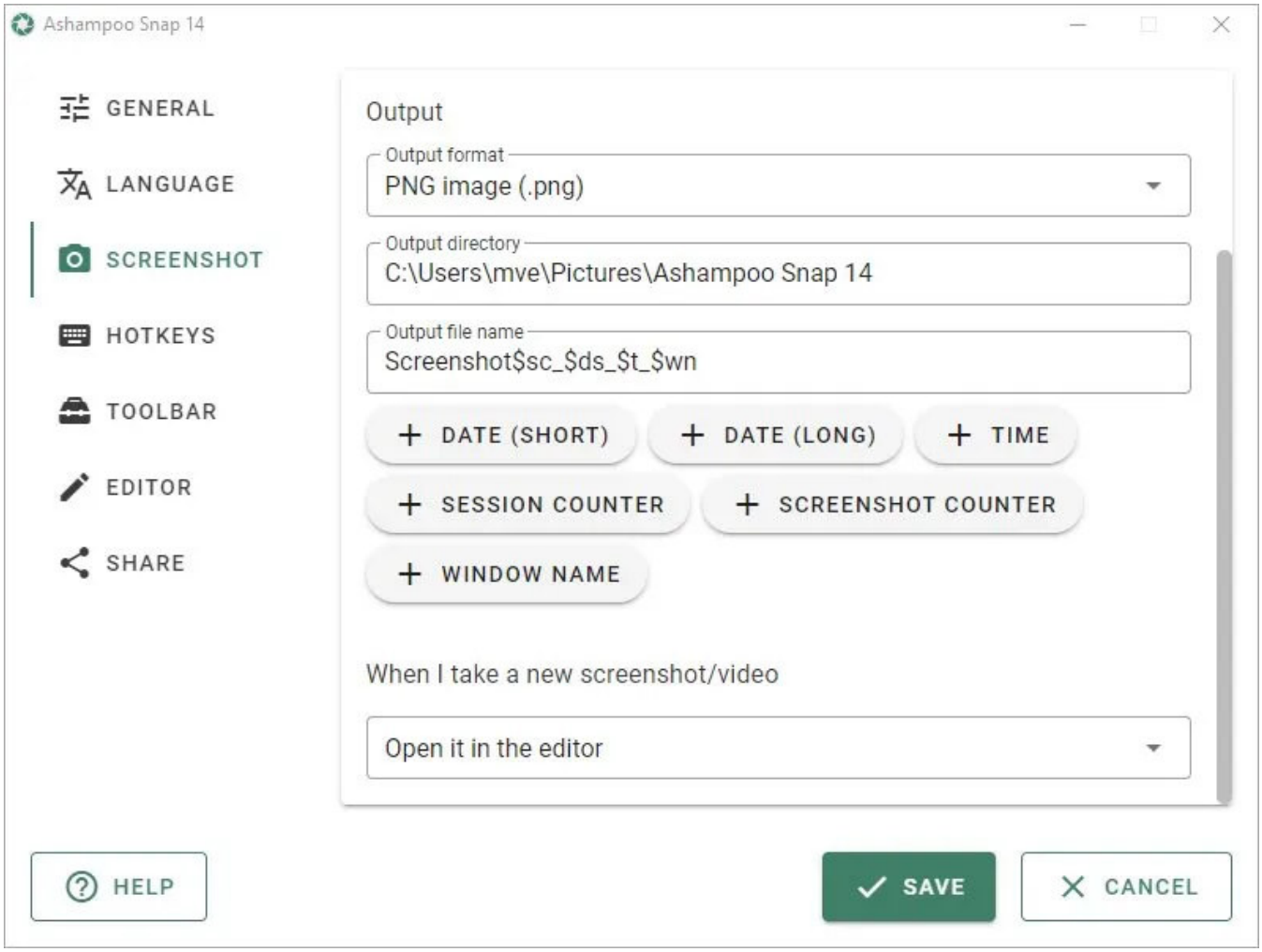
1.8 Capture text (OCR)

You can access this feature by right-clicking the program icon in Windows' task tray next to the clock and selecting "OCR (text-recognition)", followed by the language used in the affected text.



Then, hold down the left mouse button and drag to select the text to be recognized. Click into the selection to begin the recognition process. The text will be added to your snapshot as an editable text object. To use the text in another application, e.g. MS Word, select the object and left-click its text content to select the text. Next, hit Ctrl + C to copy it to the system clipboard. You can then use Ctrl + V to paste the text into other applications.

1.9 Custom file names



You can adjust the file naming scheme that will be used for exported images in the program settings. Simply place the cursor at the desired position under "Output file name" and click the below buttons to add the associated placeholders.

Example

Input	Output
Screenshot$sc_$ds_$t_$wn	Screenshot72_2022.02.03_9h26m27s_Document1 - Word.png

Supported placeholders

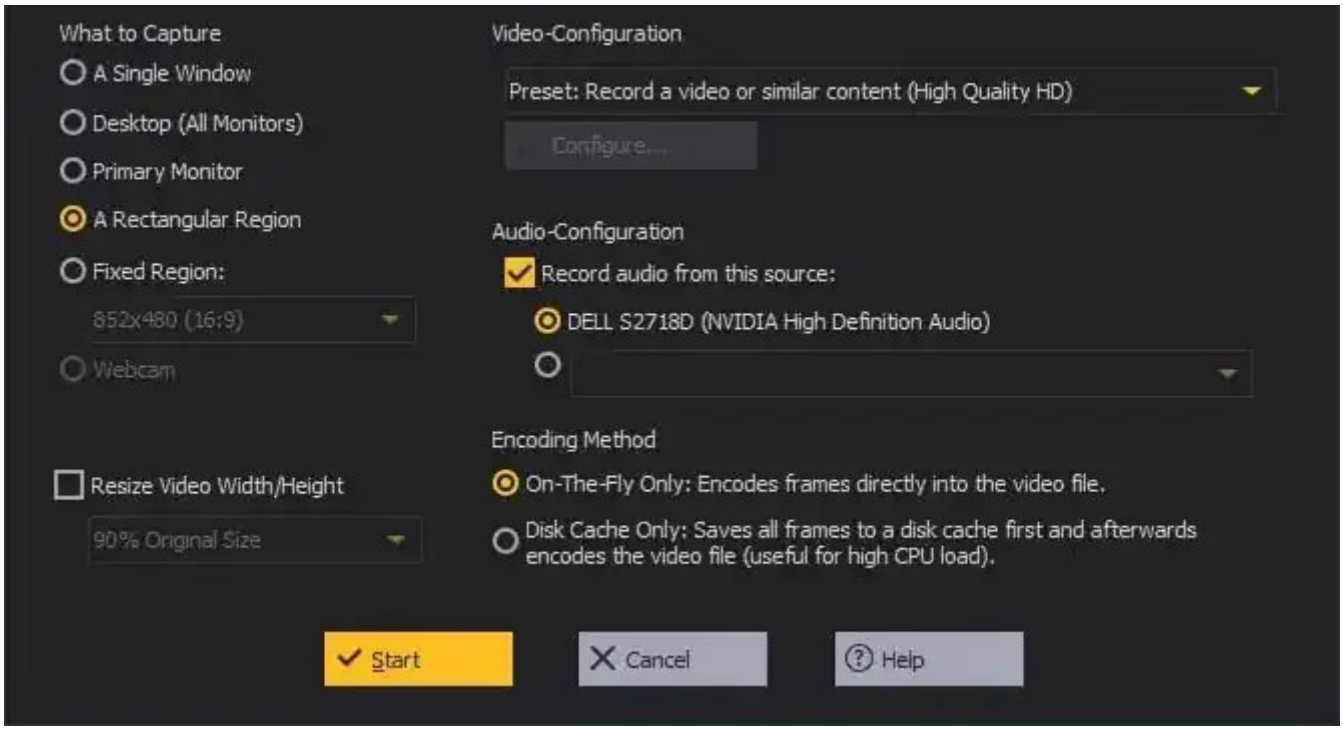
Type	Input	Output
Date (short)	$ds	2022.02.03

Date (long)	$dl	Thursday, February 3, 2022
Time	$t	9h15m52s
Session counter	#	1
Sceenshot counter	$sc	1
Window name	$wn	Document1 - Word

1.10 Capture Video

Video Settings

Before you can begin recording, you will need to adjust the video settings to your needs.



What to Capture

Depending on your selection, you may have to select the area to be recorded once you click "Start".

A Single Window
Move the mouse pointer on the desired program window and left-click the selection rectangle to display the recording dialog.

Desktop (All Monitors)
The visible screen contents of all available displays will be captured. No manual selection is required.

Primary Monitor
Only the main display will be captured. No manual selection is required.

A Rectangular Region
Hold down the left mouse button and drag to create a selection around the desired area. Left-click the selection to display the recording dialog.

Fixed Region
Select the desired size and move the selection rectangle over the desired area. Left-click the selection to begin recording.

Webcam
The live feed from your webcam will be recorded.

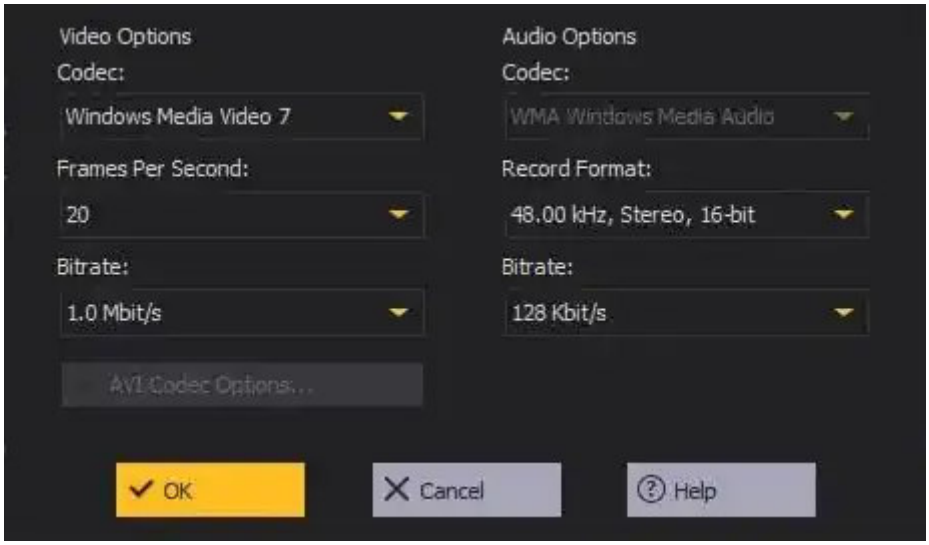
Resize Video Width/Height
Use this setting to auto-resize the recording.

Video-Configuration
These settings affect the size and quality of your videos.

Audio-Configuration
If needed, Snap can also record audio output from the selected recording device. Snap can record audio output from the selected audio device. "Primary recording device" means the program will use the currently selected Windows default audio recording device. In most cases, this will either be "Stereomix" or "What-U-Hear" to record the sound you hear. Note that your sound card driver has to support this feature and that it may not be available in your version of Windows.

Encoding Method
If your computer is old and slow, you may need to use your hard disk for video buffering to avoid stuttering. You may select this option here.

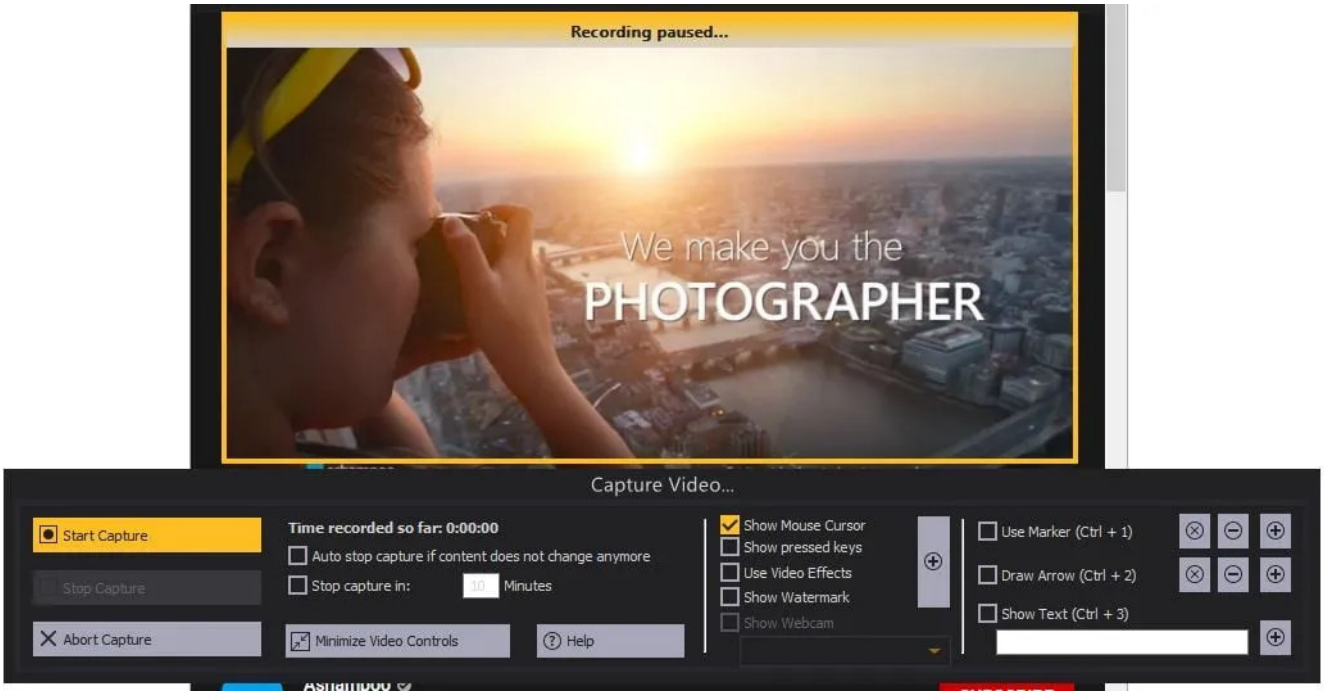
1.10.1 Audio- and video settings



Either use the presets or select "Custom Codec Configuration" to further adjust the video and audio settings (experts only).

1.10.2 Video capture dialog

Once you've selected the area to record, the video capture dialog will come up.



Start/Pause Capture

Starts/Pauses the recording process.

> You can press Alt + P to achieve the same effect. This is especially useful, when the video controls are minimized!

Stop Capture
Stops the recording process.

> You can press Alt + O to achieve the same effect. This is especially useful, when the video controls are minimized!

Abort Capture
Cancels the recording process.

Auto stop capture if content does not change anymore
Automatically stops recording when the contents of your screen do no longer change significantly.

Stop capture in
Automatically stops the recording after a fixed amount of minutes.

Minimize Video Controls
Hides the capture dialog. Use the context menu to show it again.

Show Mouse Cursor
If enabled, the mouse pointer will also be recorded. Note that for this to work, a click effect has to be selected in the extended settings (plus button).

Show pressed keys
If enabled, a notification is displayed for every keystroke you make.

Use Video Effects
Allows you to add pointer and other video effects.

Show Watermark
Enable this feature to protect your IP with a text or image-based watermark and/or a copyright notice.

Show Webcam
Enables you to show the output from your webcam as an overlay window. You may adjust the size/position via the video effects settings.

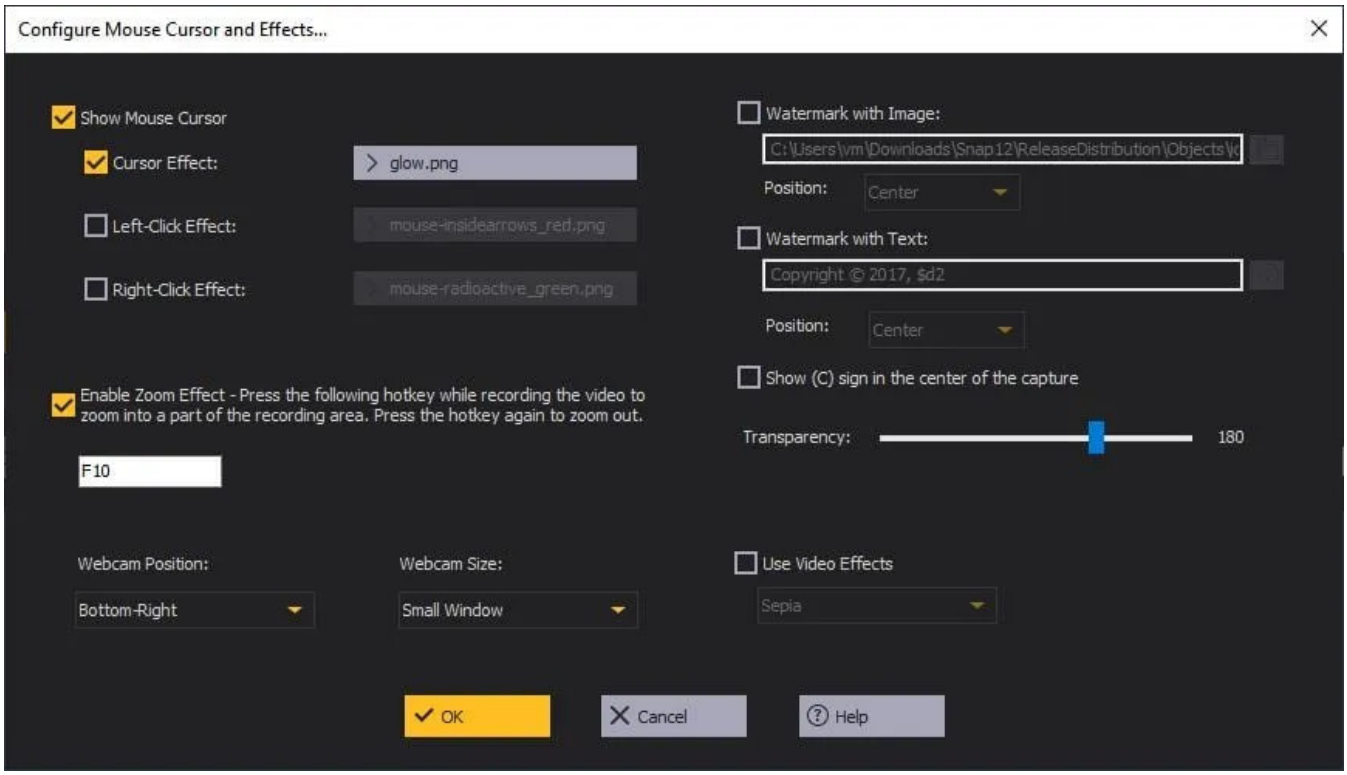
Use Marker
Use this option to draw onto the live recording window. Use the first and second button controls to delete the most recent or all drawings. Use the third button to adjust the display style for all drawings.

Draw Arrow
Use this option to add arrows to your recording. Use the first and second button controls to delete the most recent or all arrows. Use the third button to adjust the display style for all arrows.

Show Text

Use this option to add texts to your recording. Added text will always be displayed at the bottom center. Use the button to adjust the display style.

1.10.3 Video effects



Show Mouse Cursor

These options allow you to adjust the display of the mouse pointer during records and to add left/right click effects.

Zoom Effect

If enabled, use the specified key to toggle the zoom effect. While active, everything inside the marker will later be magnified. Use the mouse to reposition the marker.

Webcam Position /Size
Use these settings to adjust the size and position of the webcam overlay window.

Watermark

with Image
Click the folder icon to select an image file and place it at the specified position.

with Text
Enter a text to be placed at the specified position. Click the question mark icon to view a list of available placeholders. For example, type in "$t" to insert the current time at the cursor position.

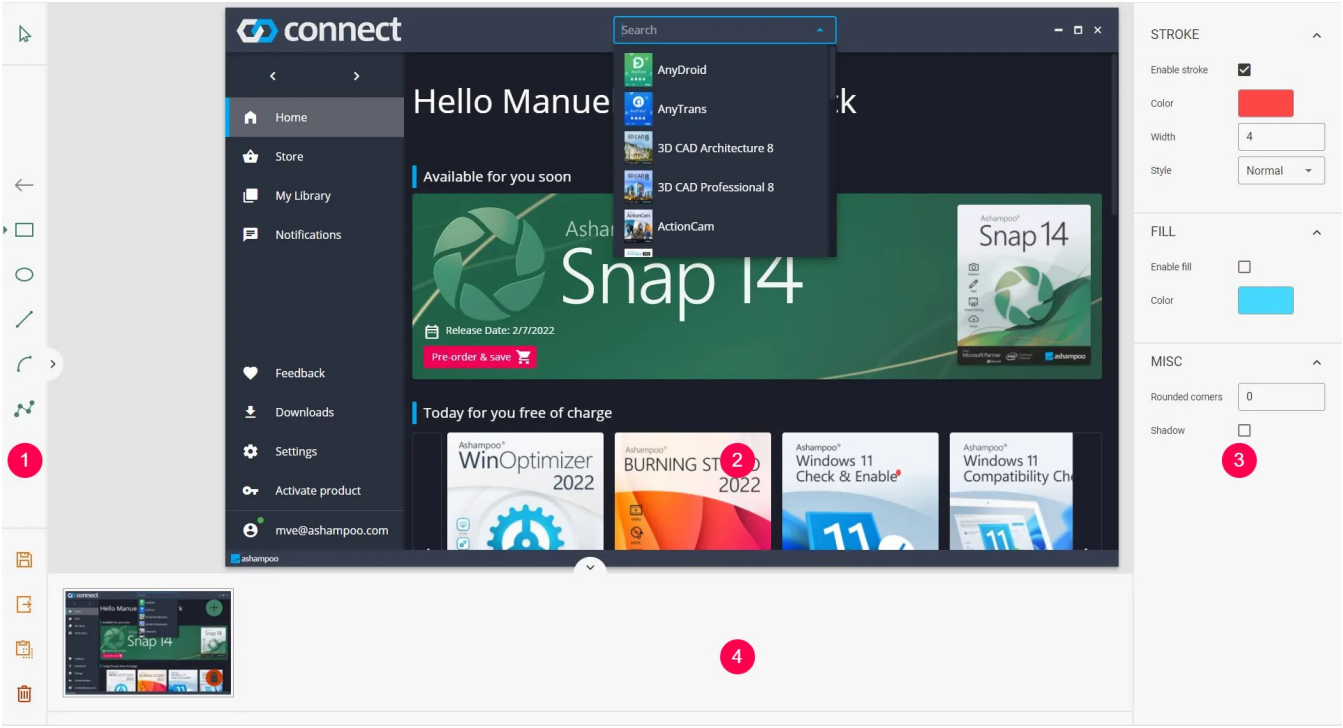
Use the "Position" dropdown menus to specify the position for your watermark. Enable "Show (C) sign in the center of the capture" to display an additional copyright symbol in your captures.

Use Video Effects
These are special affects that affect the entire video.

1.10.4 Recording the webcam

Select the desired webcam and resolution and click "Start Video Recording" to begin recording. Use "Take Photo" to take a snapshot of the currently visible webcam content.

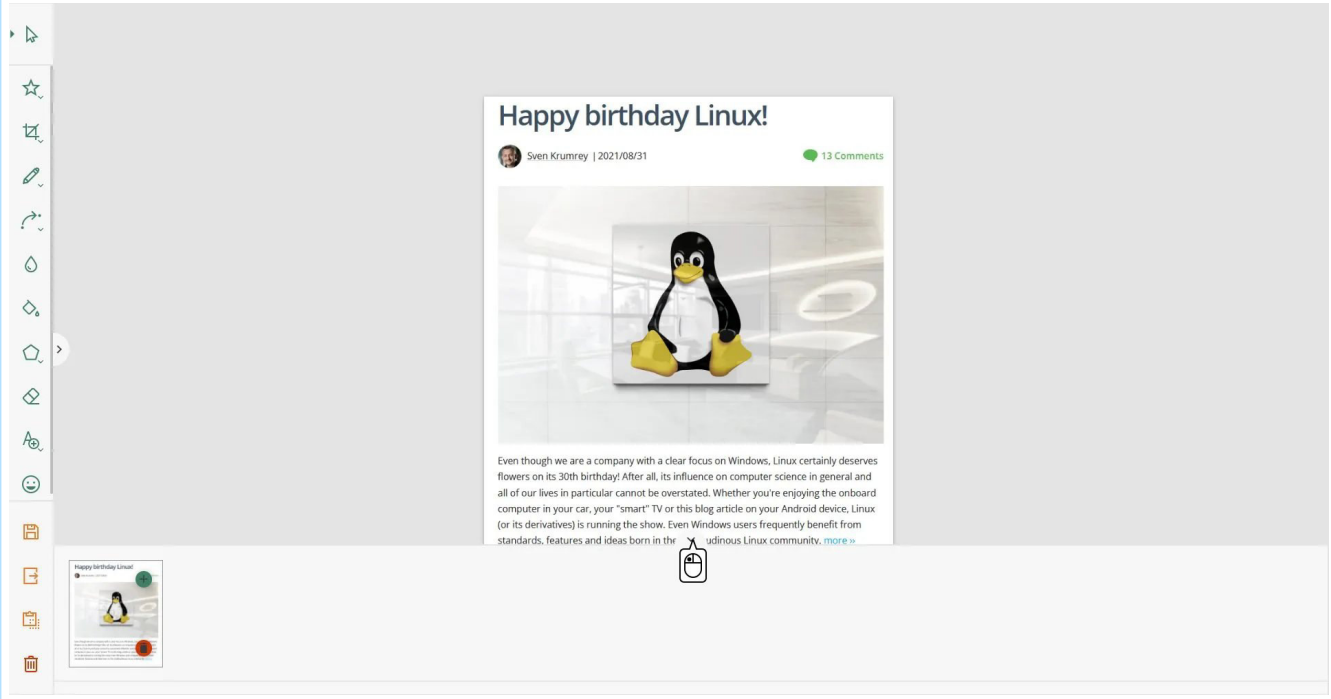
2. Edit image



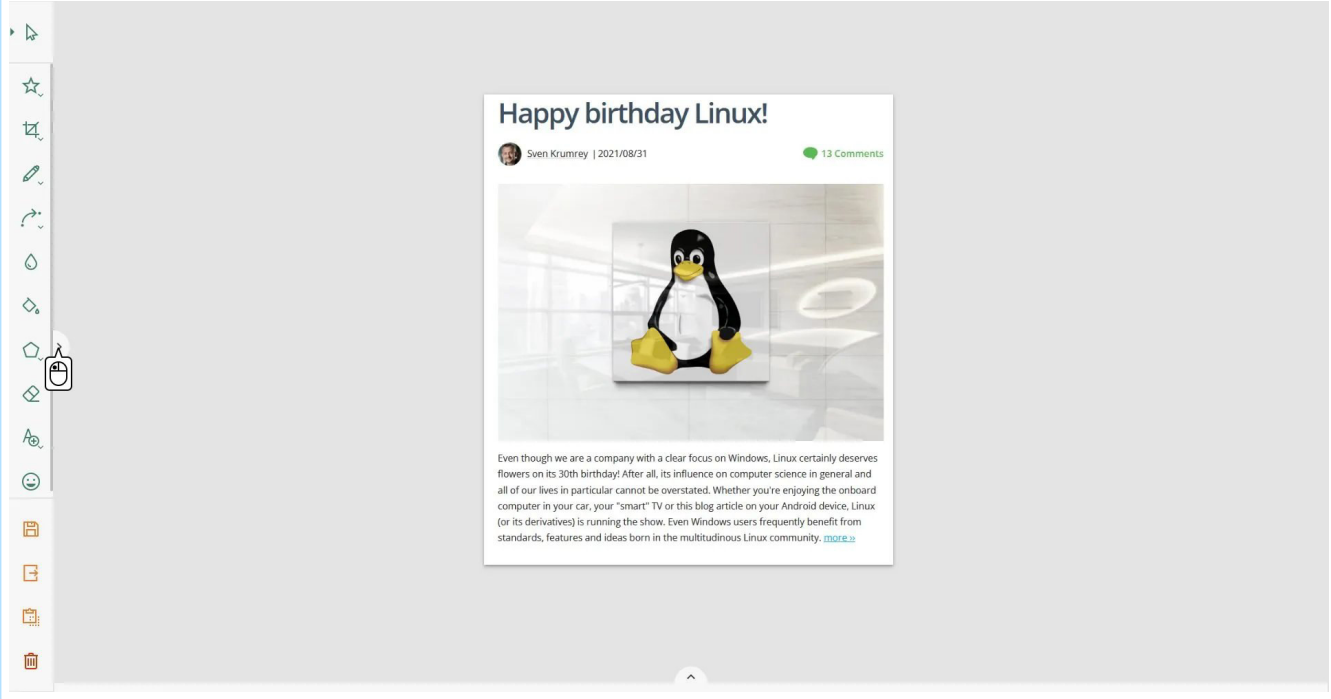
1. Toolbar
2. Workspace
3. Tool/Object properties
4. Preview bar

Use the semi-circular buttons near the edges to expand/collapse sections. You can expand/collapse individual categories in the tool/object properties pane.

1


Happy birthday Linux!
Sven Krumrey | 2021/08/31
13 Comments
Even though we are a company with a clear focus on Windows, Linux certainly deserves flowers on its 30th birthday! After all, its influence on computer science in general and all of our lives in particular cannot be overstated. Whether you're enjoying the onboard computer in your car, your "smart" TV or this blog article on your Android device, Linux (or its derivatives) is running the show. Even Windows users frequently benefit from standards, features and ideas born in th udinous Linux community. more »

2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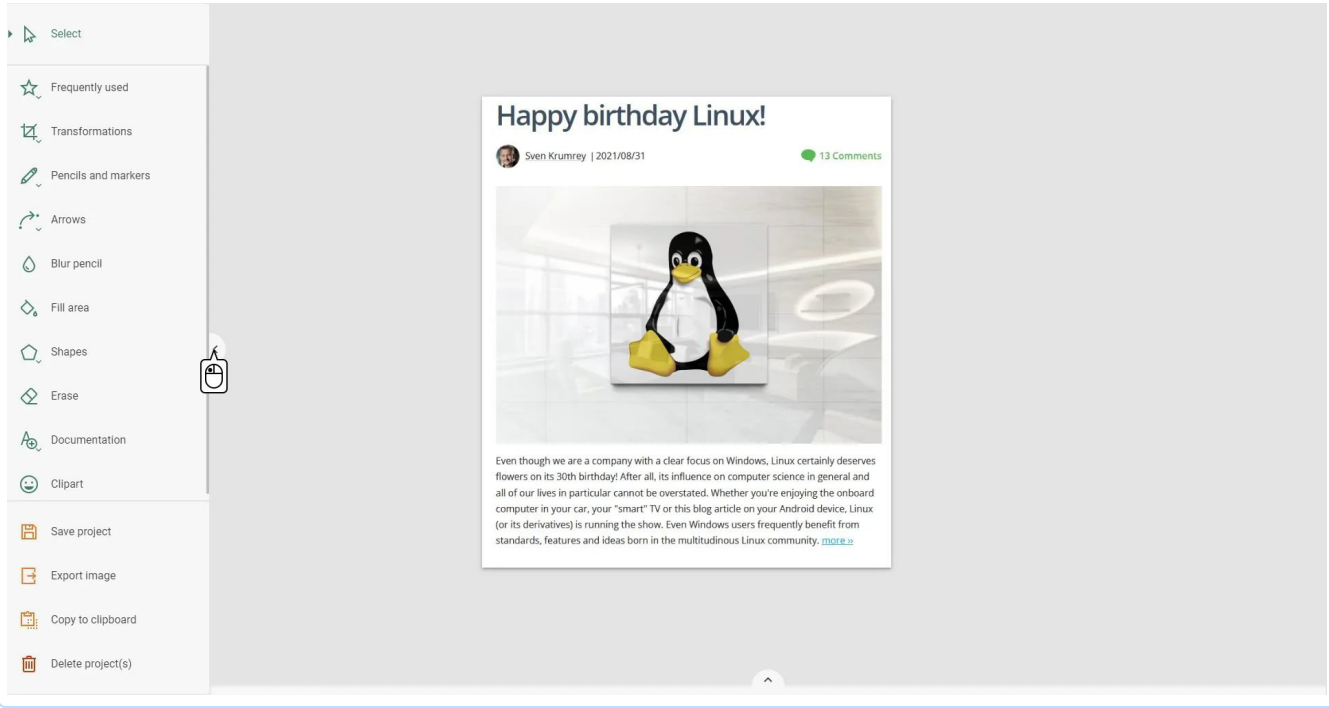
3


Select
Frequently used
Transformations
Pencils and markers
Arrows
Blur pencil
Fill area
Shapes
Erase
Documentation
Clipart
Save project
Export image
Copy to clipboard
Delete project(s)
Happy birthday Linux!
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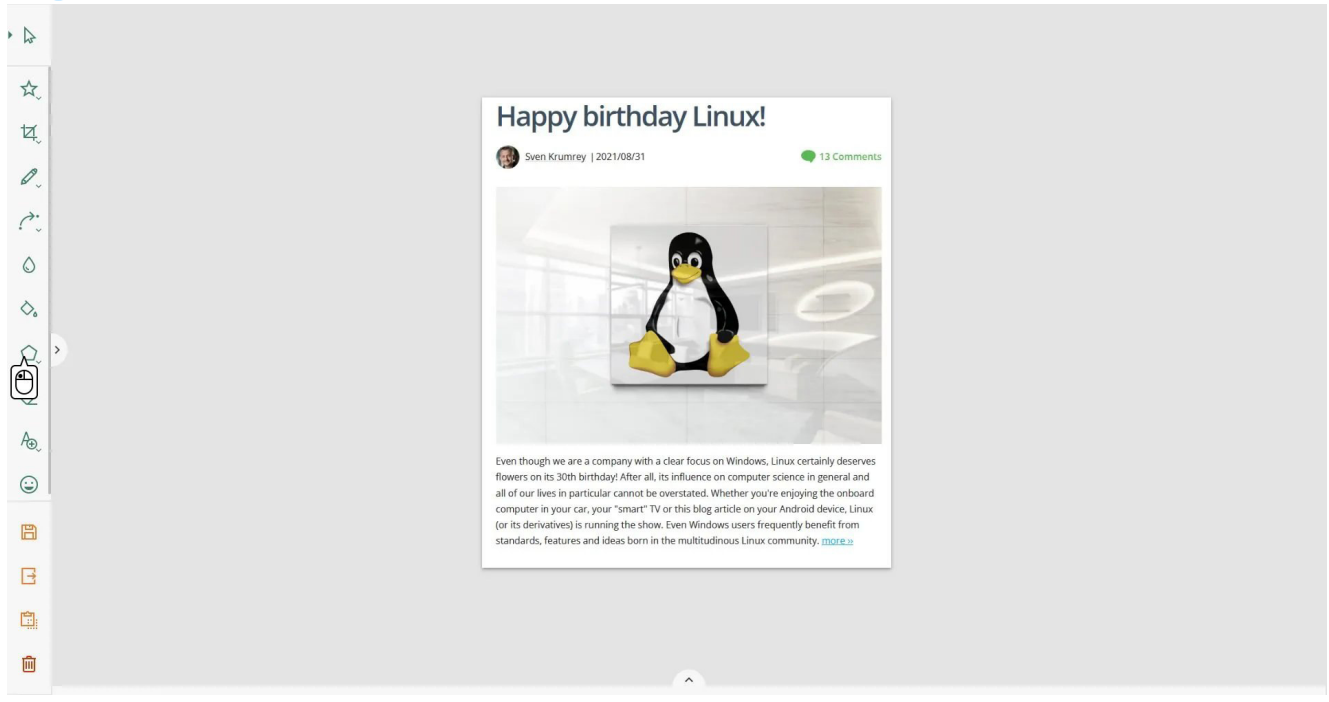
4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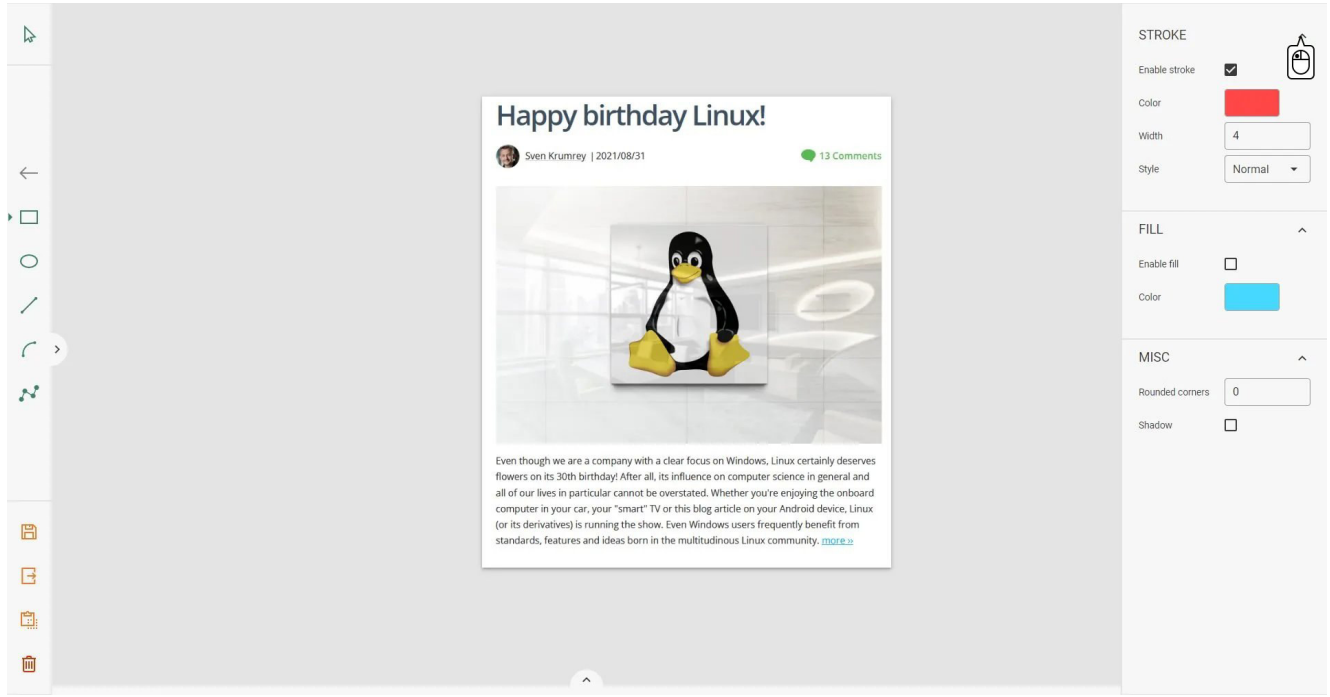
5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STROKE
Enable stroke
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Color
MISC
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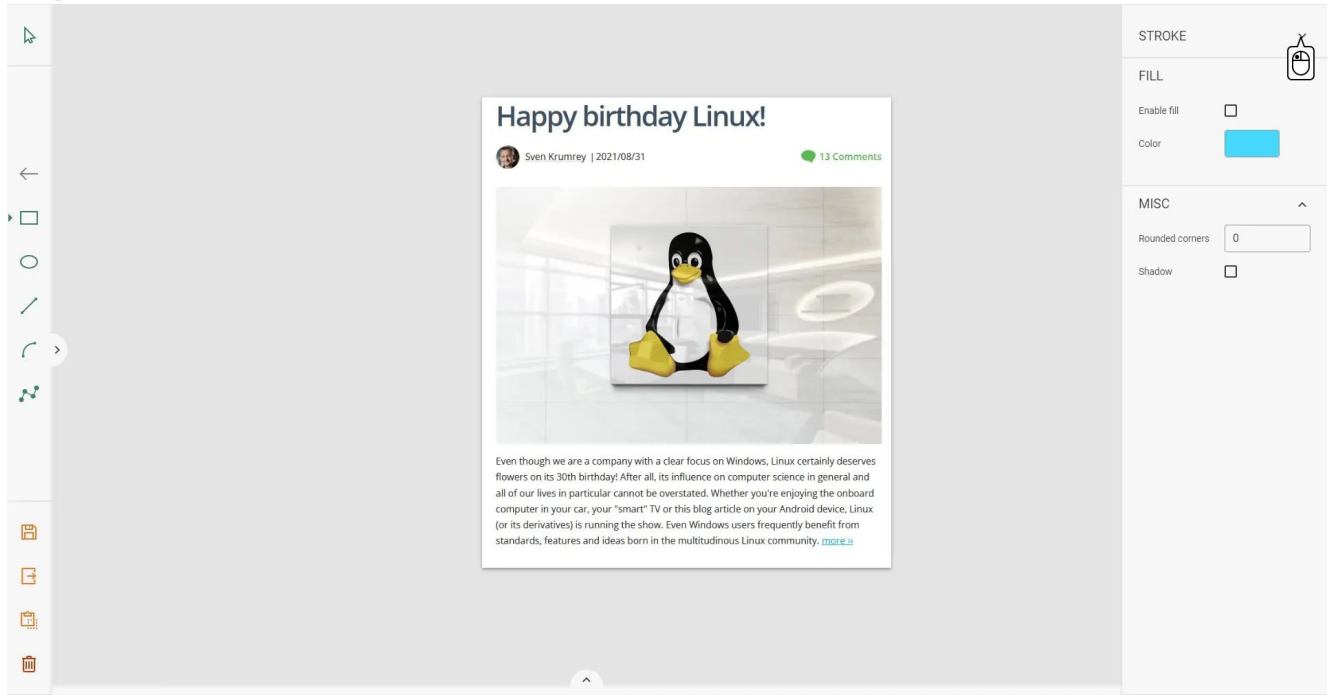
Shadow

6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STROKE
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Shadow

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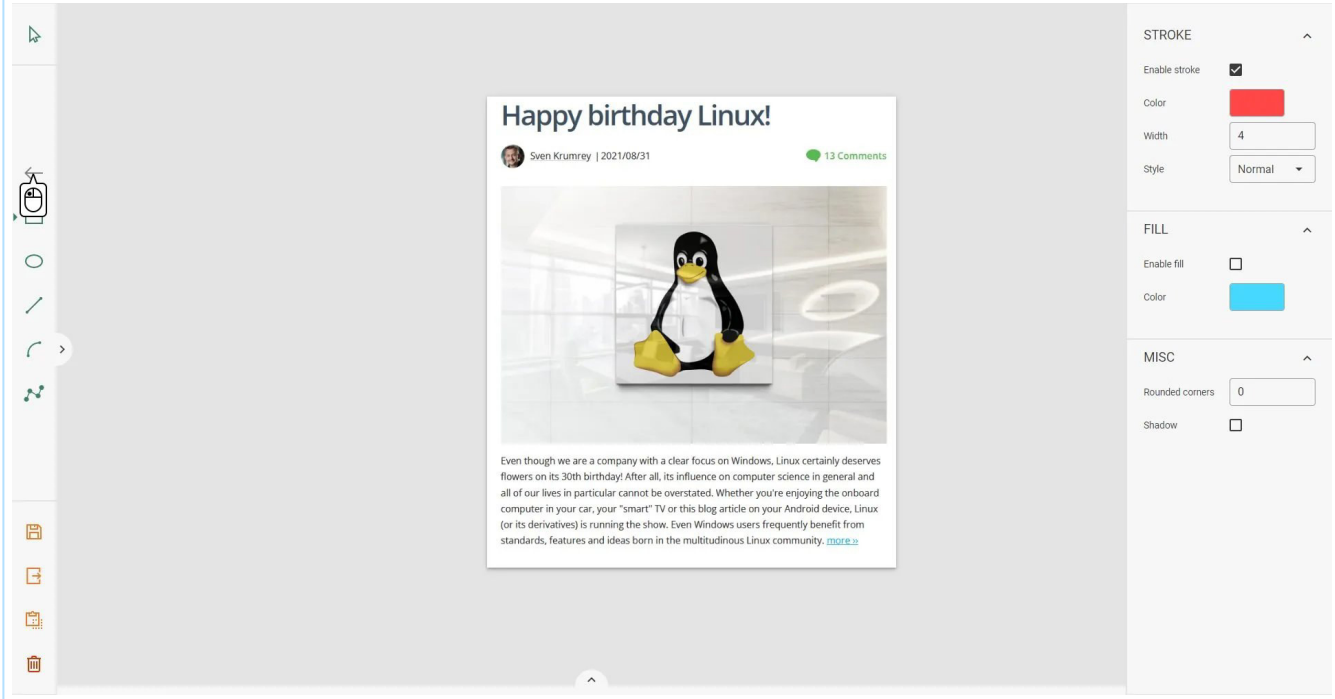
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Enable stroke
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Enable fill
Color
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Rounded corners
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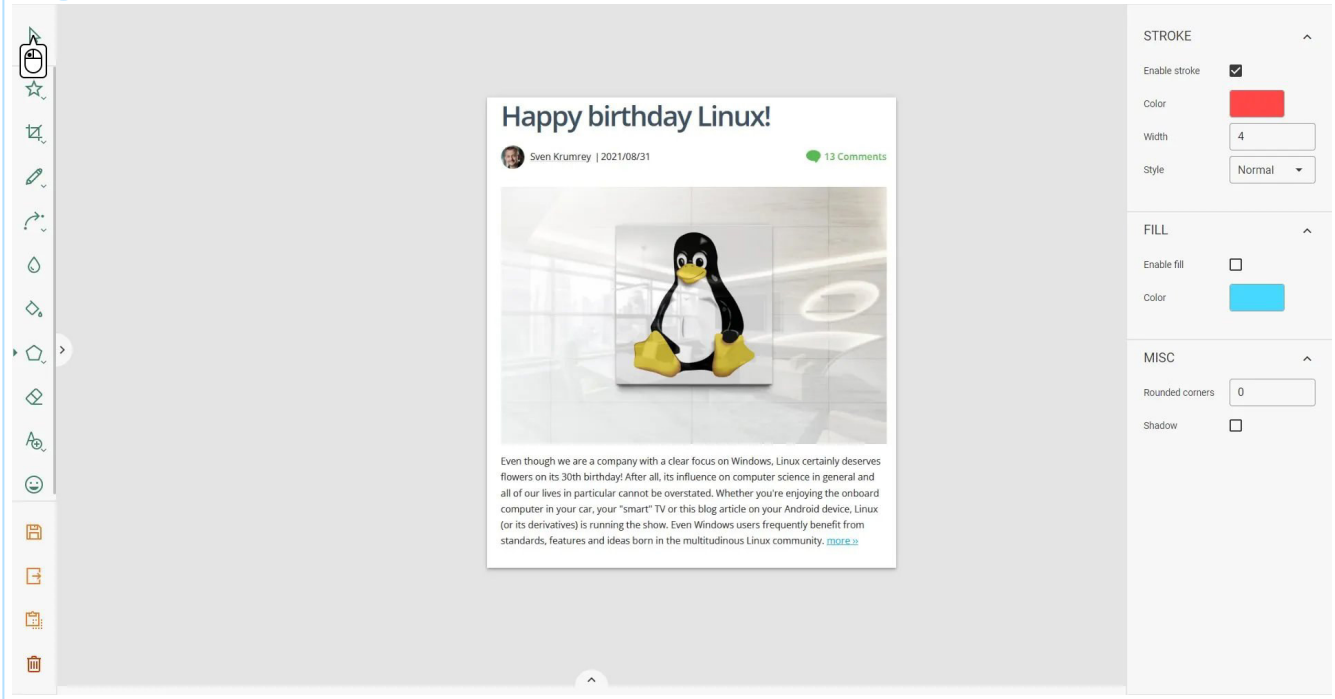
Shadow

8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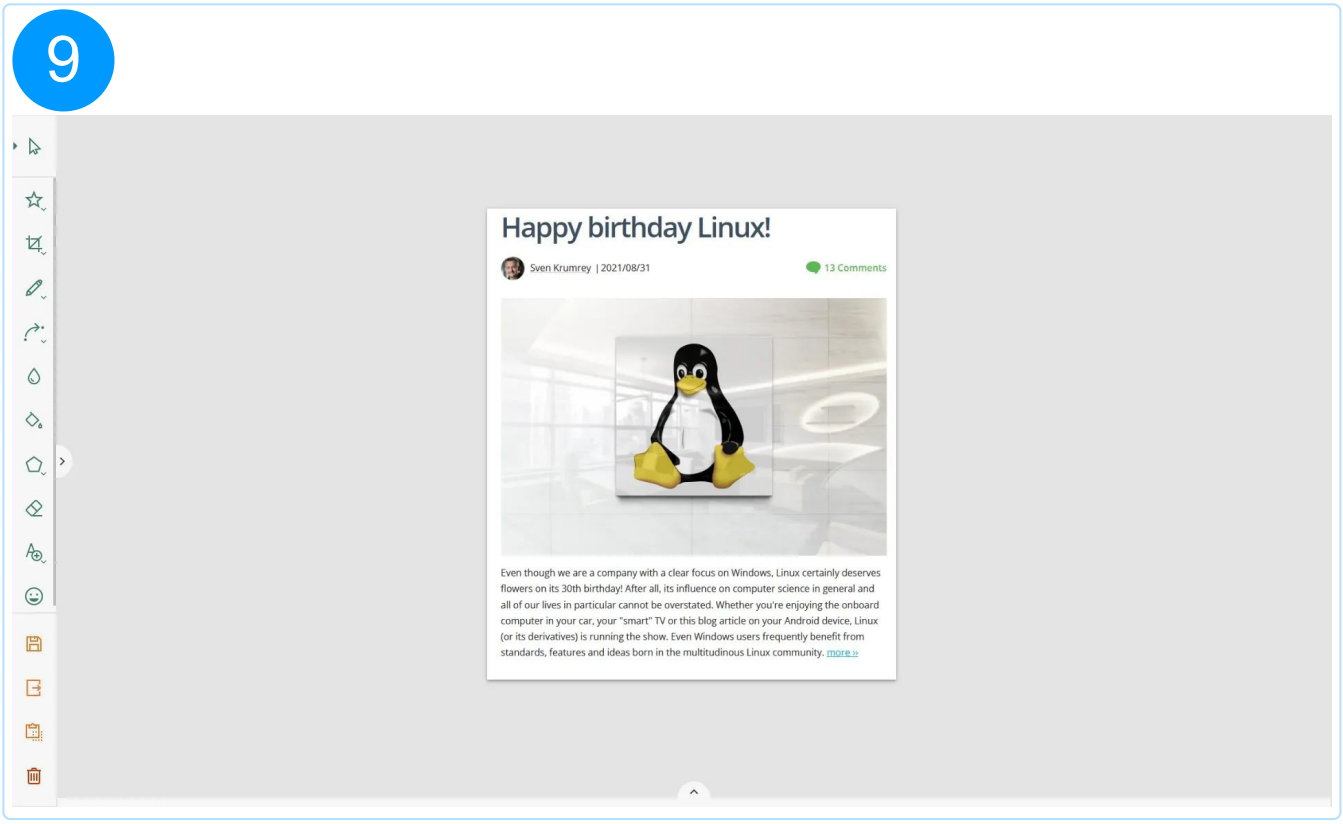
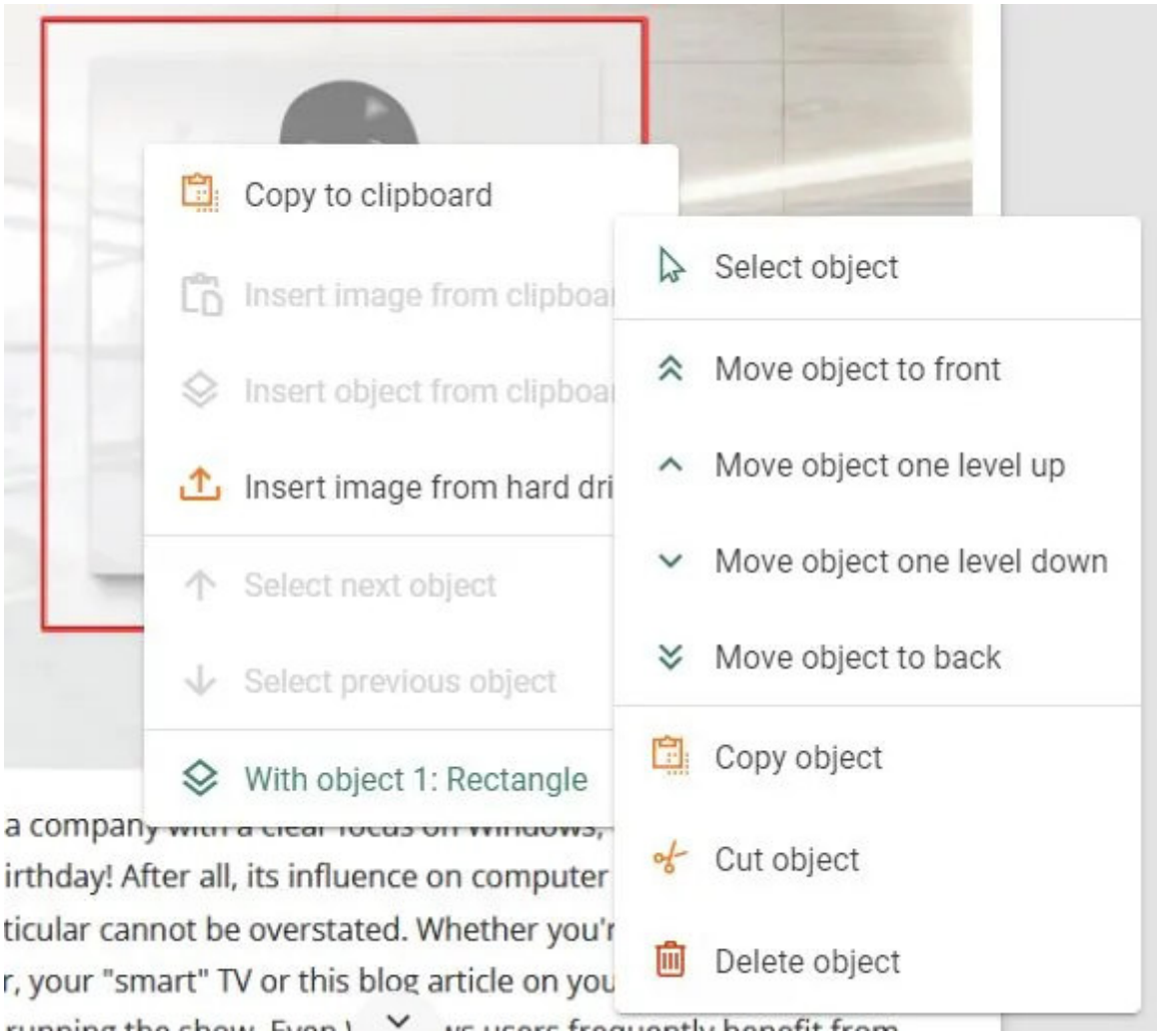
Shadow



Context menu



Right-click into the screenshot to open the context menu.

Copy to clipboard
Copes the current screenshot and all objects to the system clipboard.

Insert image from clipboard
Pastes the clipboard image into the screenshot as an object at the current mouse position.

Insert object from clipboard
Pastes the most recently copied object into the screenshot at the current mouse position.

Insert image from hard drive
Inserts an existing image file into the screenshot as an object at the current mouse position.

Select next/previous object
This entry is available, when there's already an object selected and moves the selection to the next/previous object.

With object

The functions in this submenu affect the object that belongs to the given index.

Select object
Selects the current object.

Move object to front/back
Moves the object to the first or last position in the object hierarchy so that is either visually sits above or below all other objects.

Move object one level up/down
Moves the object one level up/down in the object hierarchy.

Copy project
Copies the object to the system clipboard.

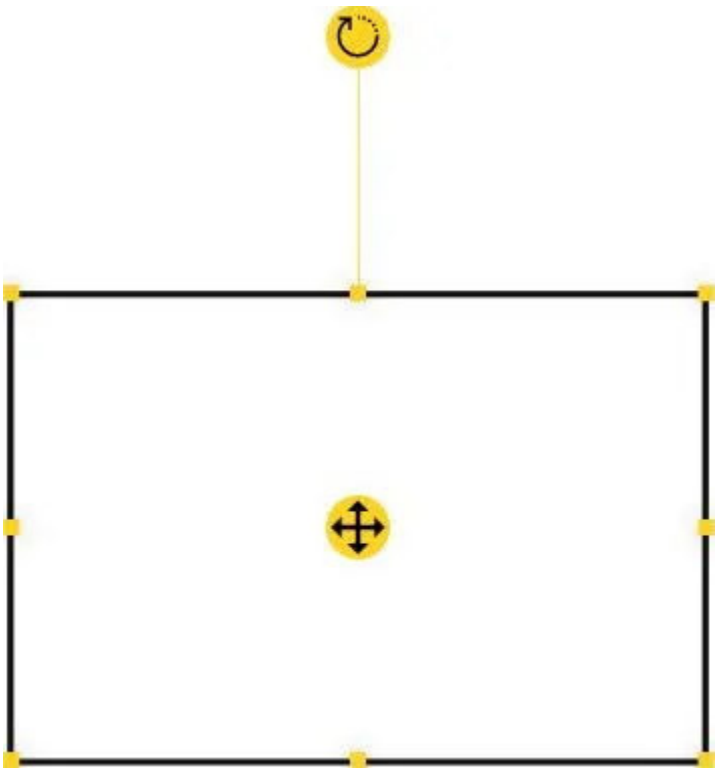
Cut object
Copies the object to the system clipboard and deletes it from the project.

Delete object
Deletes the object from the project.

2.1 Working with objects

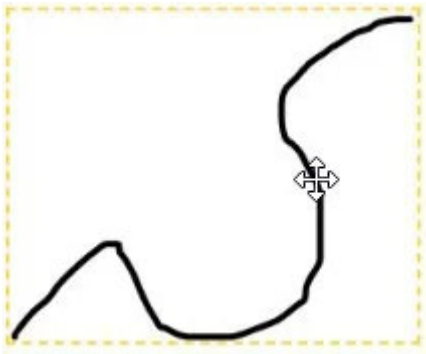
Left-click objects to select them. There are three types of objects:

Type 1



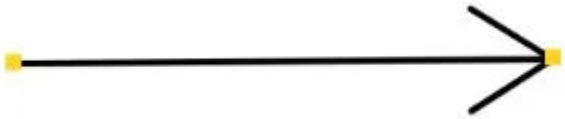
Objects of this type display a selection rectangle around them. Drag the icon to reposition them. Drag the icon to rotate the objects freely, e.g. to display text at a 45° angle. Drag the edge markers (▪) to resize the objects.

Type 2



These objects also display a selection rectangle around them, once selected. Unlike type 1, type 2 objects can be dragged directly for repositioning but support neither resizing nor rotation.

Type 3



Type 3 objects do not display a selection rectangle when selected but can also be dragged directly for repositioning. Drag the edge markers (■) to resize or realign them.

> Hold Shift during object resizing to adjust width and height proportionally. For example, this allows you to scale down a clipart without distortions.

2.2 Toolbar

2.2.1 Select

Left-click an object to select it.

2.2.2 Frequently used

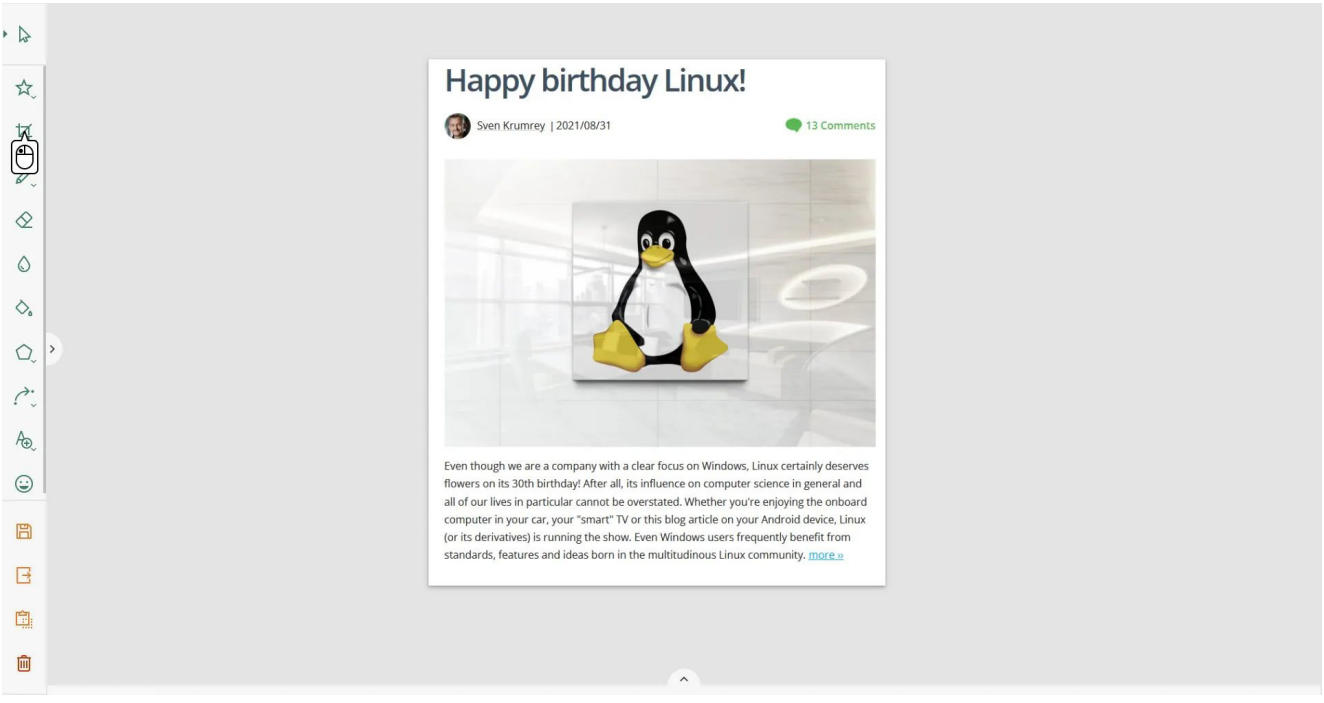
Frequently used tools are automatically added to this category for quick access.

2.2.3 Transformations

These functions allow you to adjust the size of the screenshot/canvas to your needs.

2.2.3.1 Crop

1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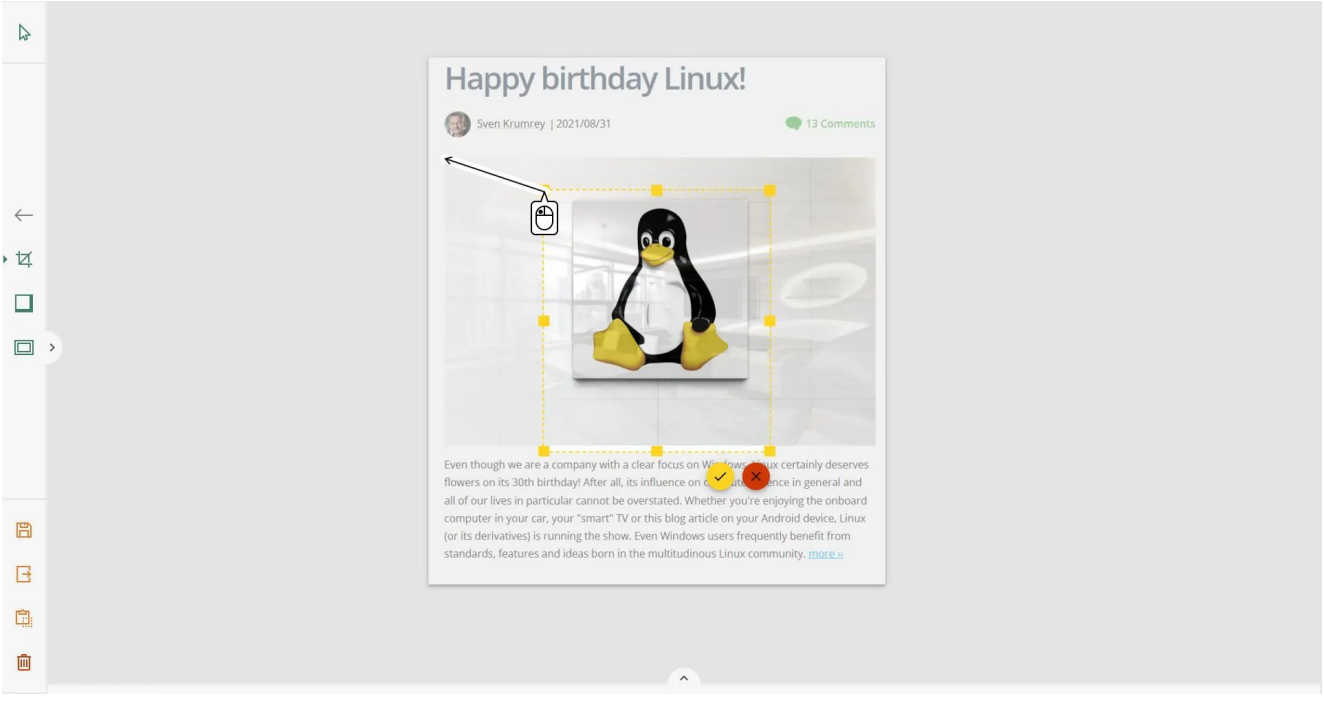
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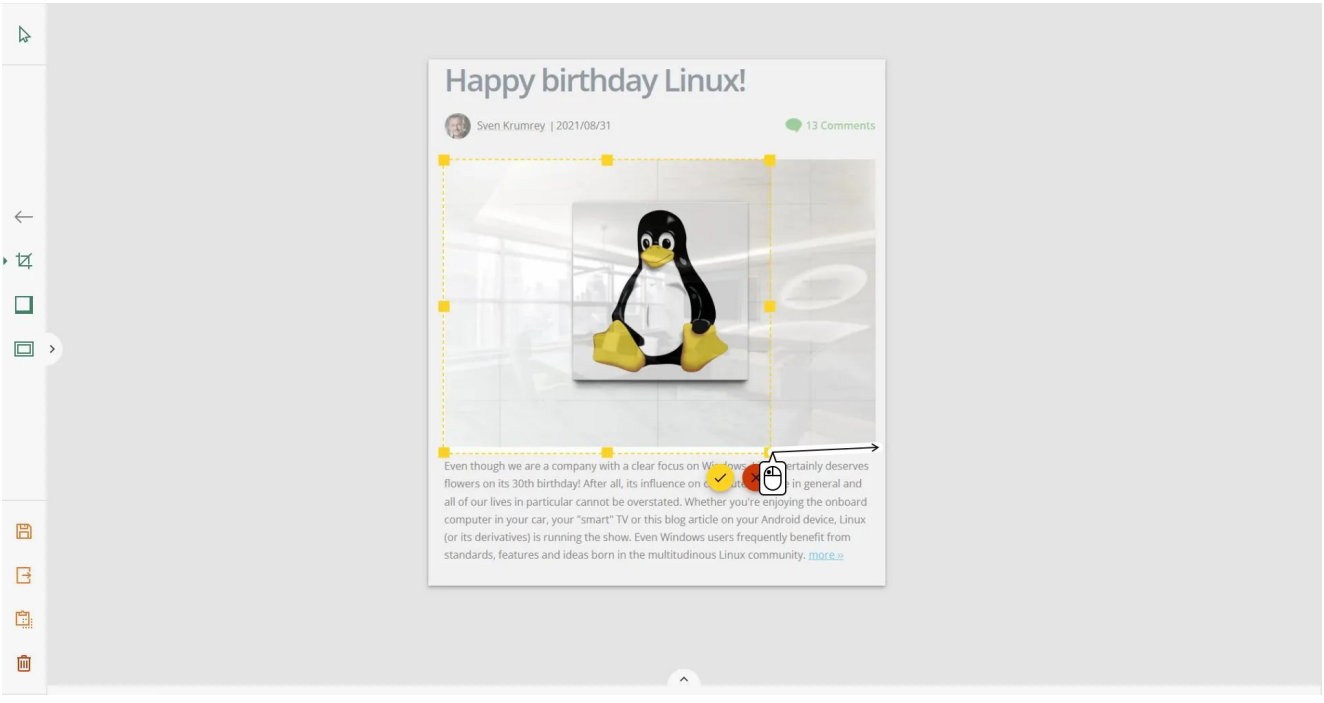
3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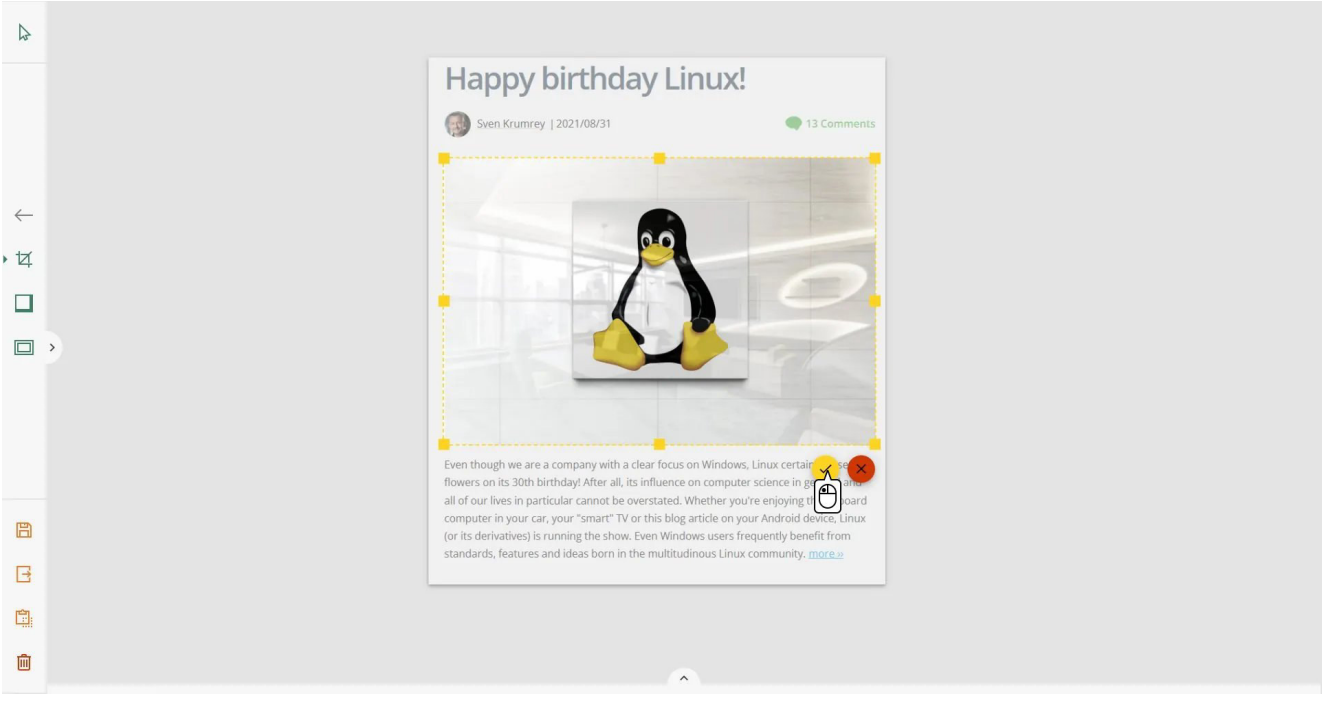
4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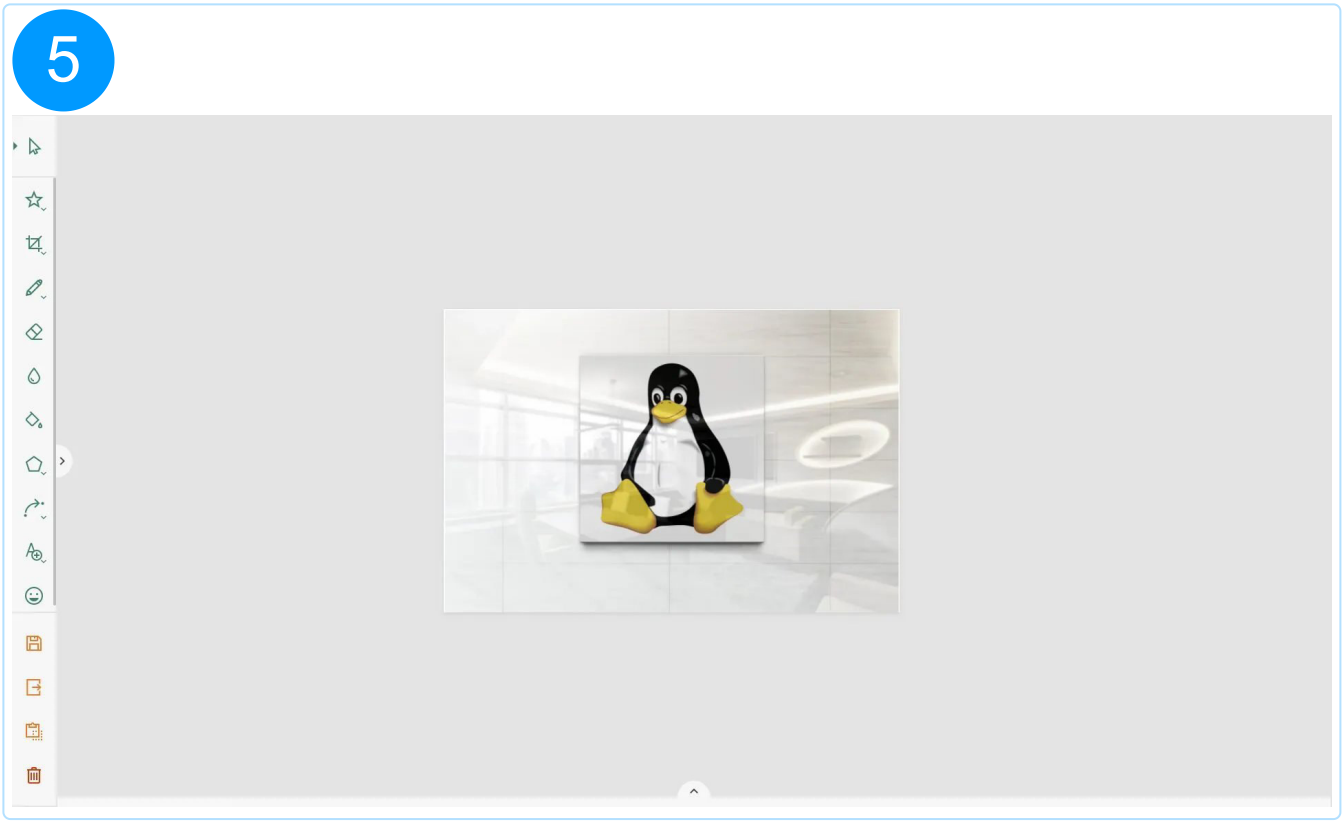
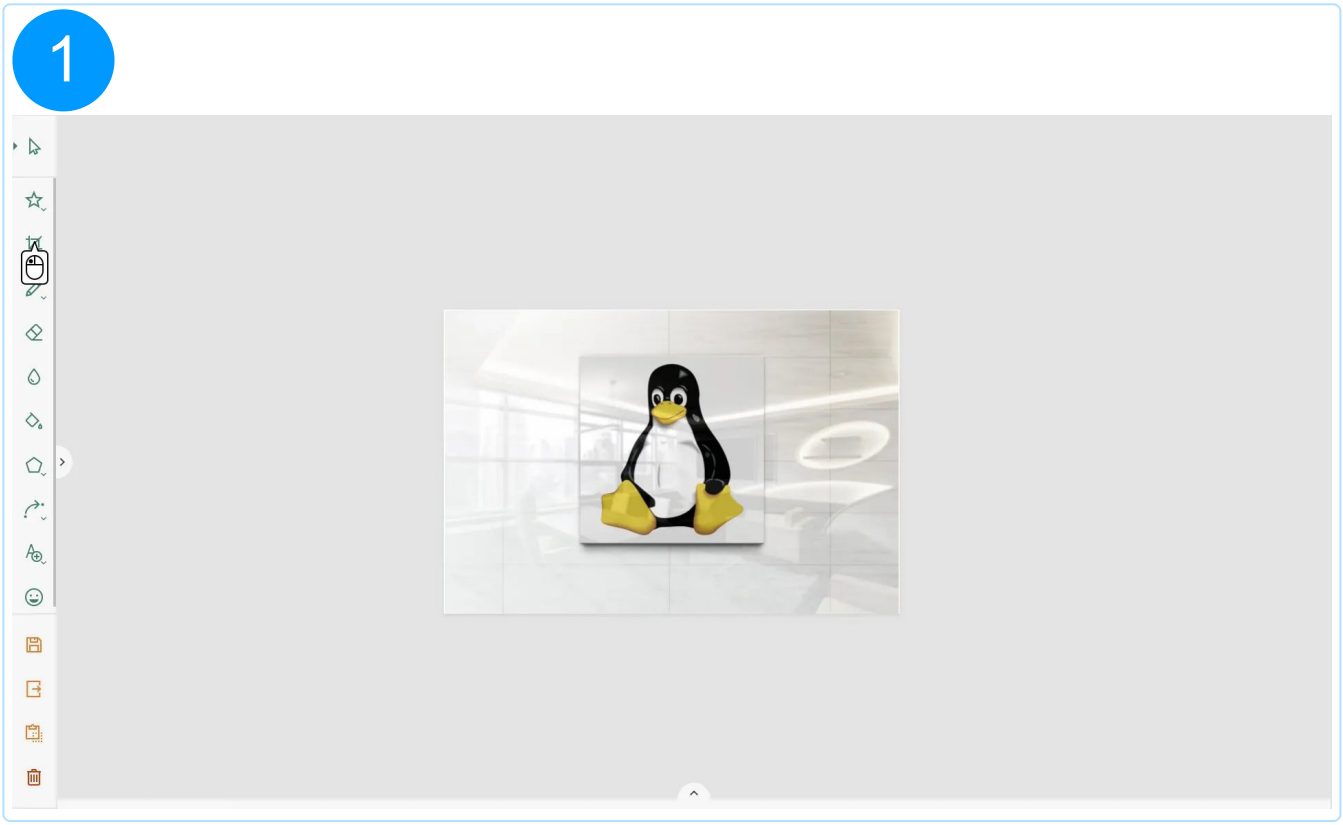


2.2.3.2 Resize screenshot



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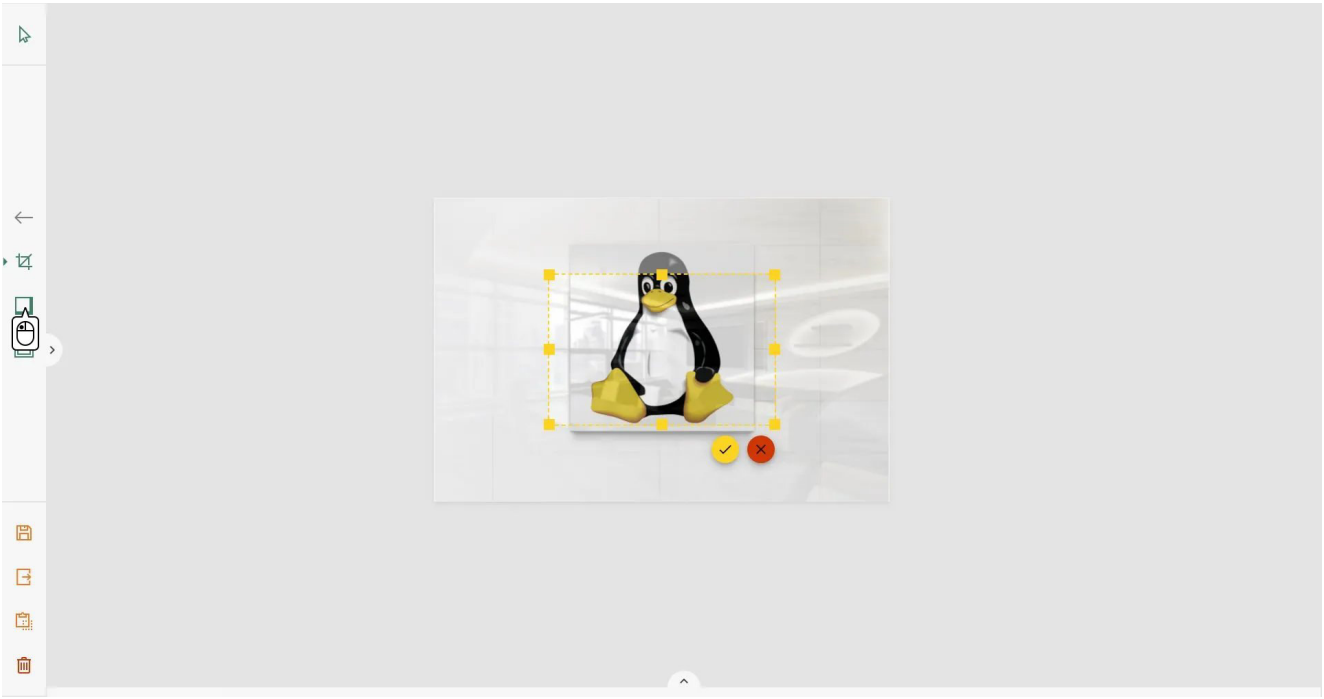

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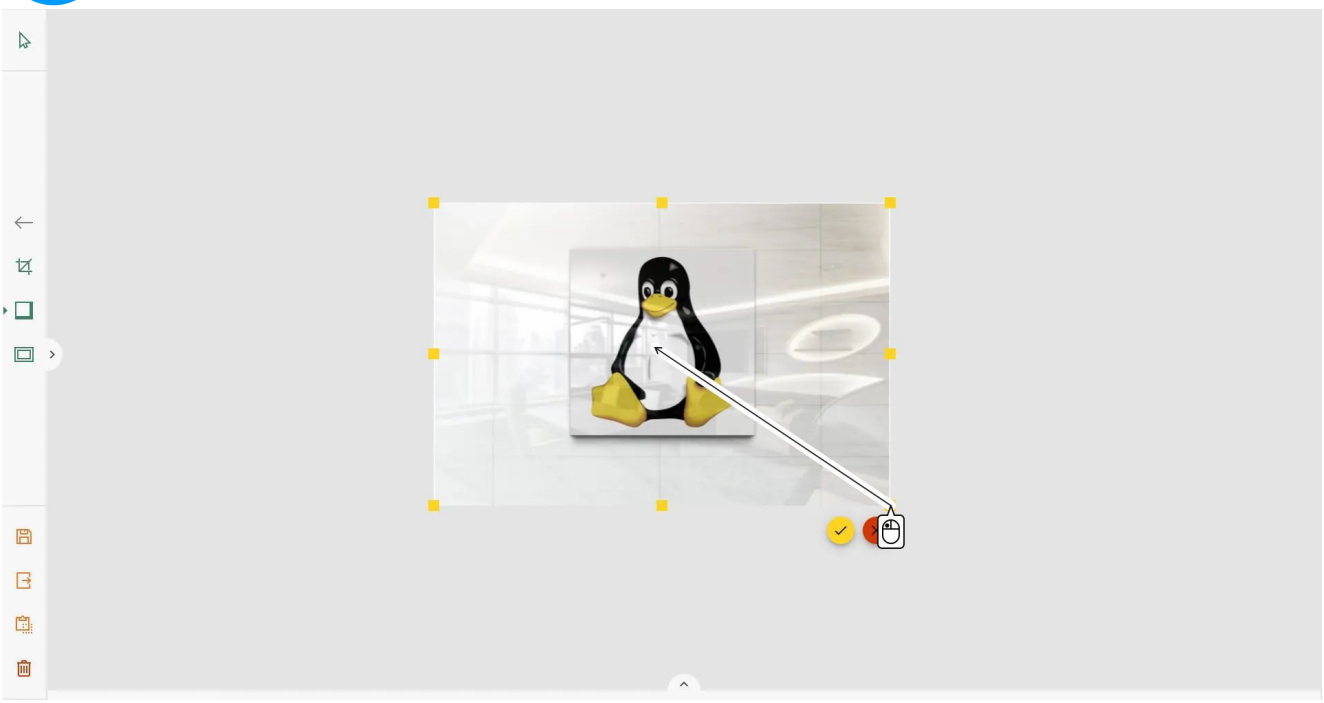

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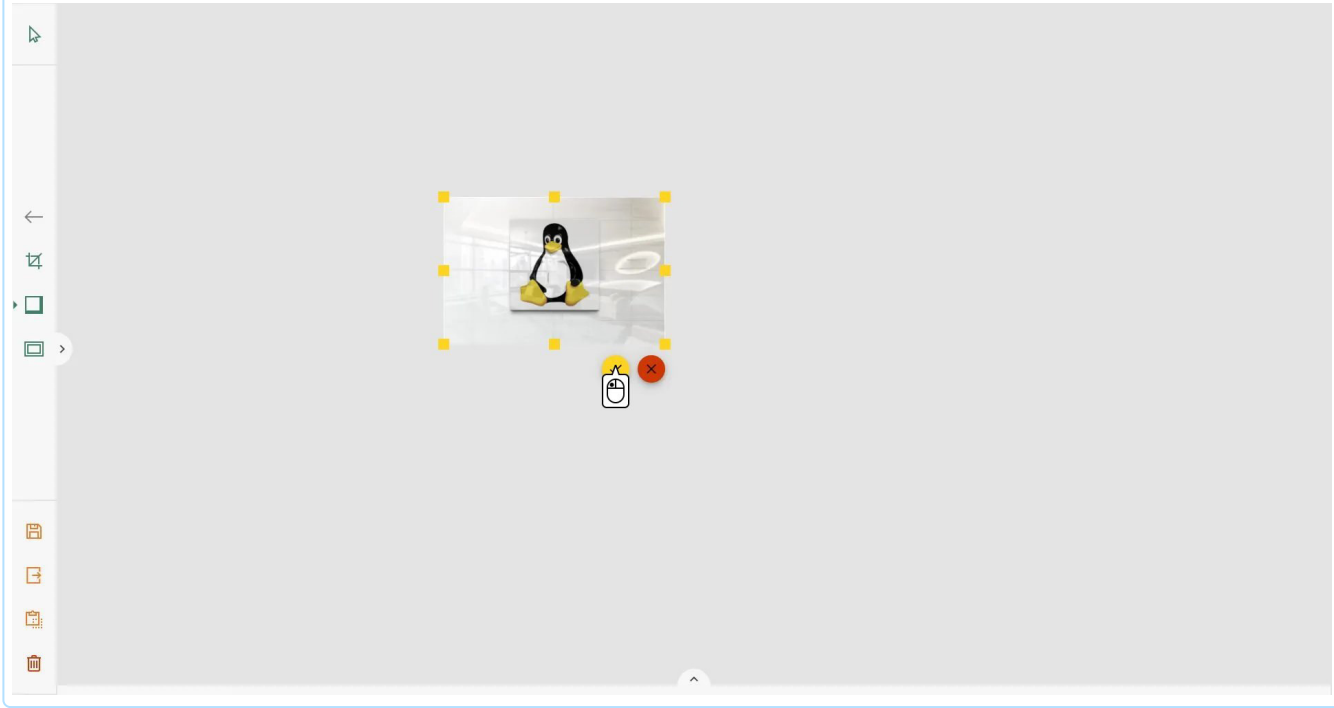
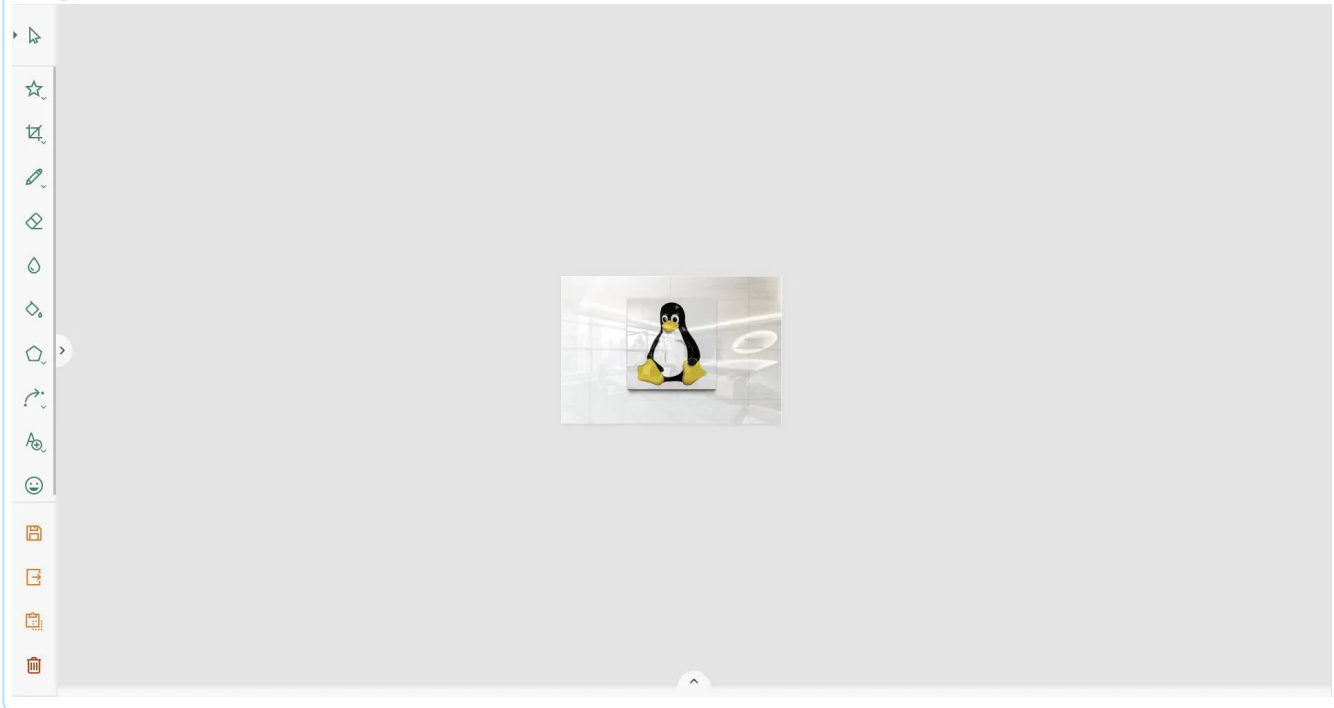
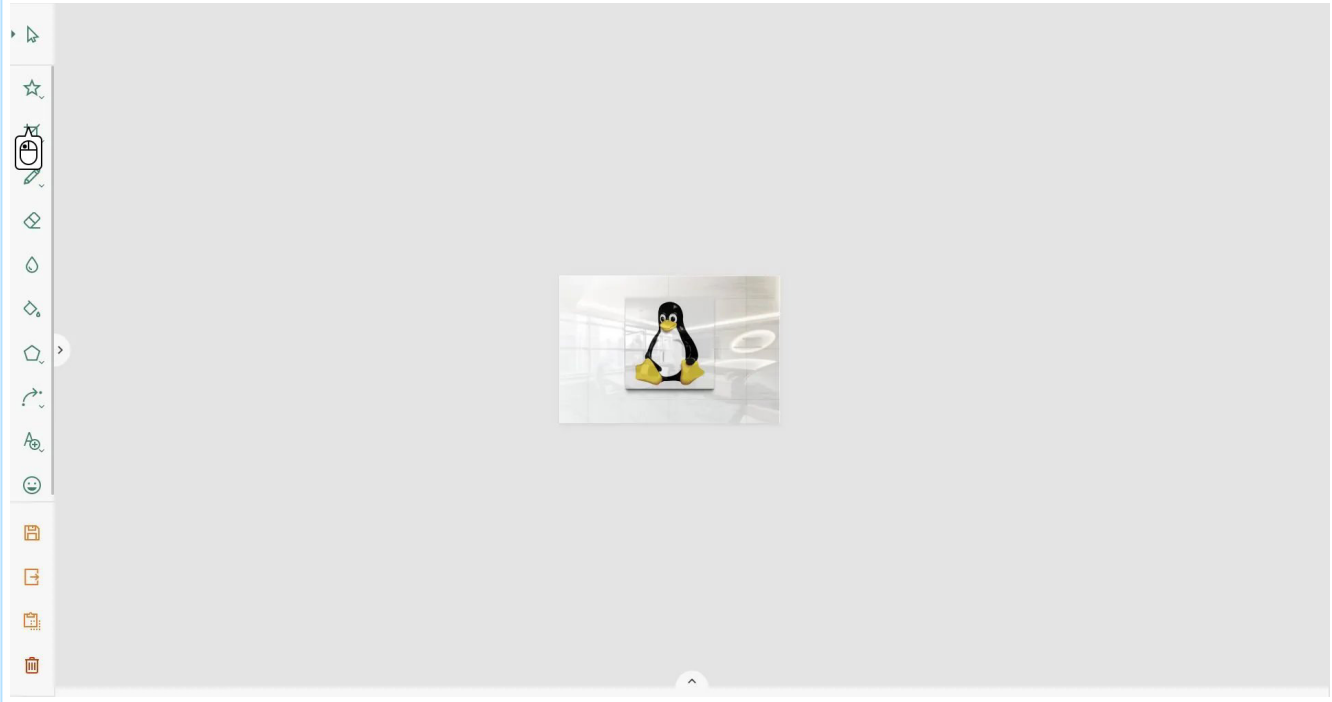


5



2.2.3.3 Resize workspace

1



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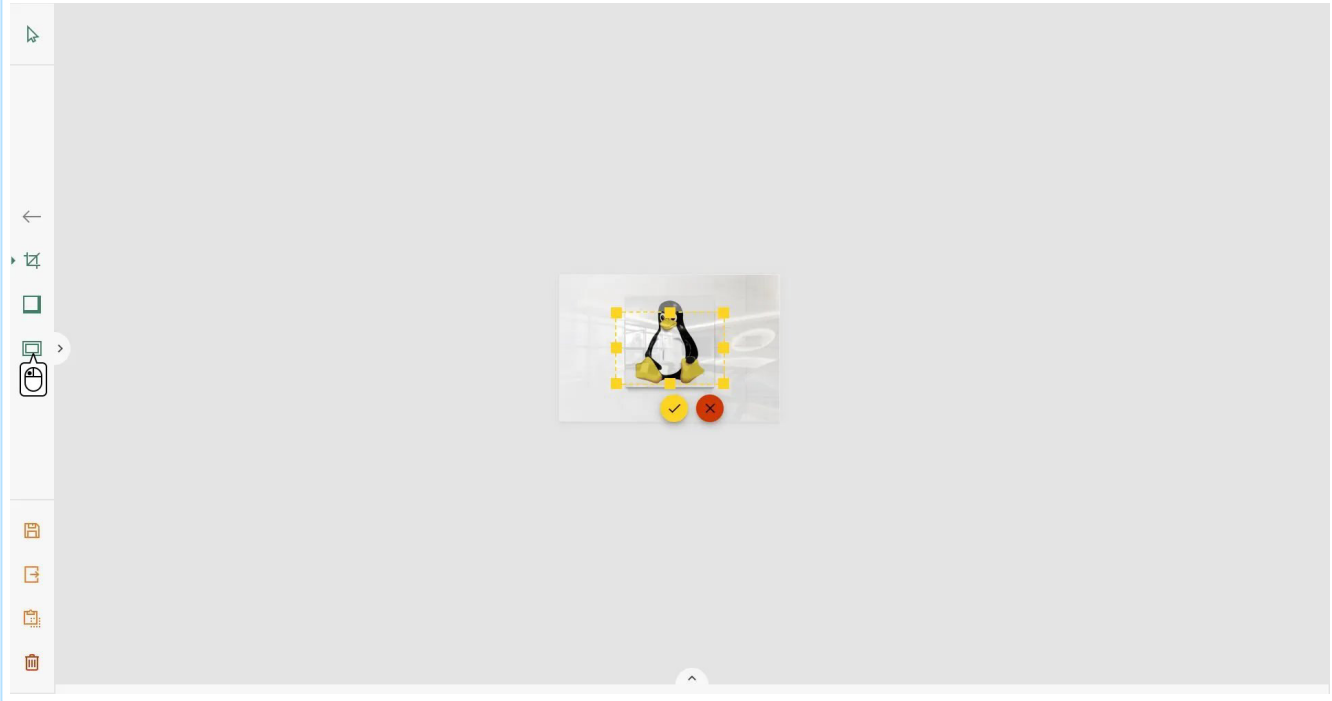
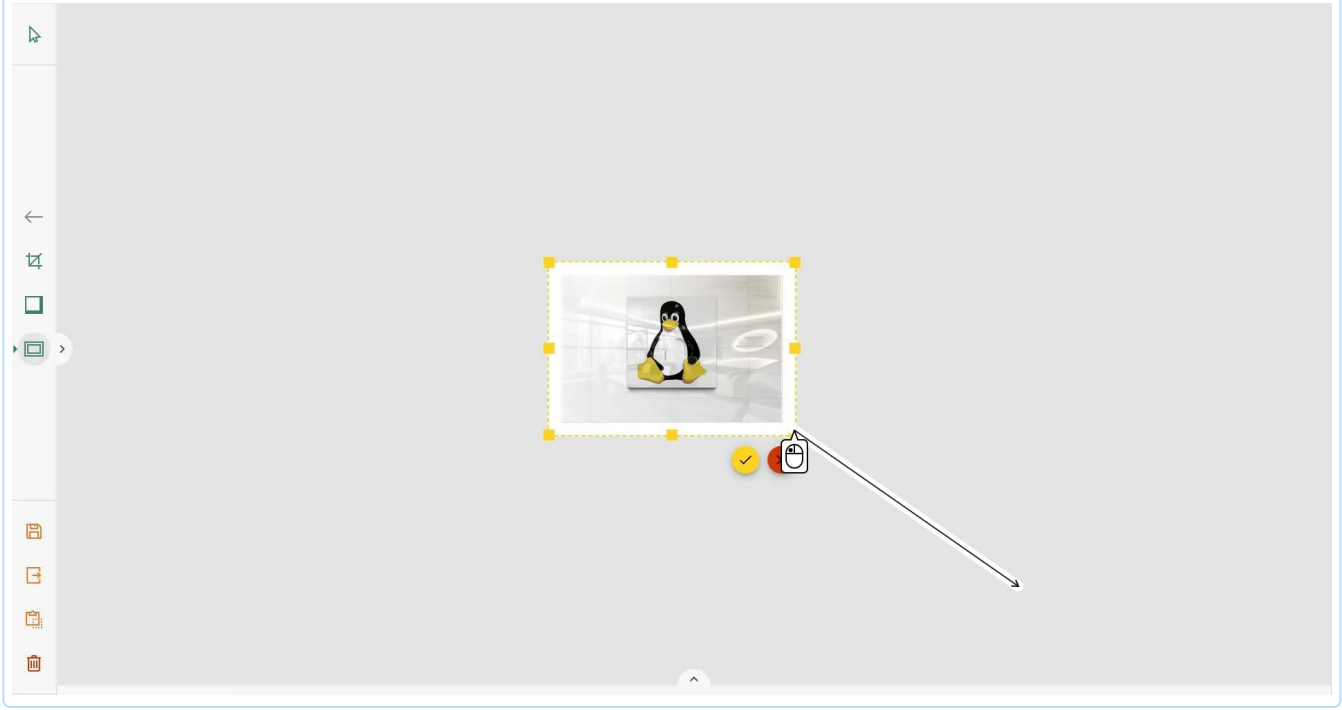


3



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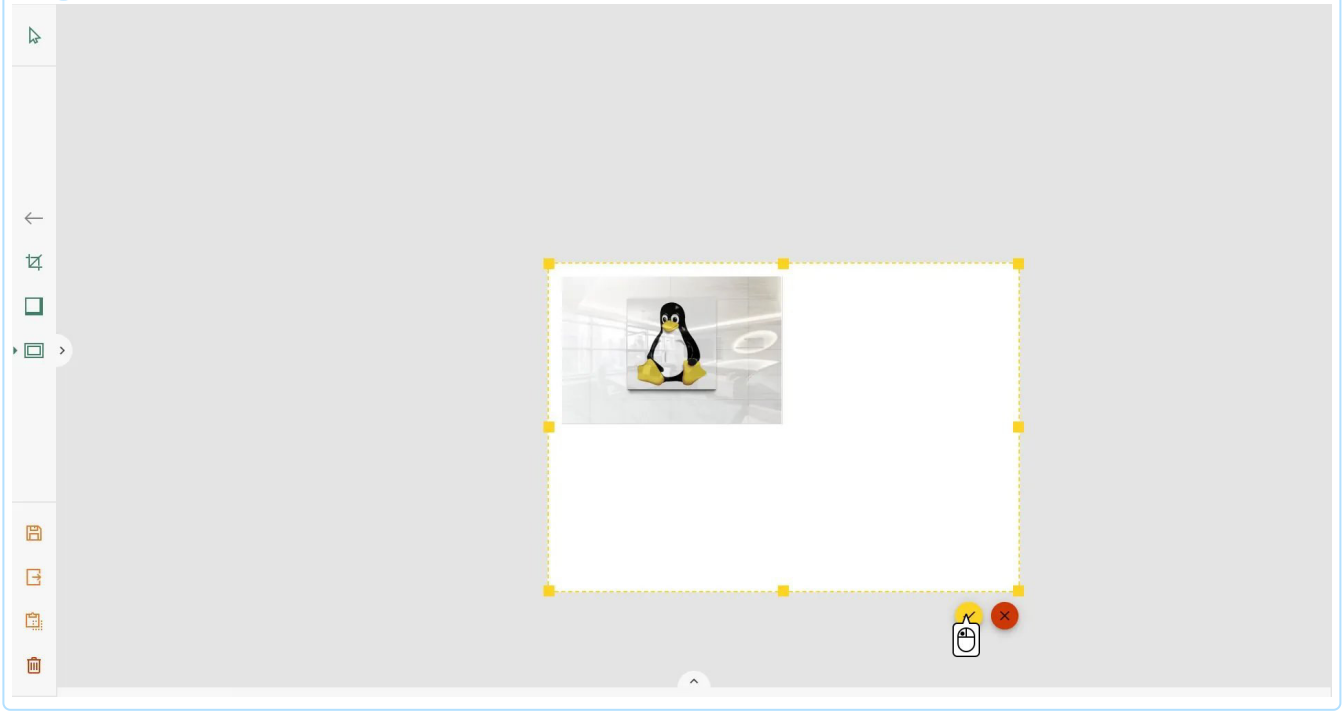
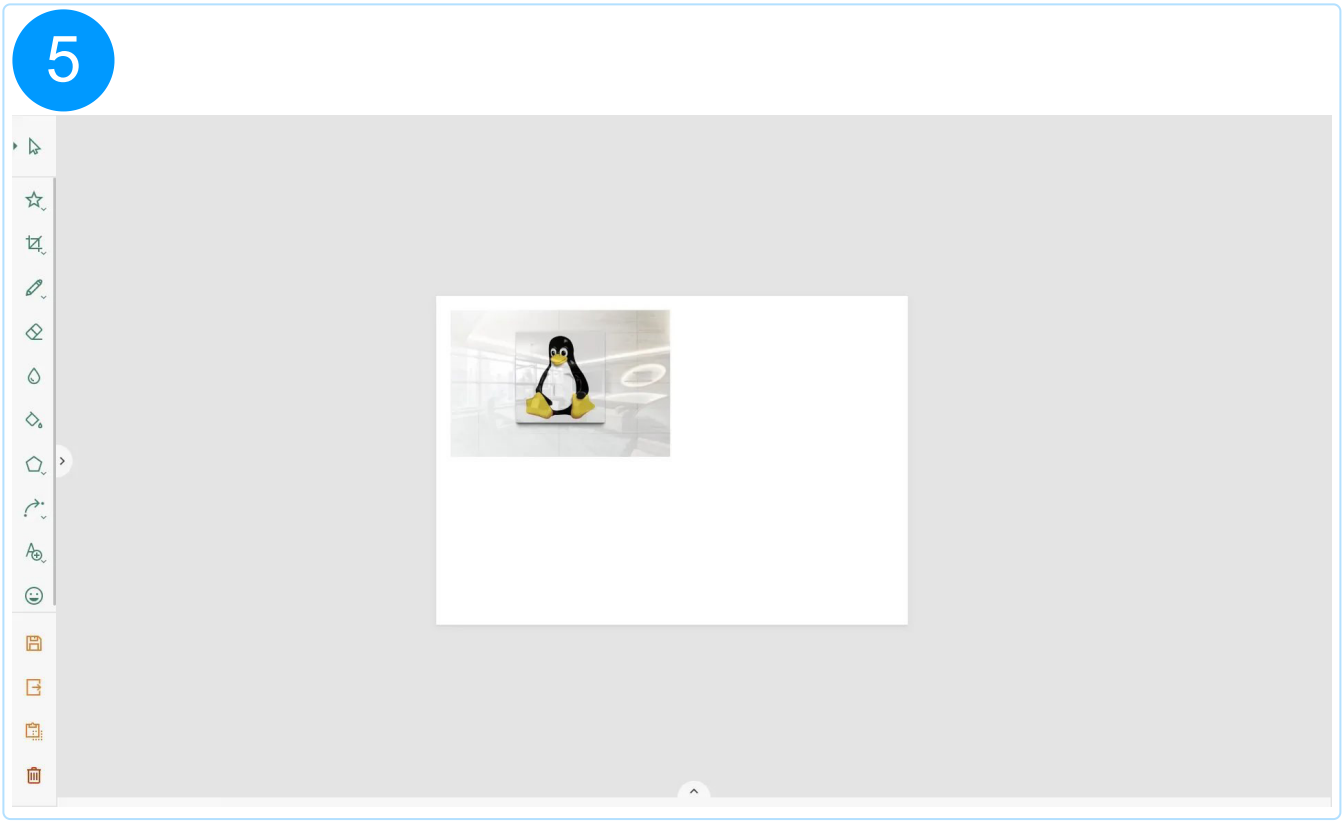




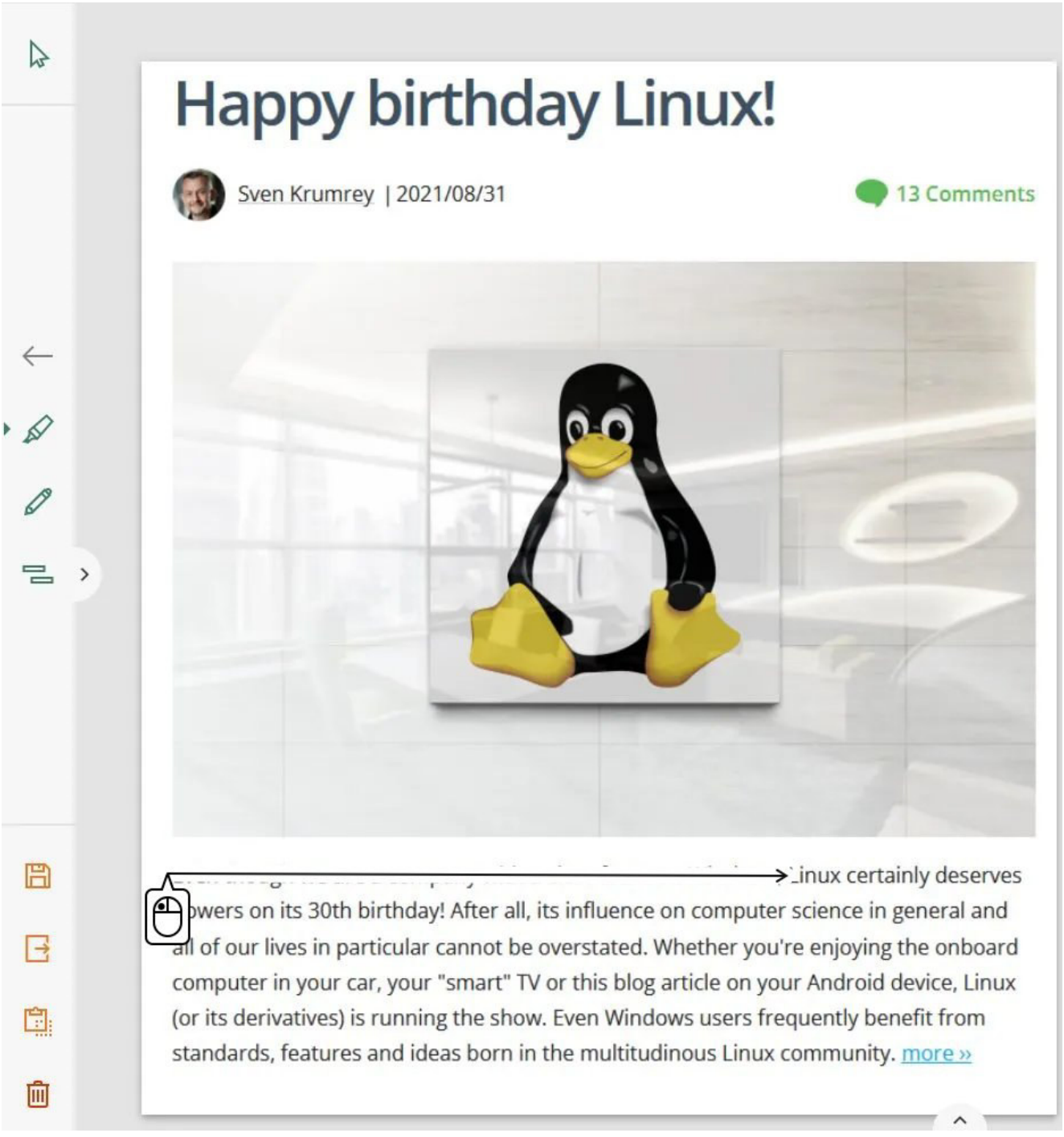
2.2.3.4 Merge layers

This function merges the current objects into the image, rendering them uneditable afterwards.

2.2.4 Pencils and markers

2.2.4.1 Highlighter

1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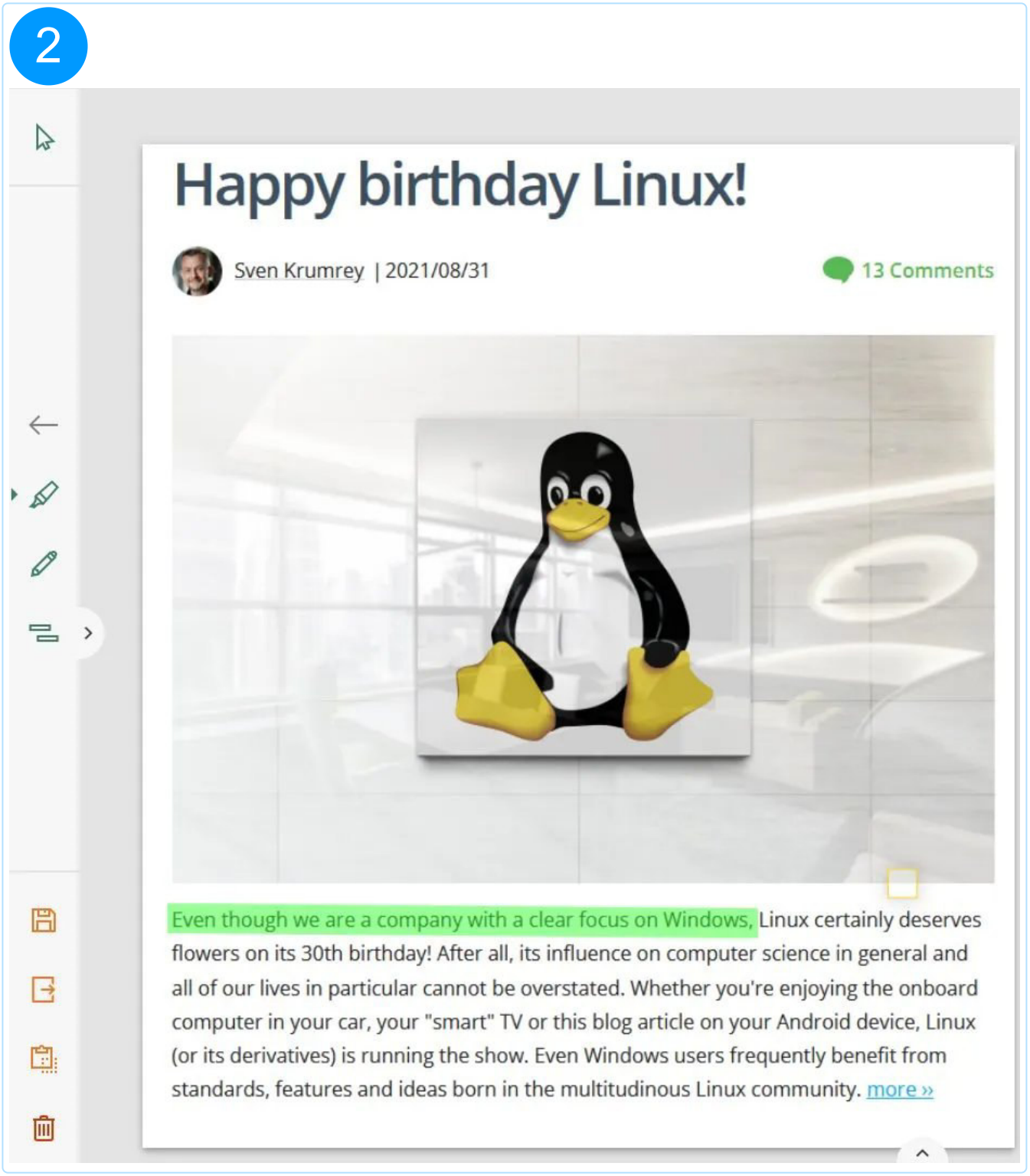
2
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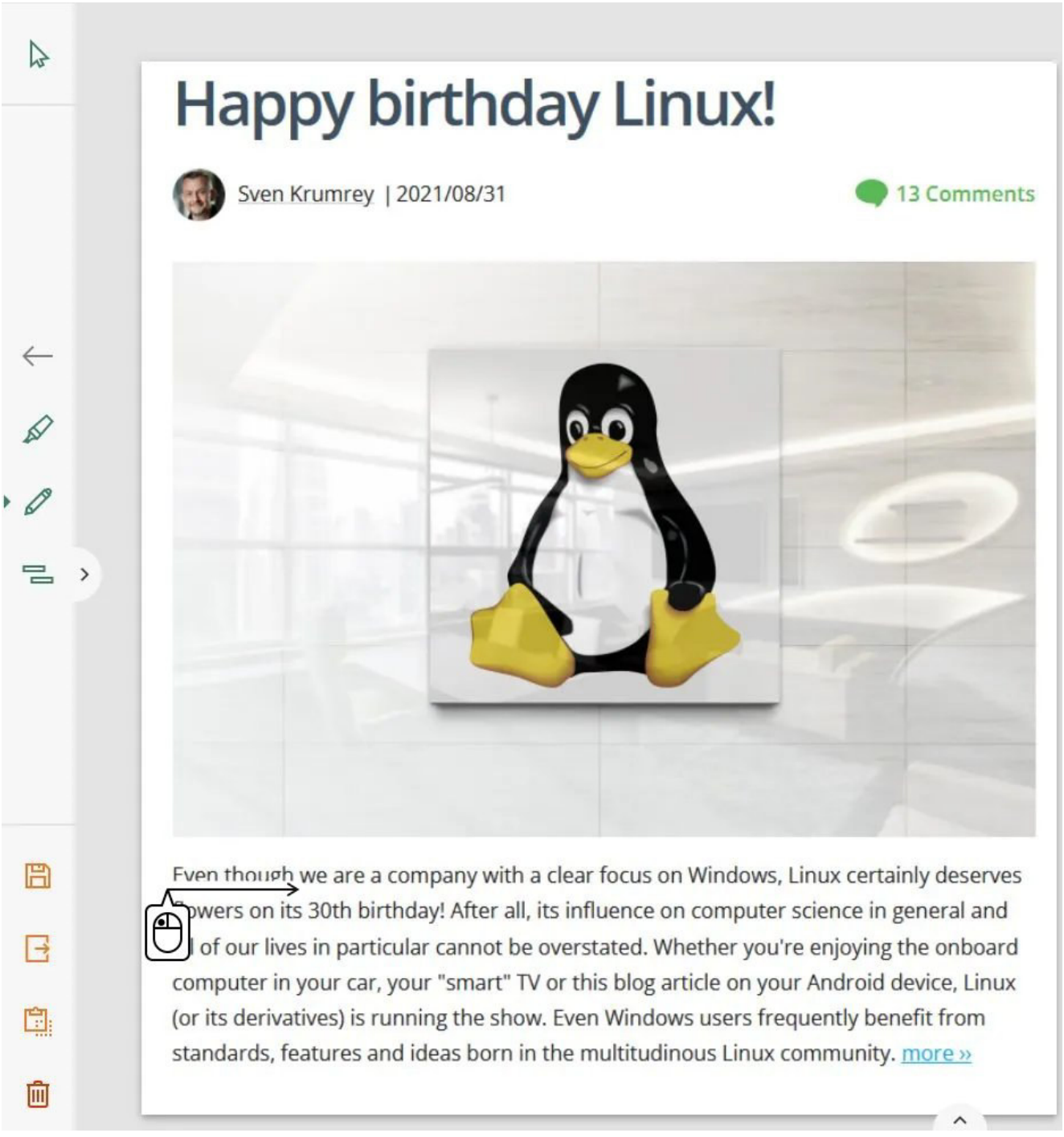
2.2.4.2 Pencil

1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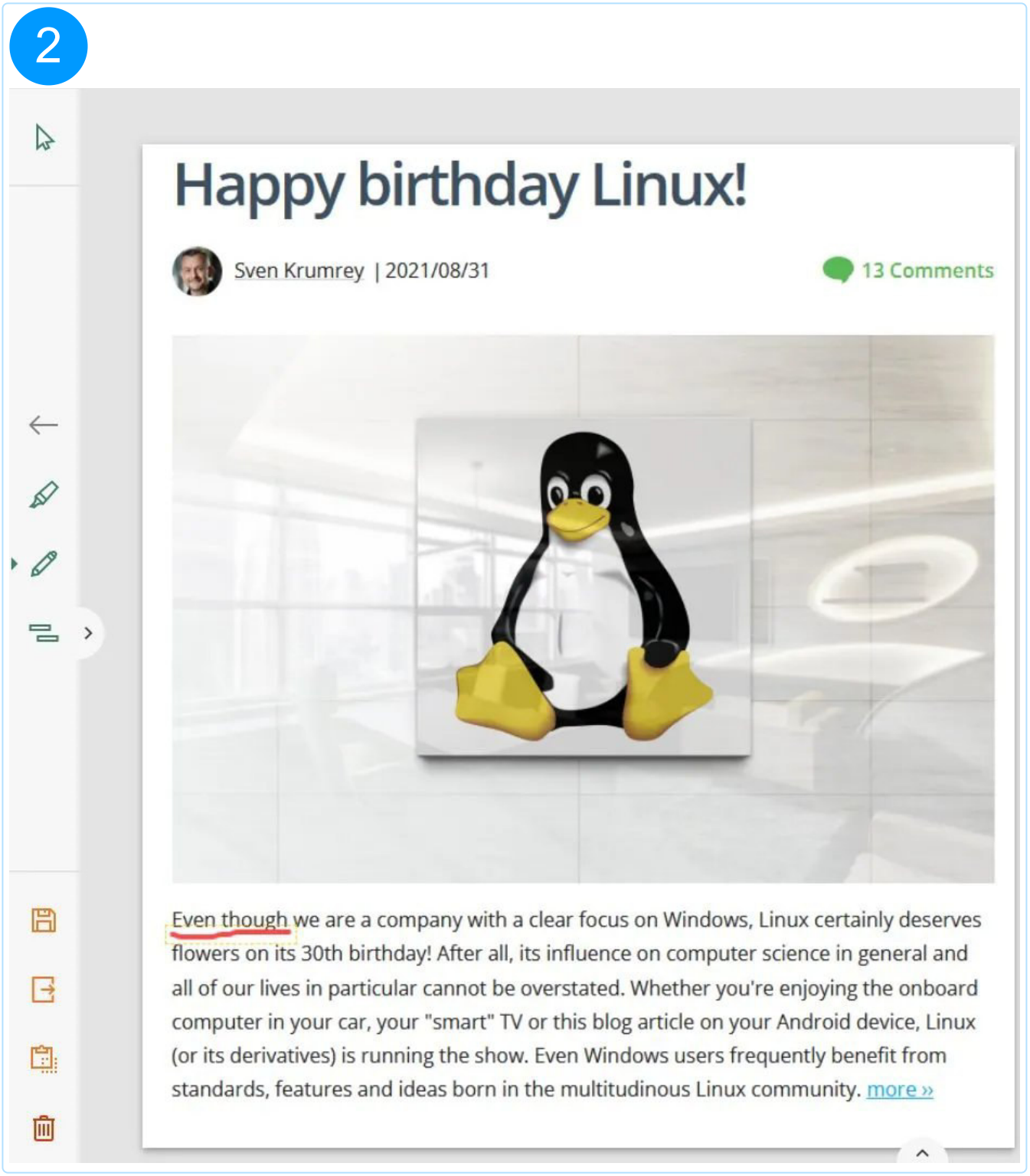
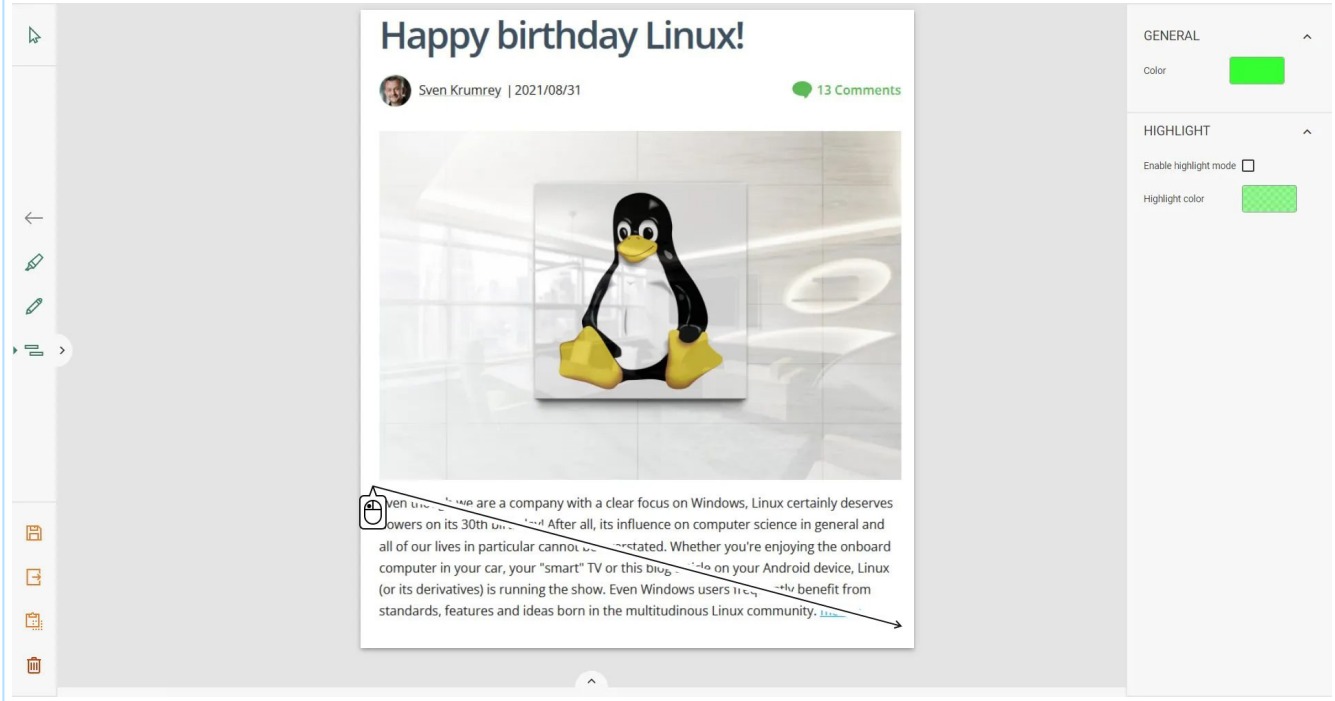


2.2.4.3 Highlight area

1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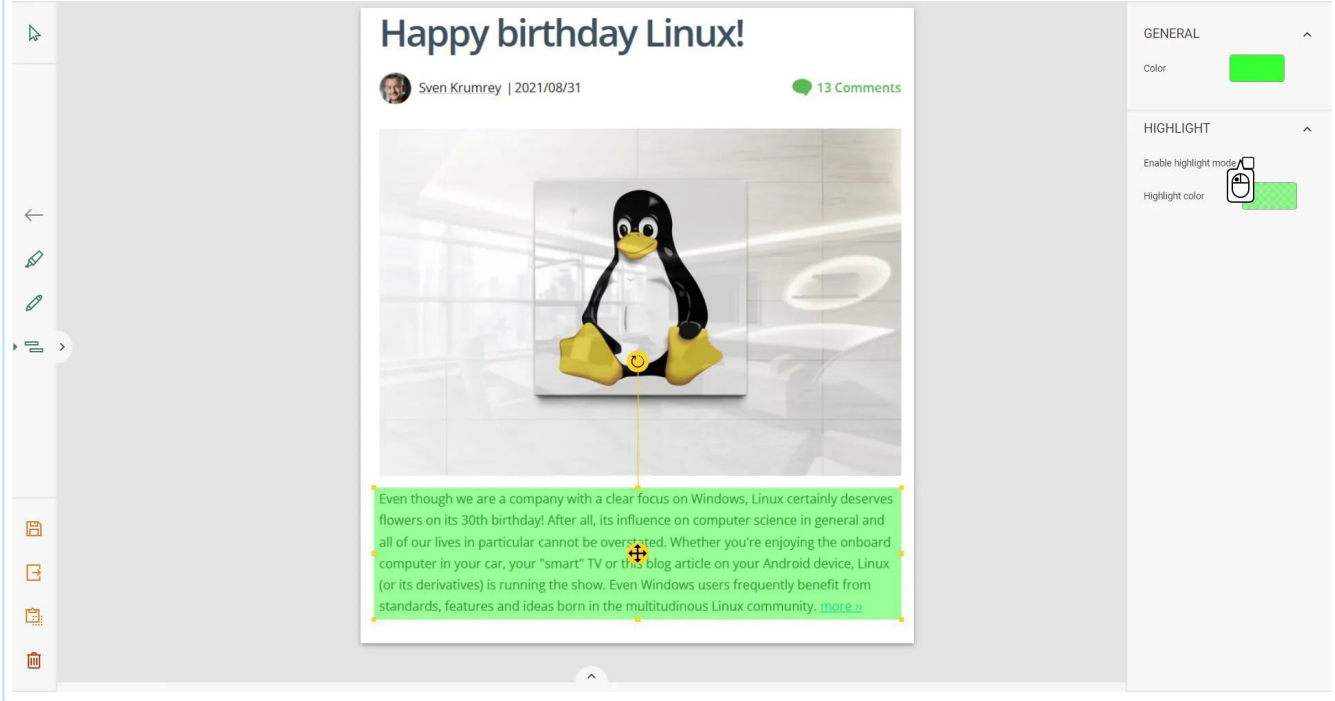
GENERAL
Color
HIGHLIGHT
Enable highlight mode
Highlight color

2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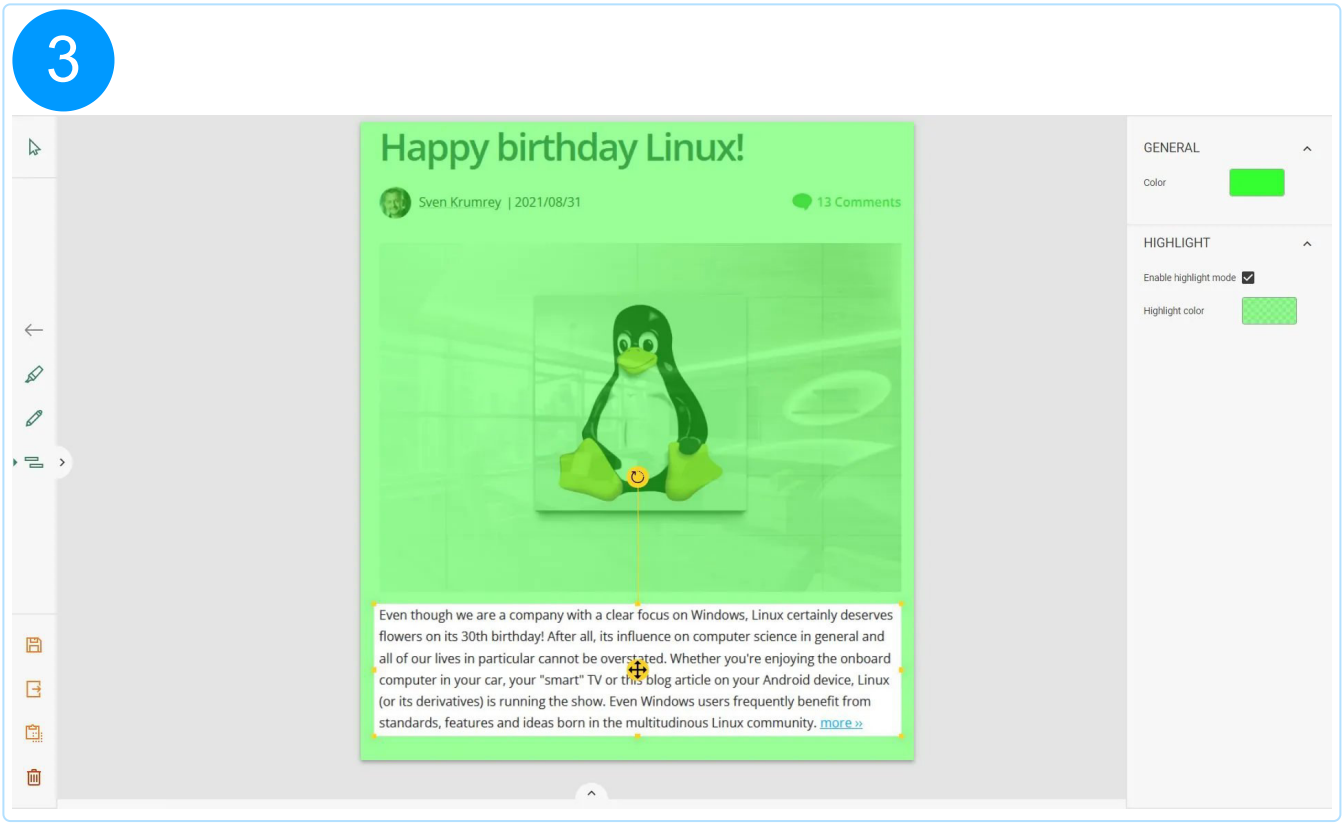
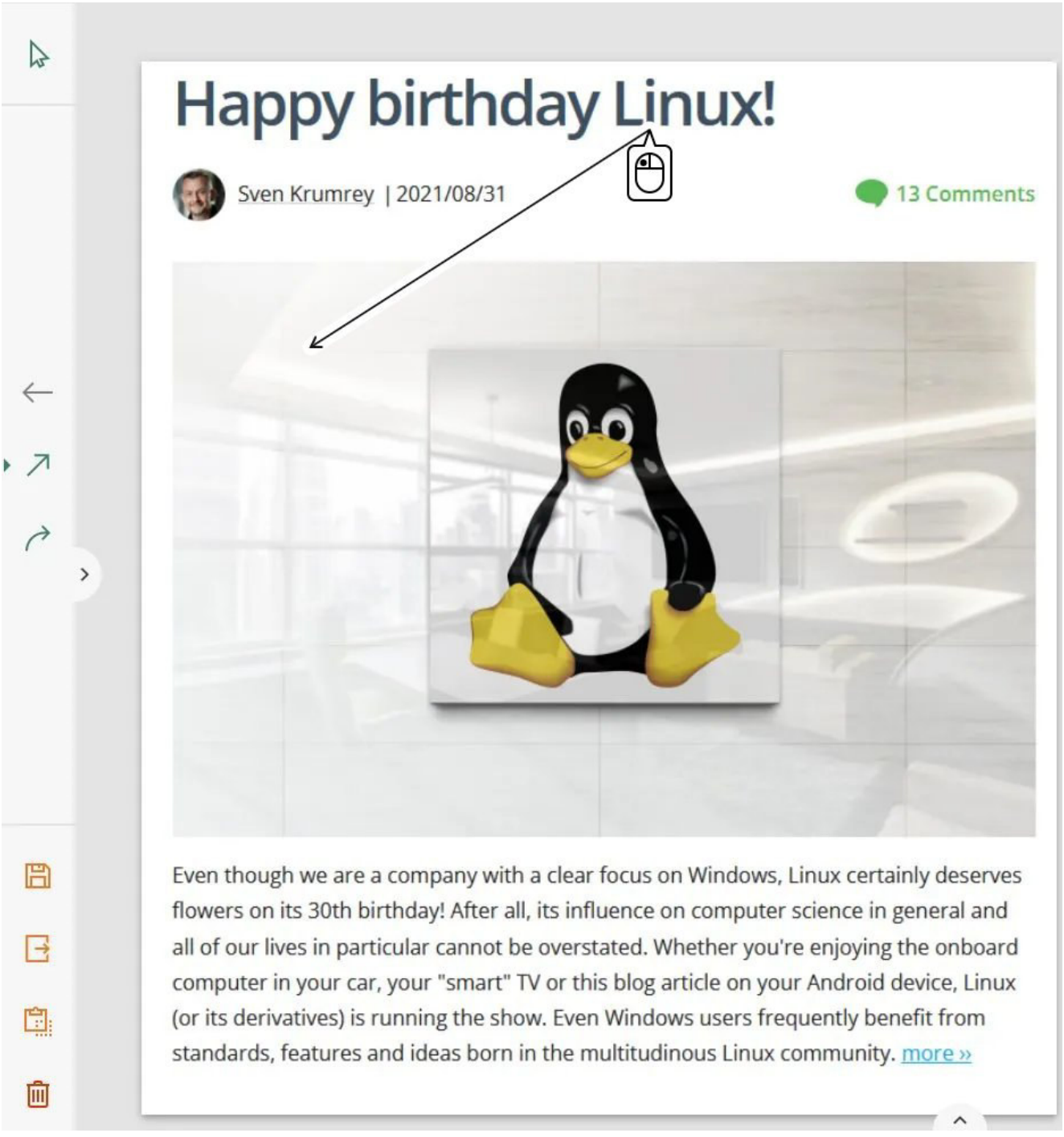


2.2.5 Arrows

2.2.5.1 Straight arrow

1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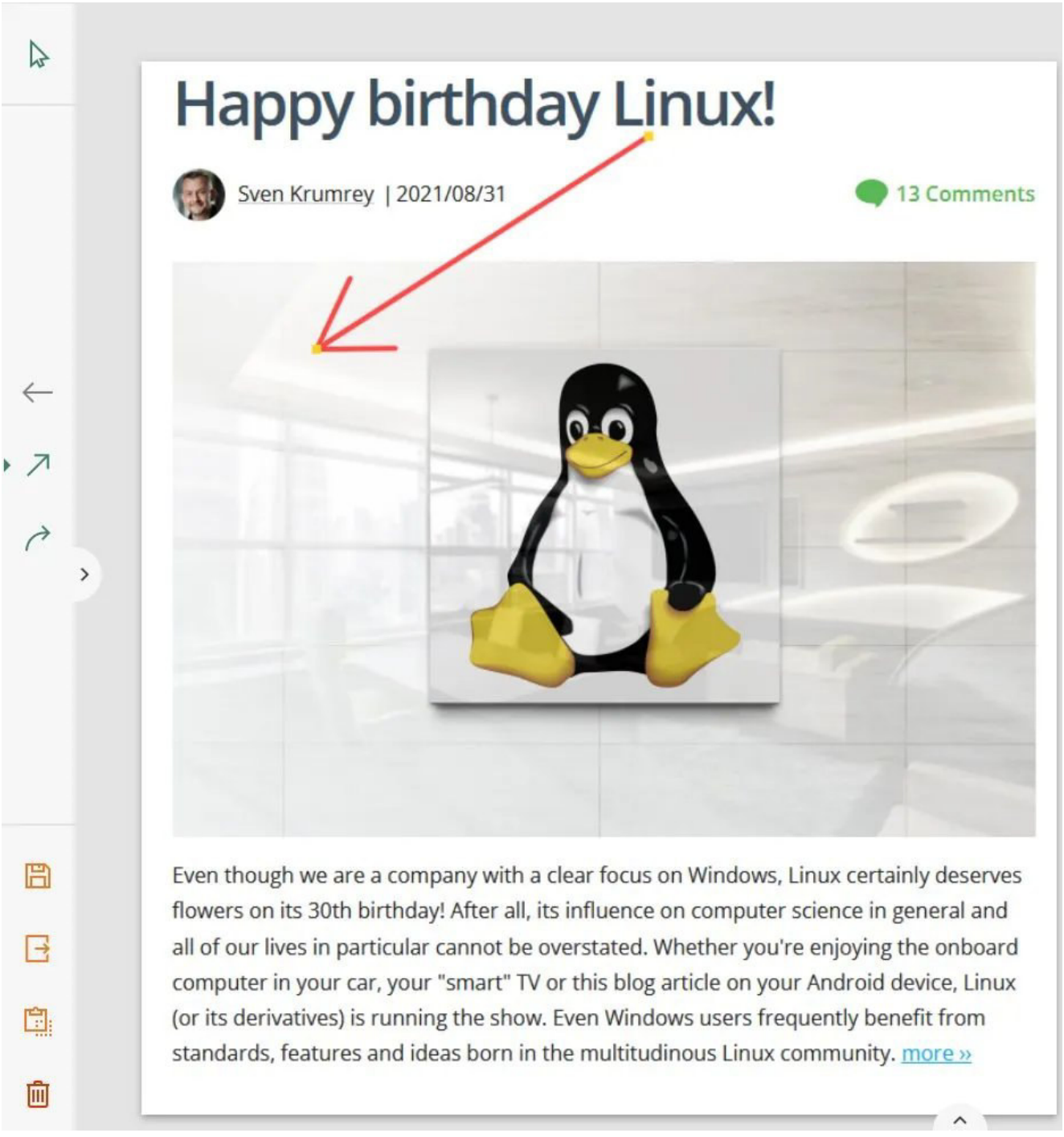
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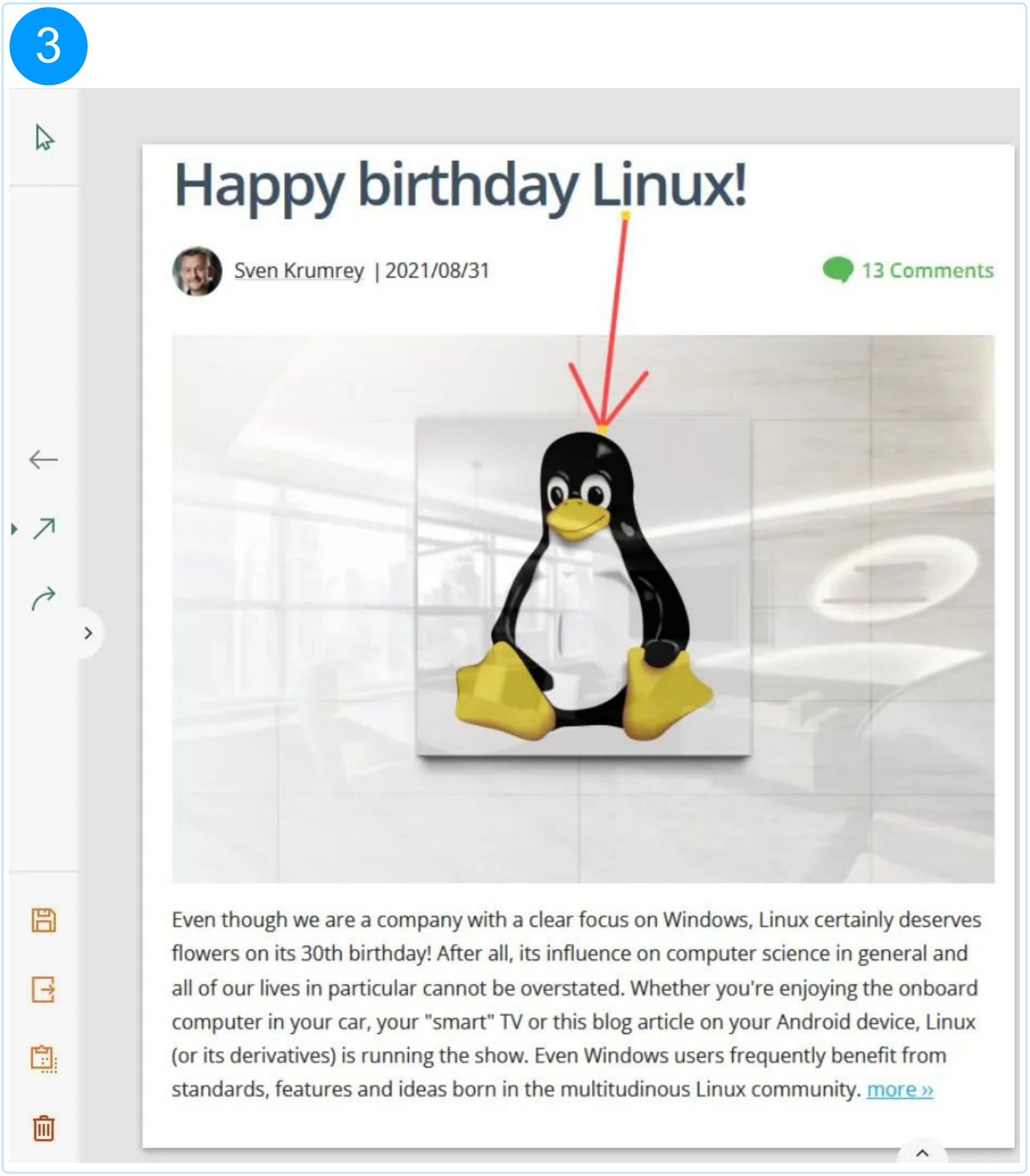
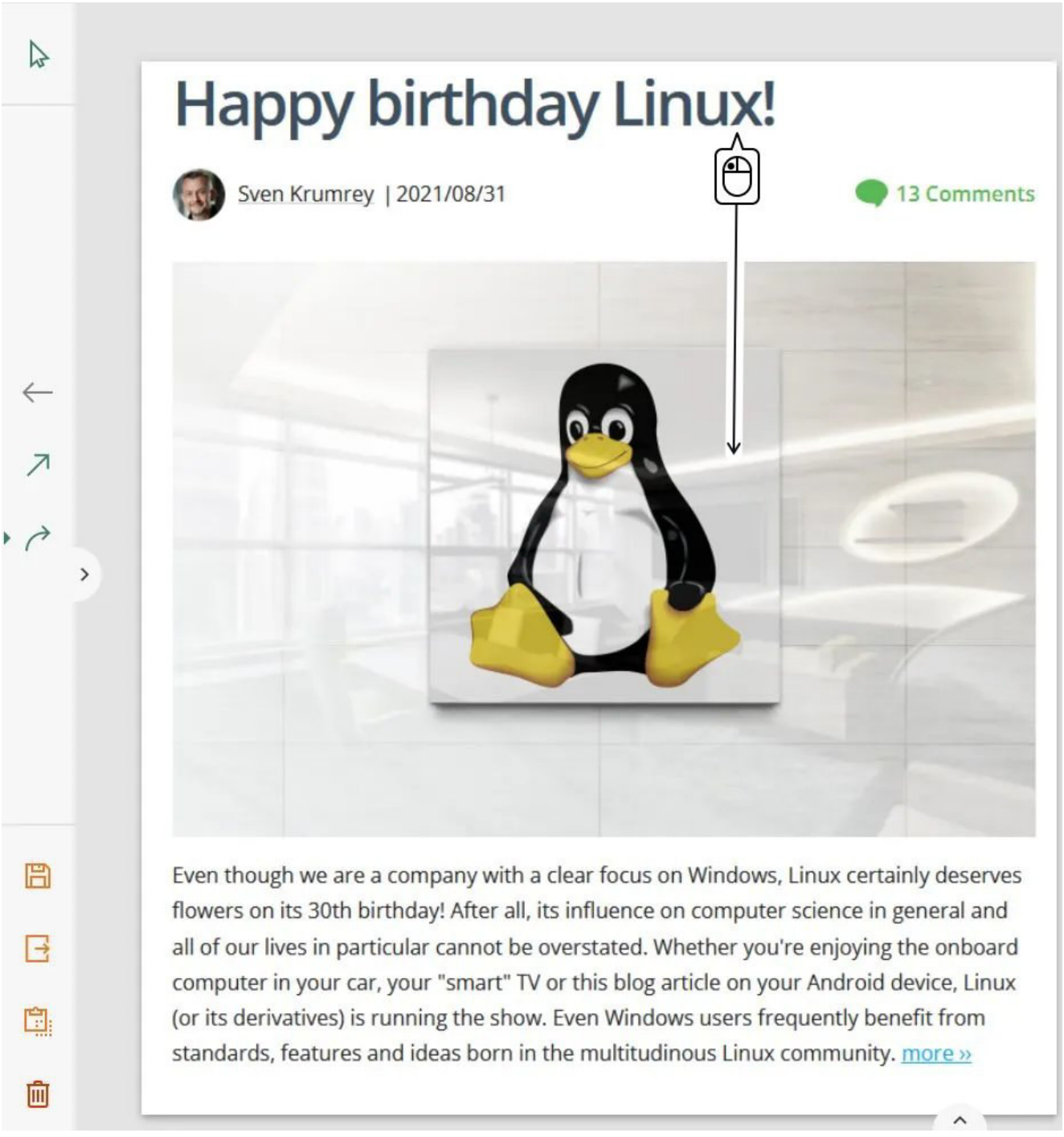


2.2.5.2 Curved arrow

1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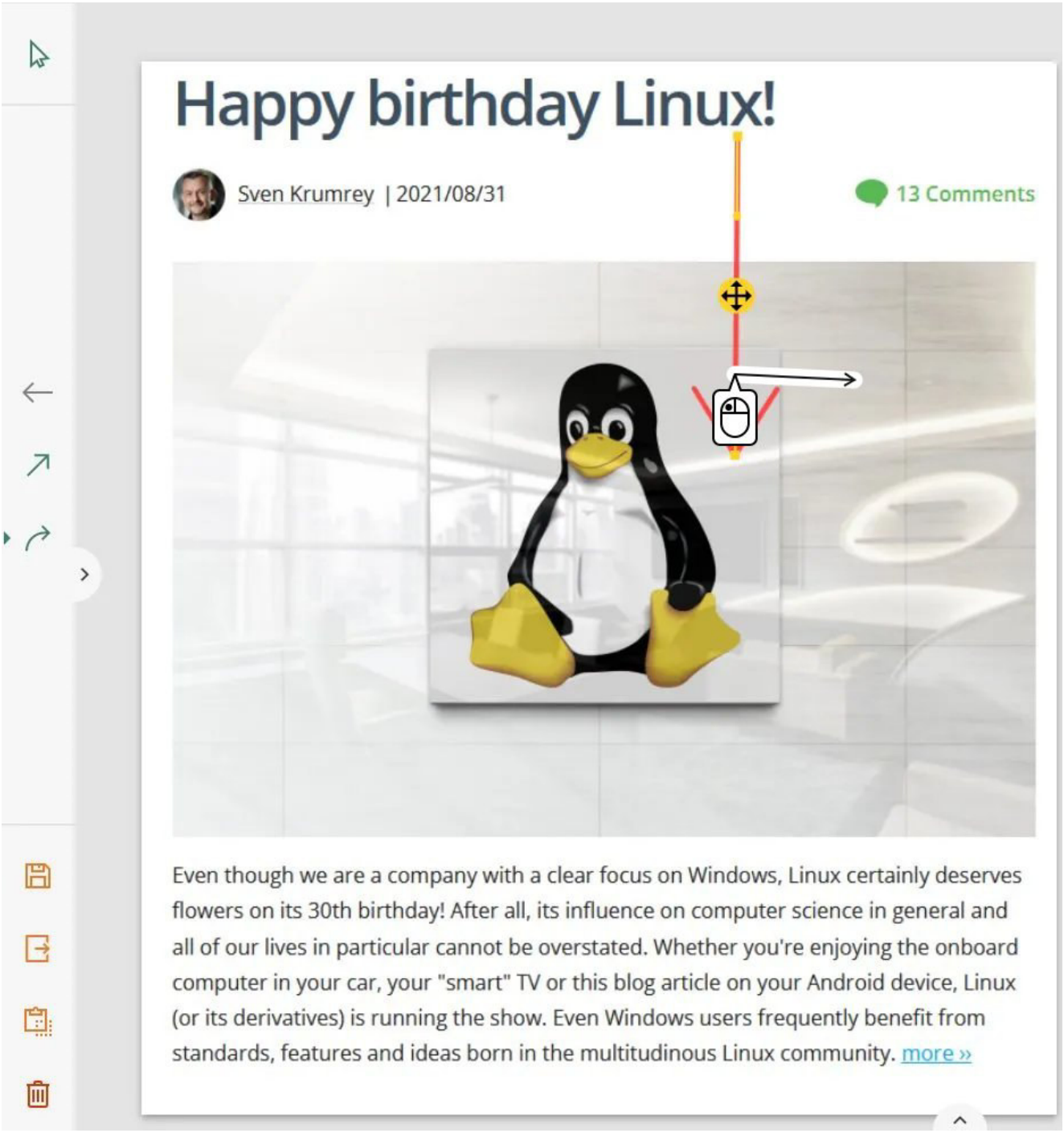
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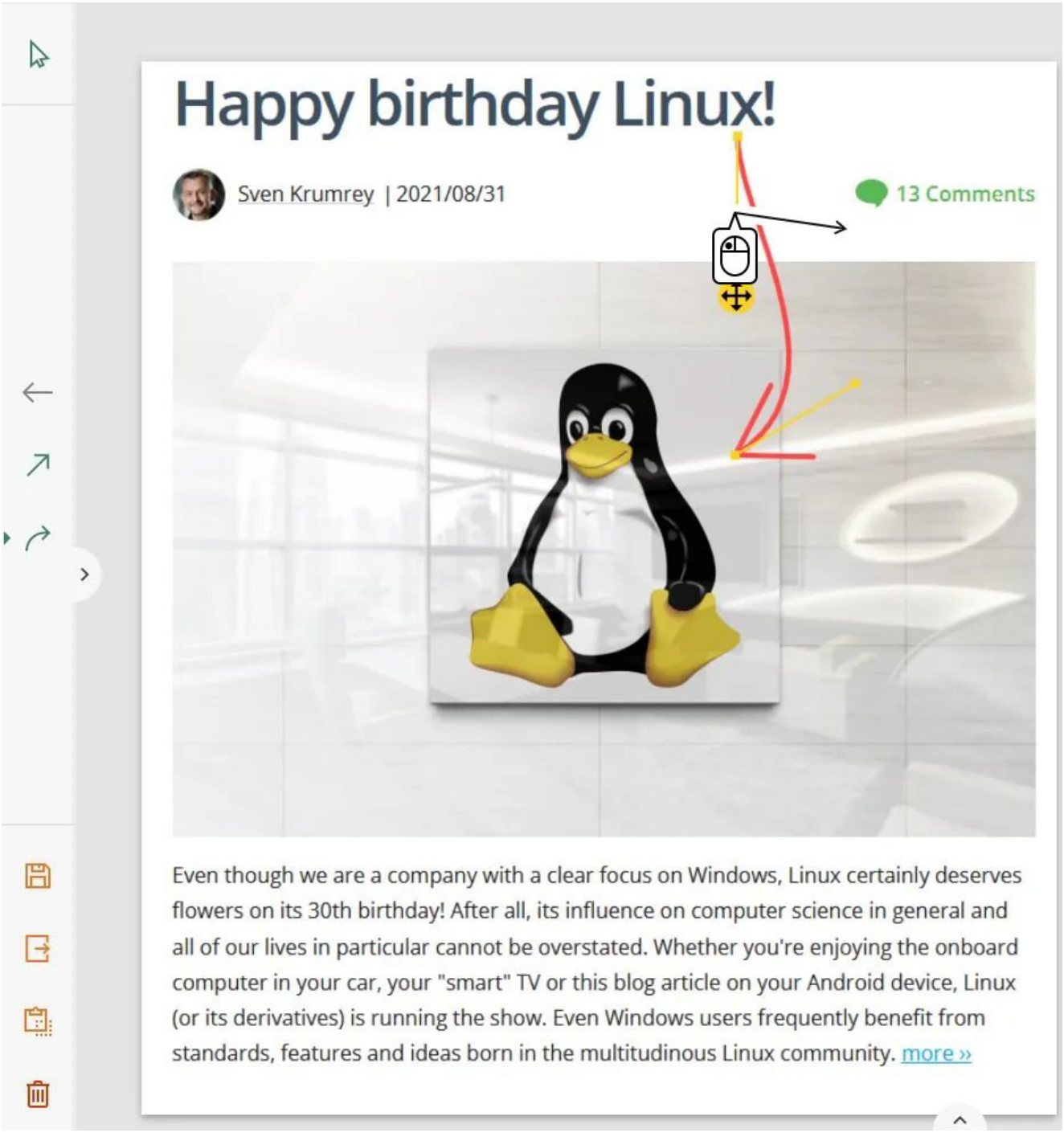
3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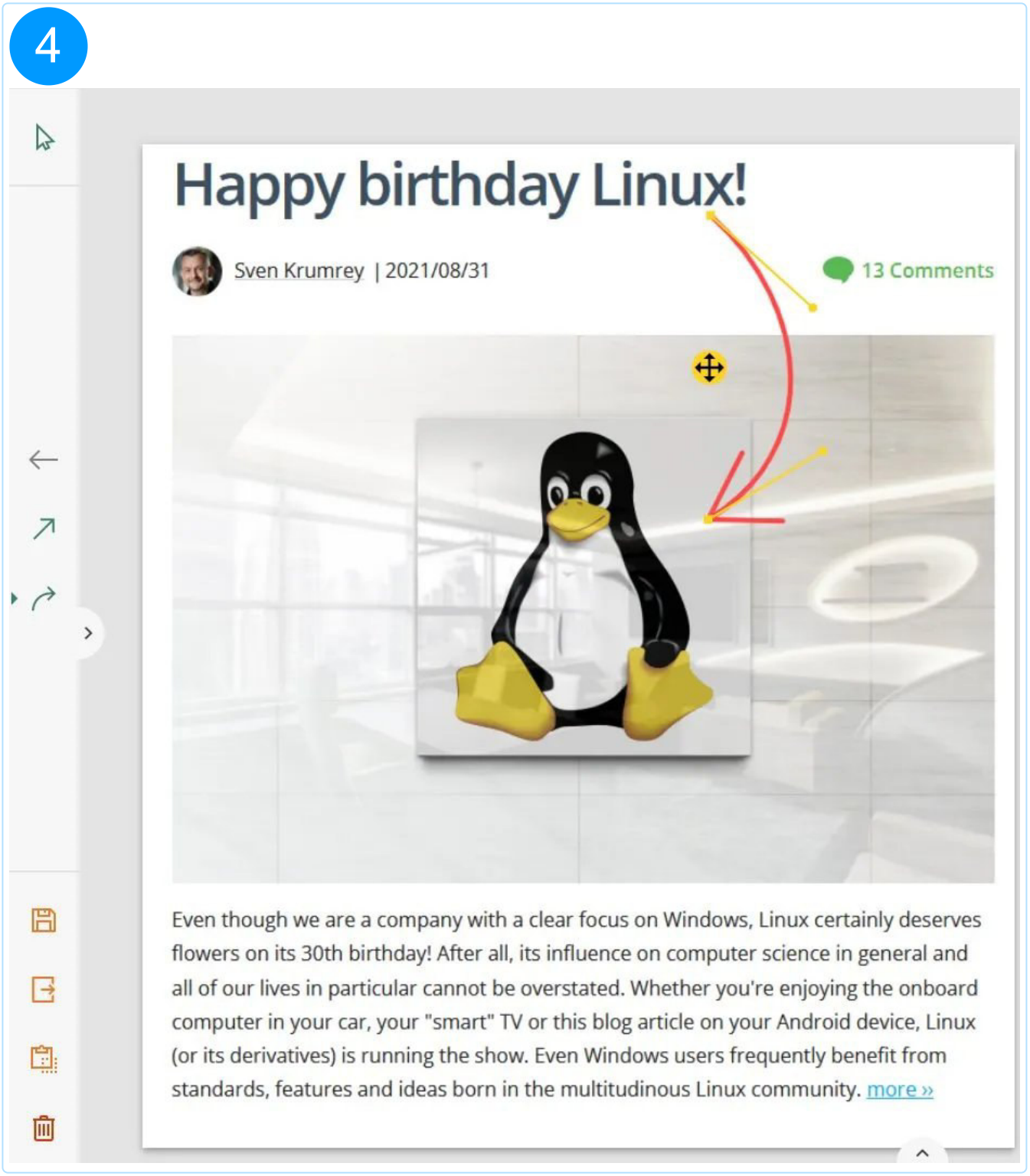
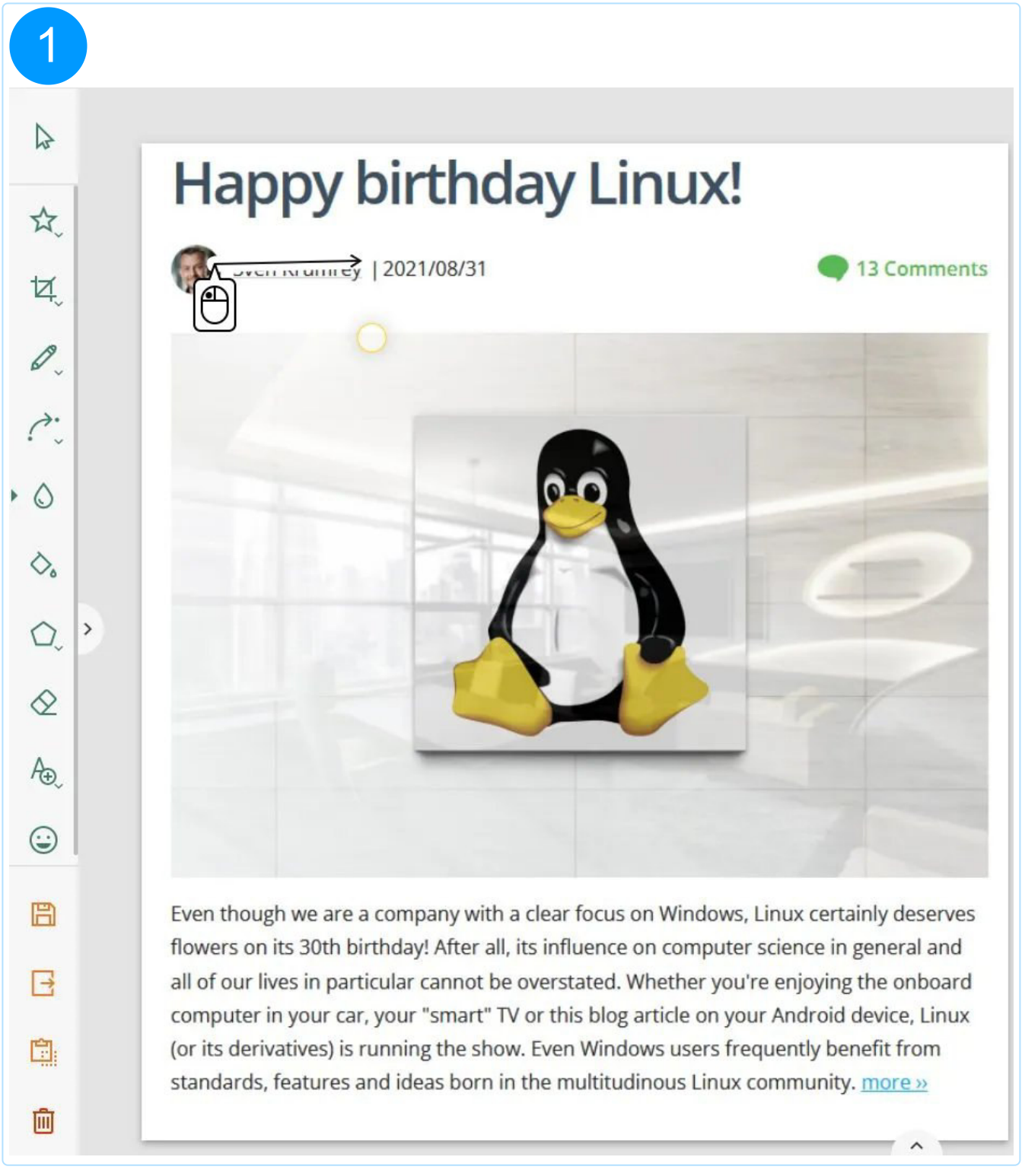


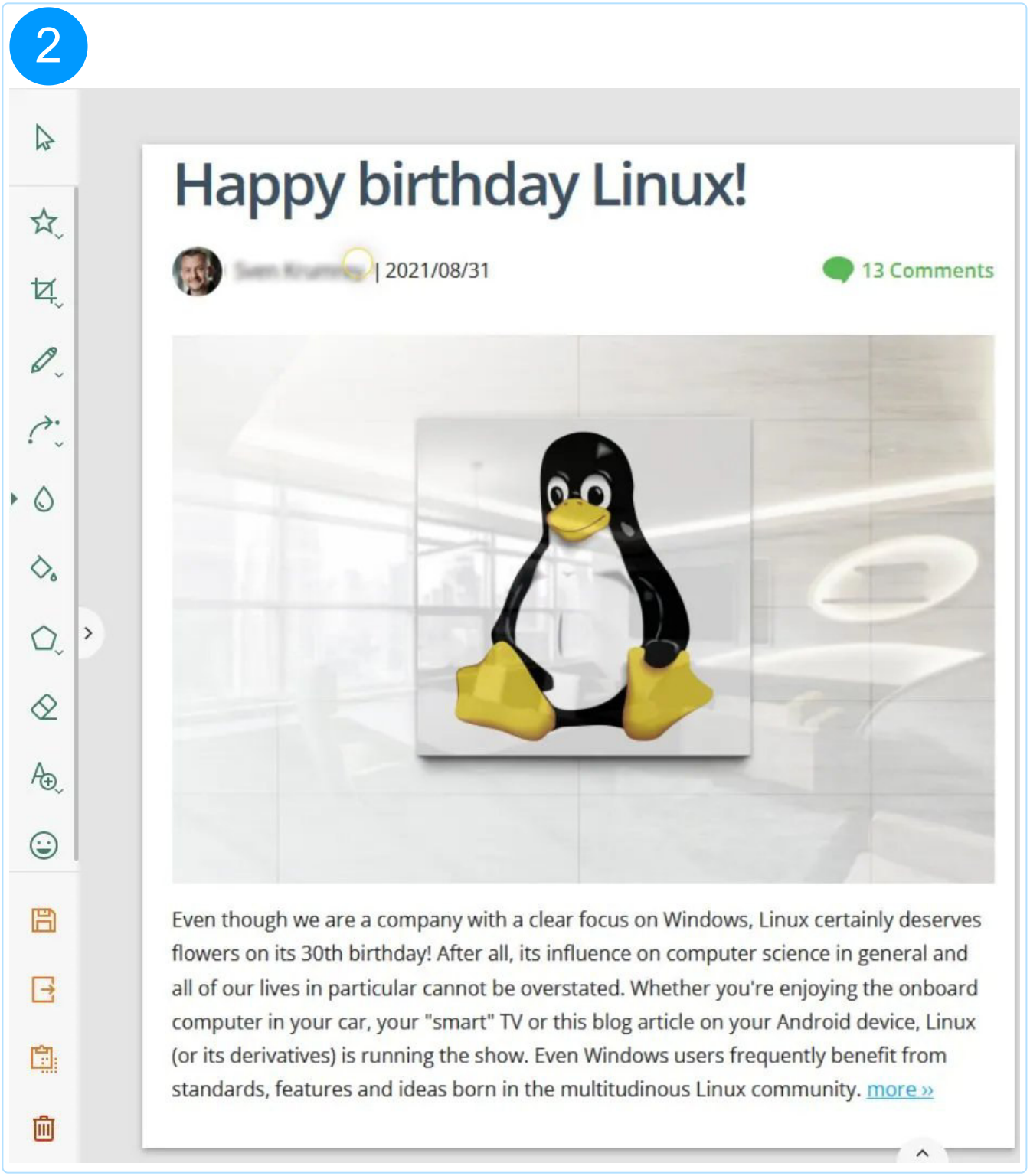
2.2.6 Blur/Pixelate

2.2.6.1 Blur pencil

Use this tool to obfuscate sensitive areas in your screenshot. Note that this will only affect

the screenshot and not added objects.



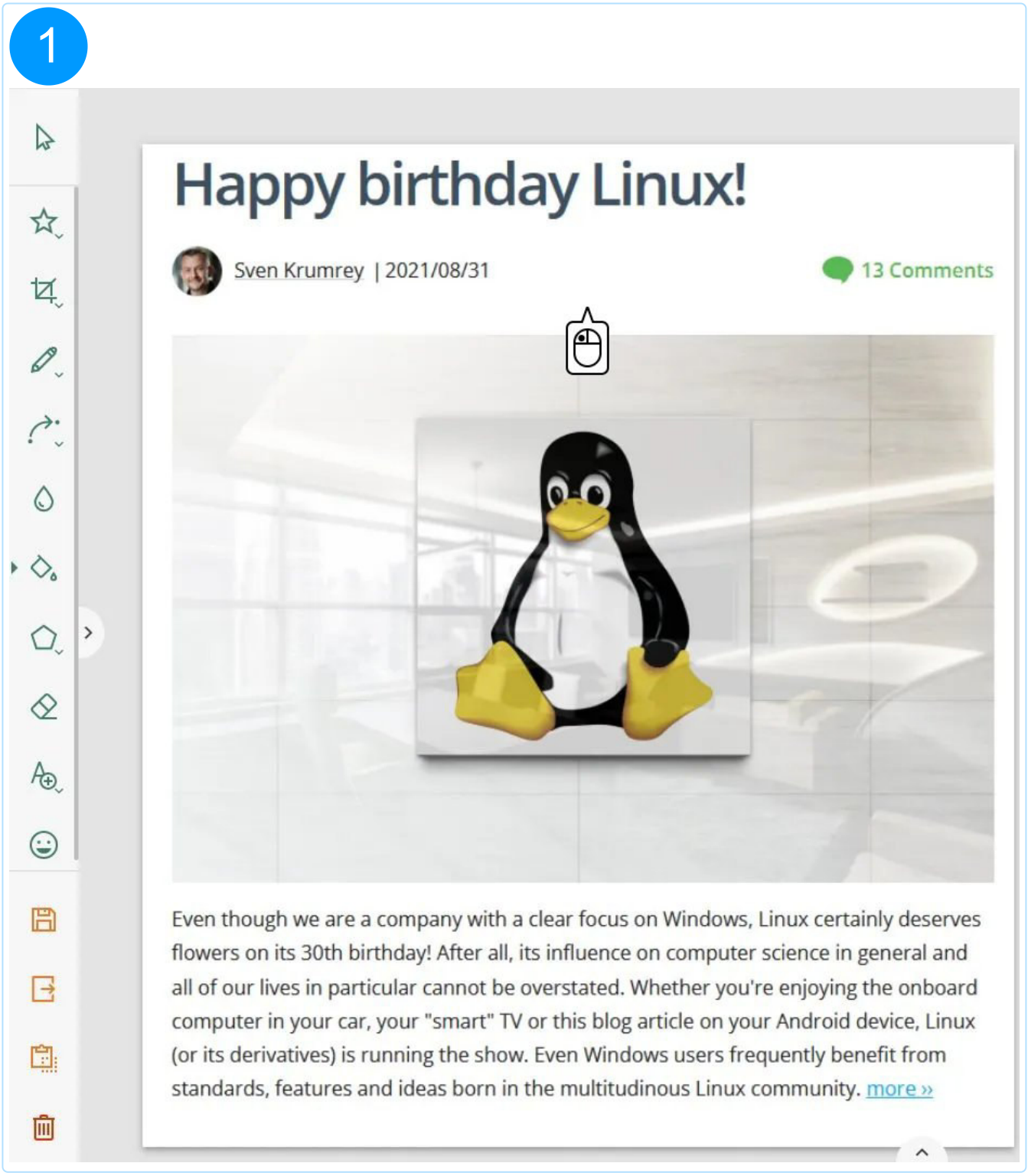


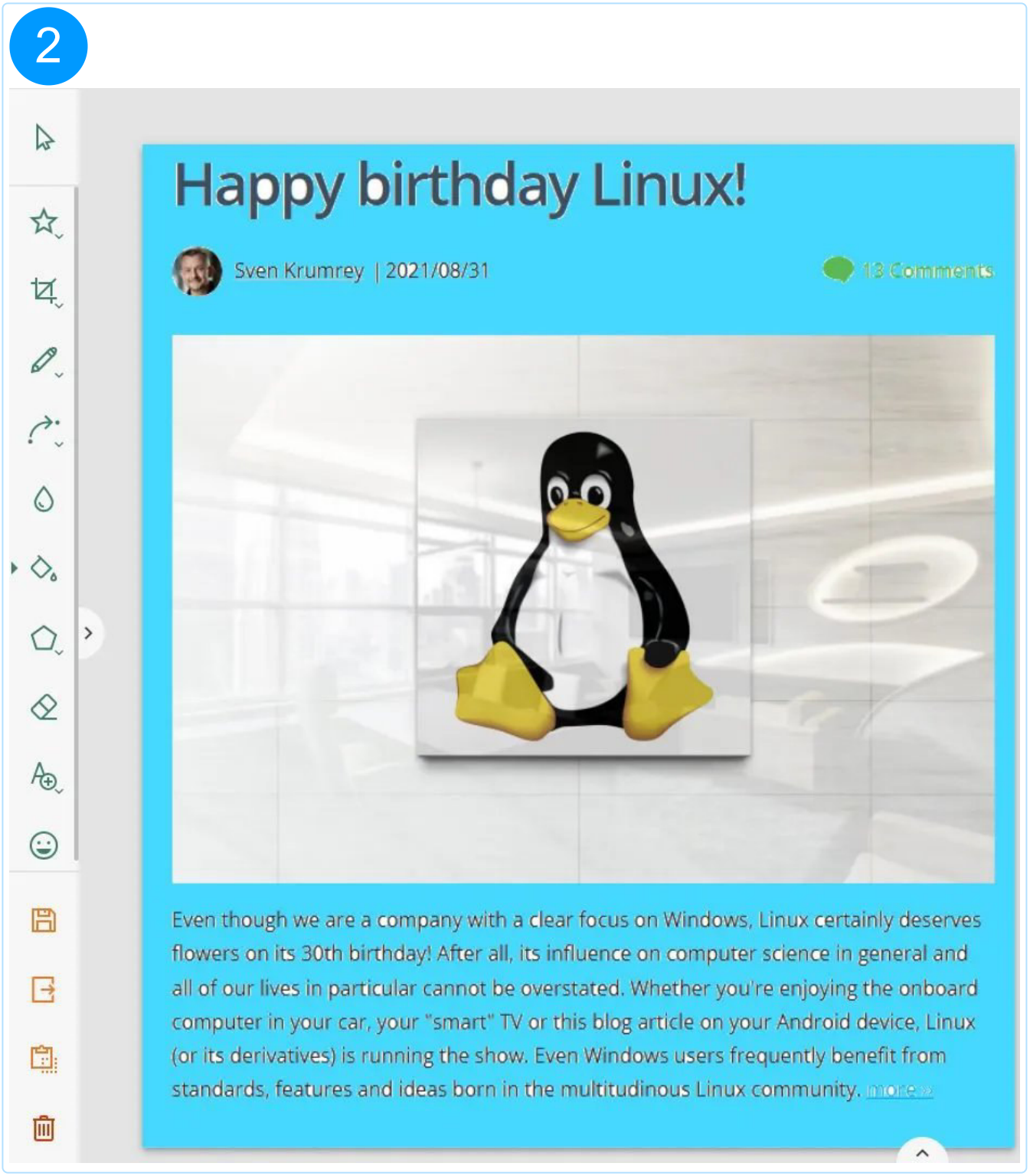
2.2.6.2 Blur area

Drag to create a selection that will automatically blur/pixelate the underlying area. Note that this will only affect the screenshot and not added objects.

2.2.7 Fill area

You can fill regions in your screenshot with a solid color or color gradient using this tool. Note that this will only affect the screenshot and not added objects.

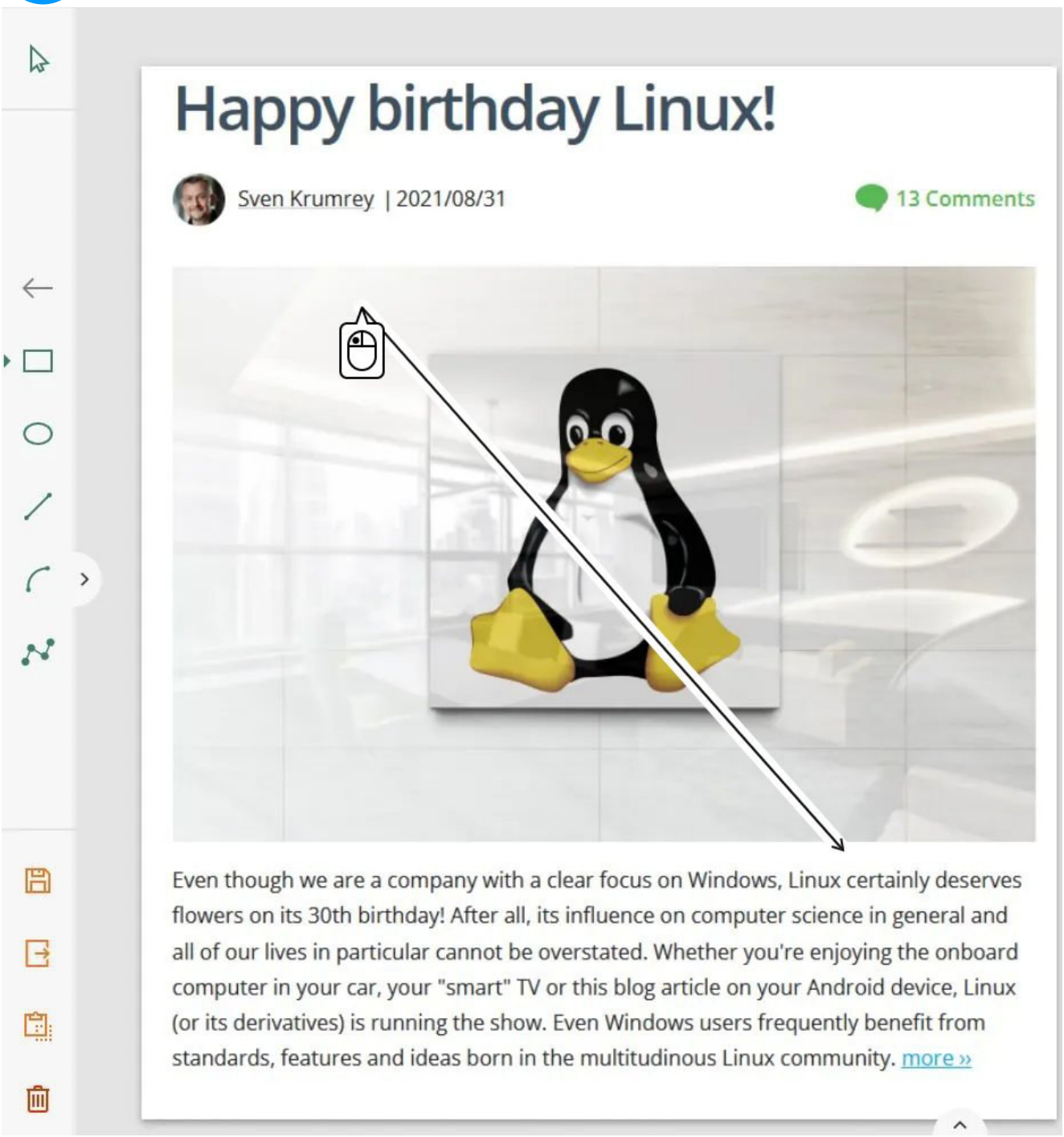




2.2.8 Shapes

Left-click and drag to create a shape with the desired size. Use the edge markers to readjust its size. Drag the centered arrow icon, if available, to readjust the shape's position. If the icon is not available, drag the shape itself. Drag the arrow icon above the shape, if available, to rotate it.

1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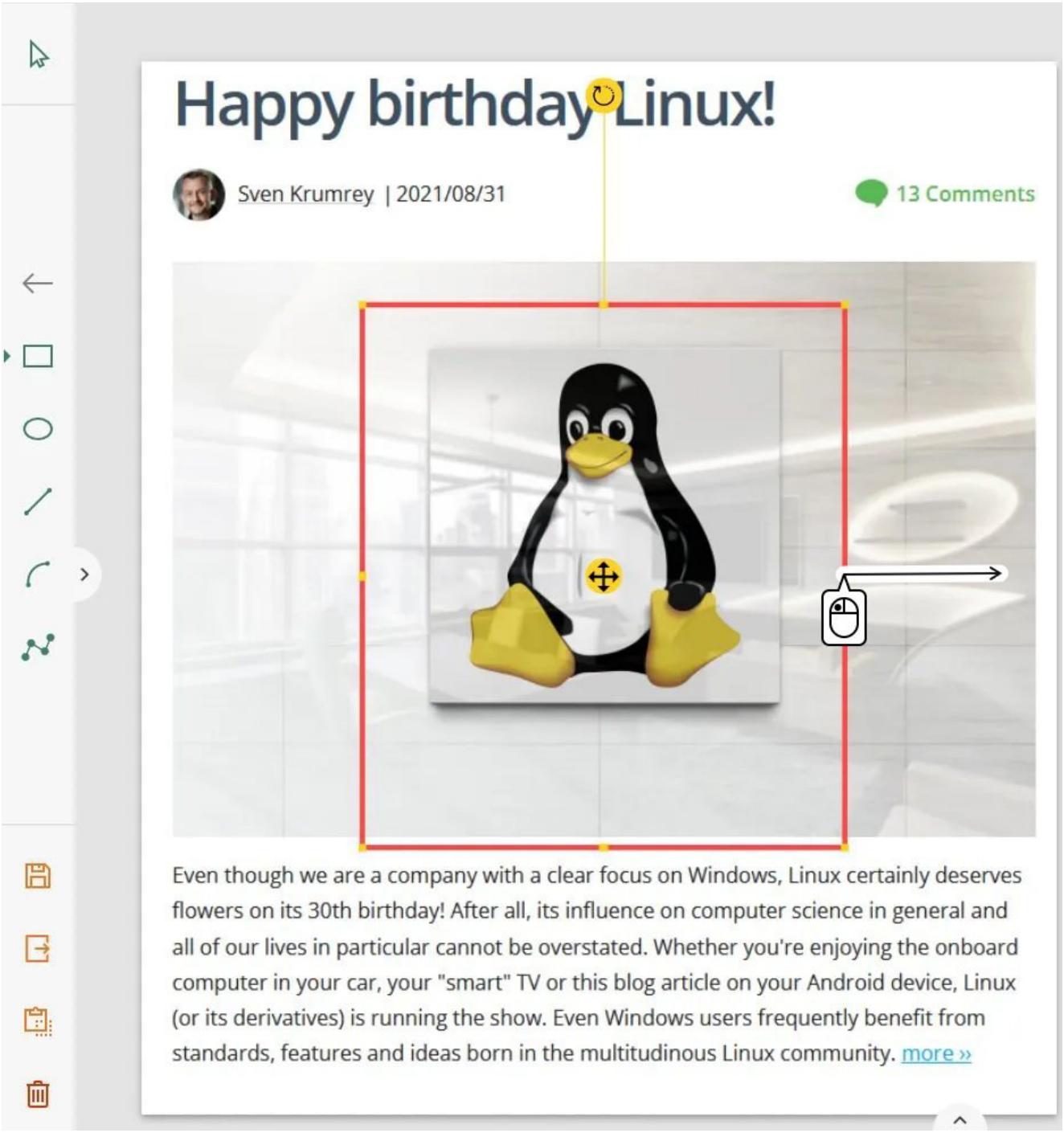
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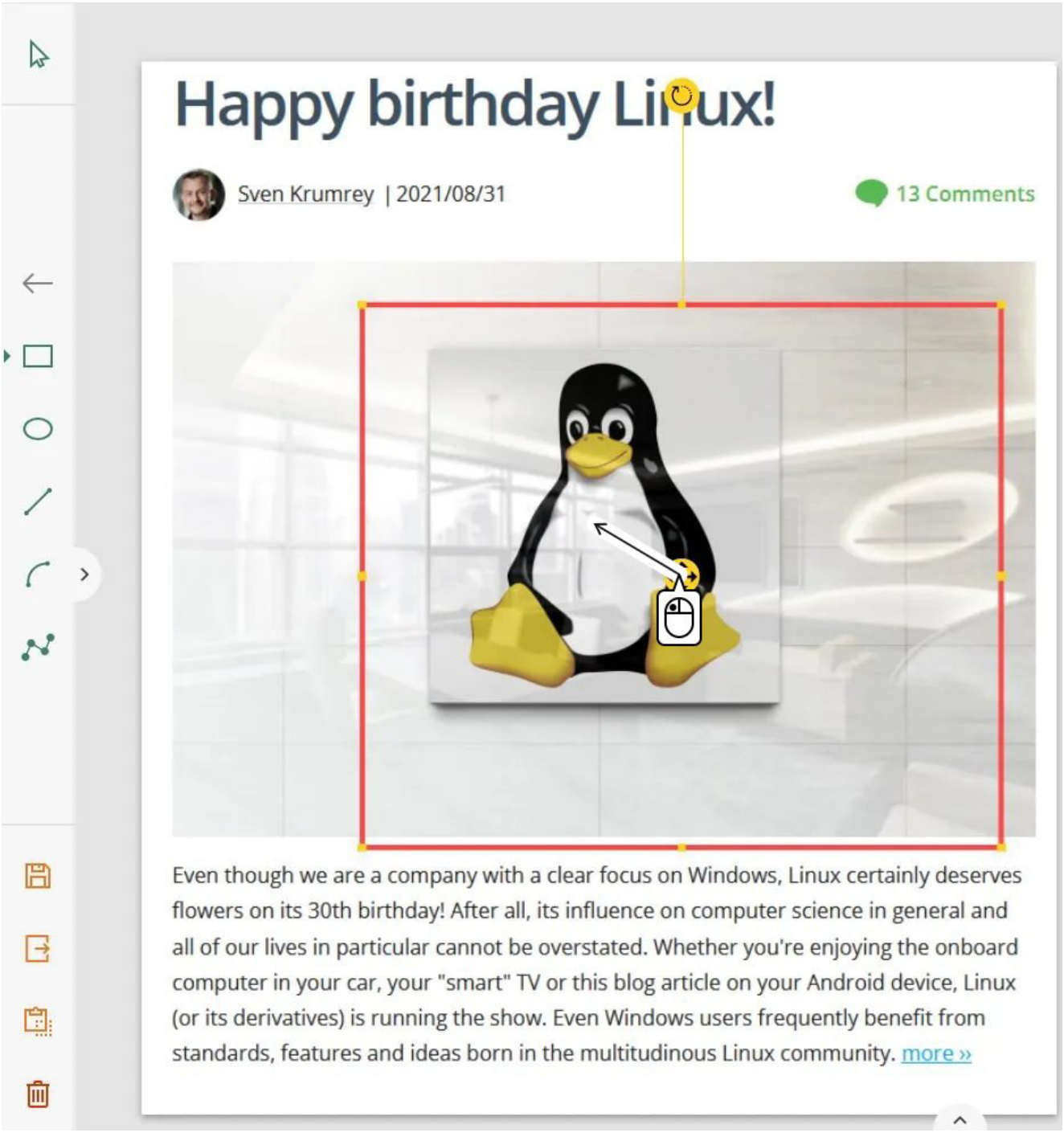
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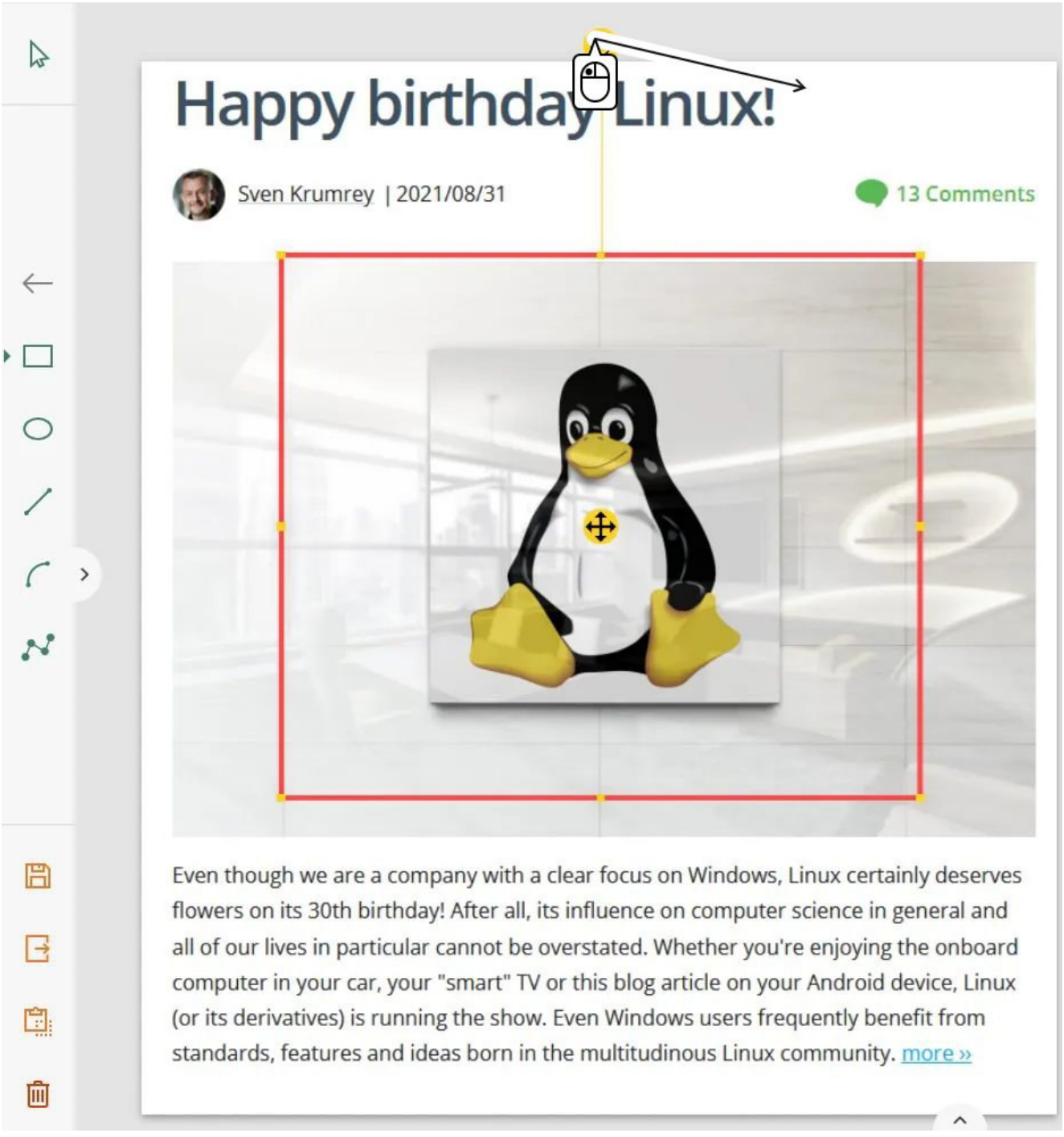
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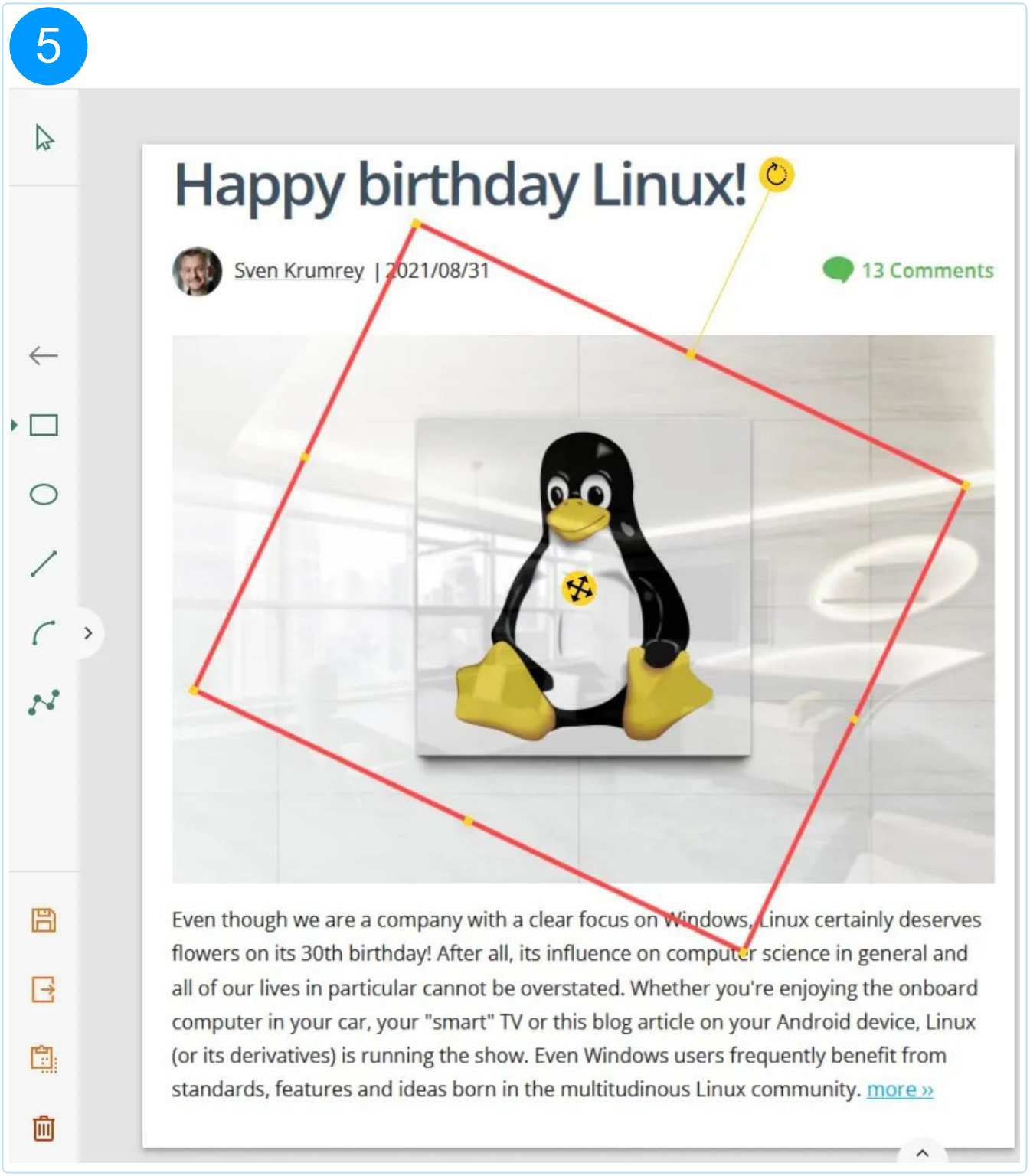
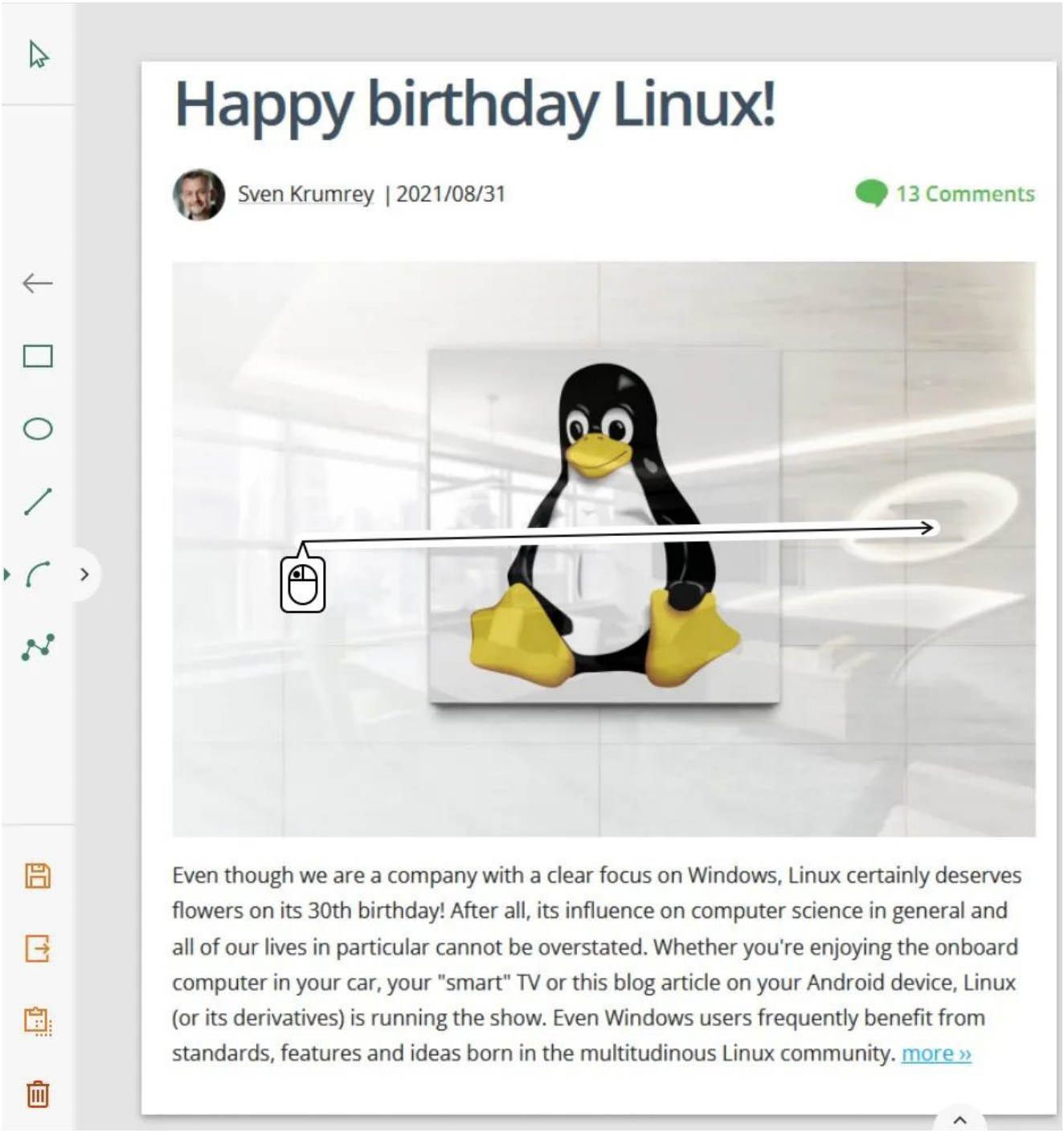


2.2.8.1 Curved line

1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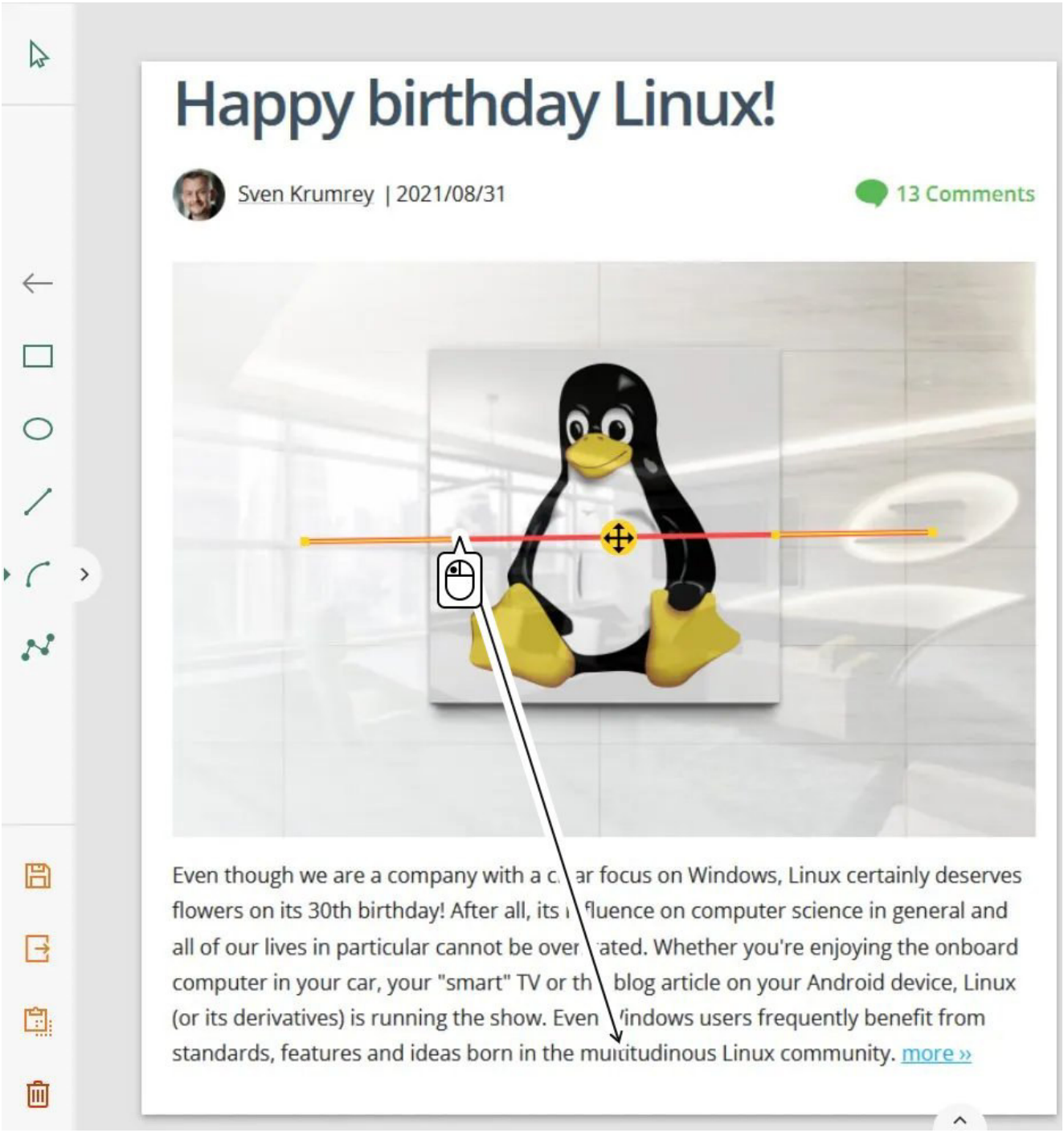
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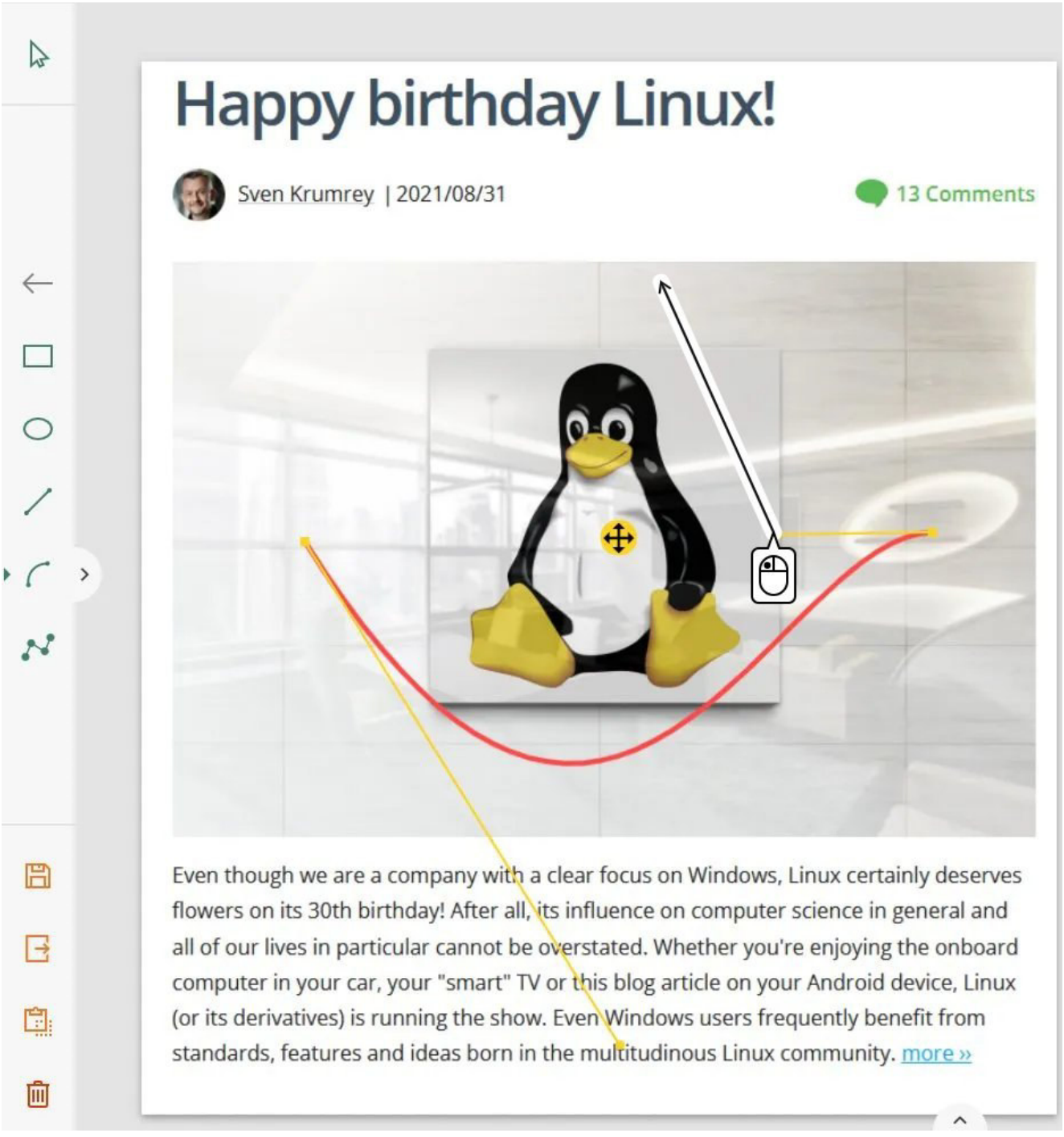
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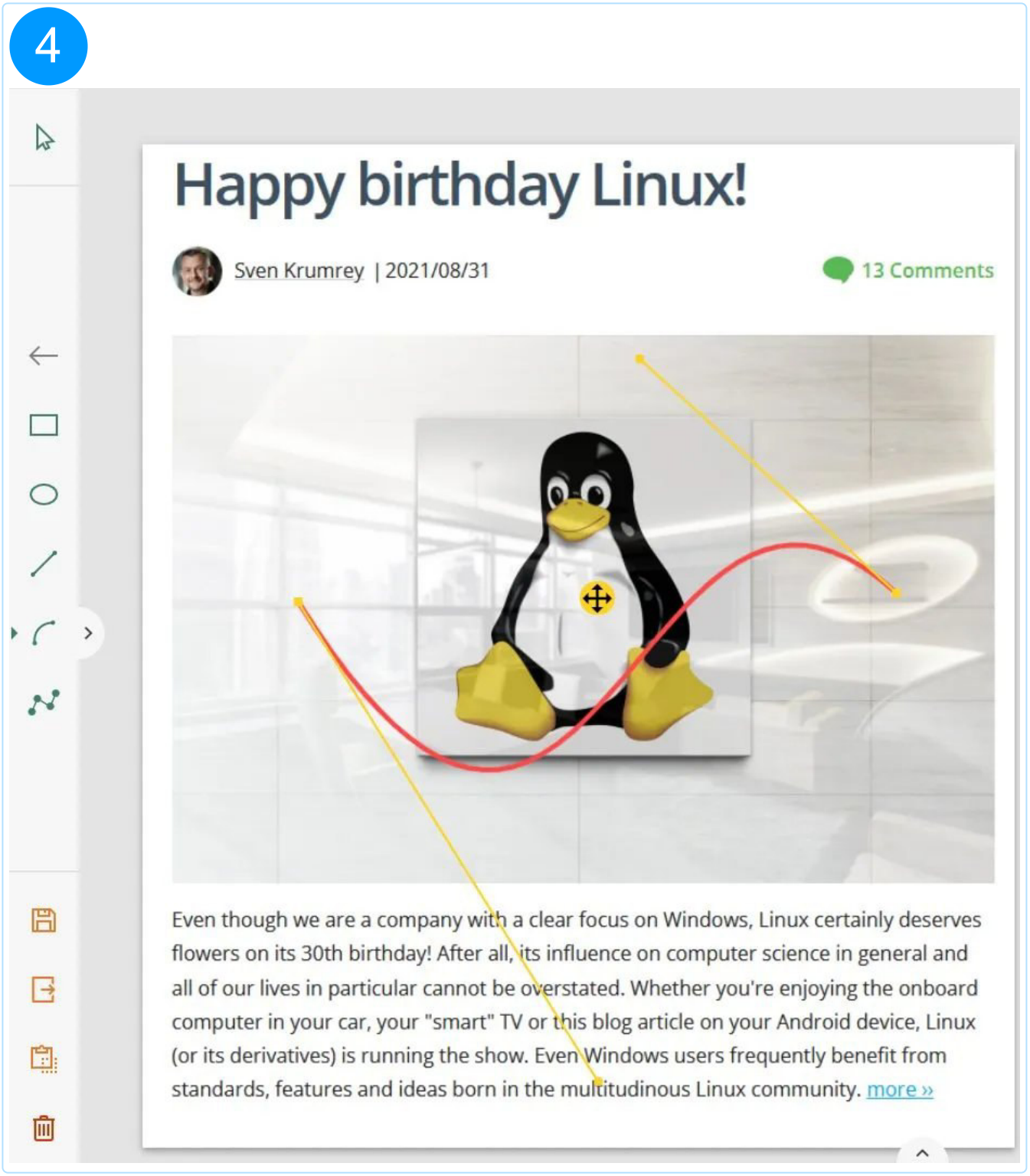
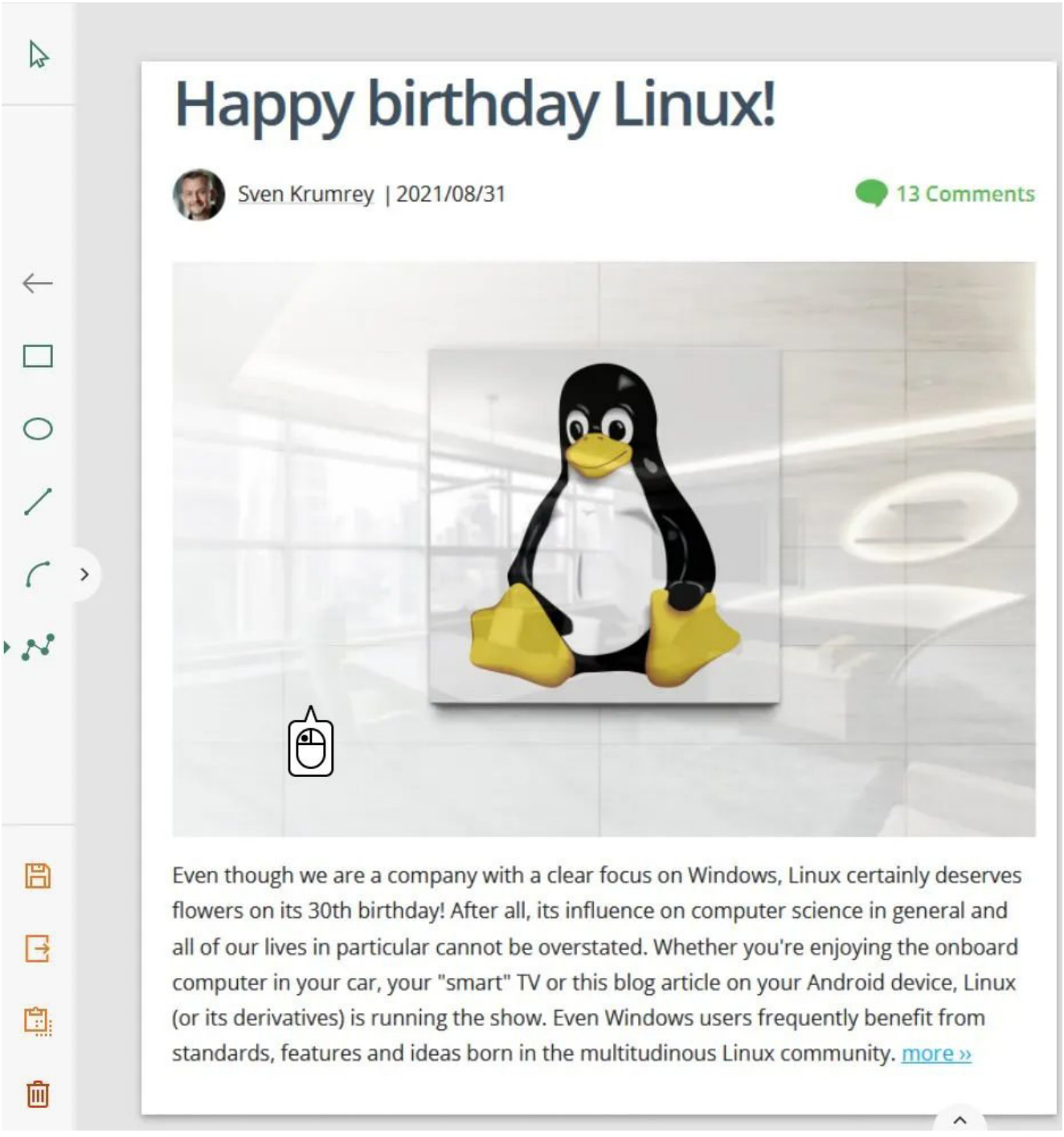


2.2.8.2 Multi-point line

This tool allows you to insert multiple connected lines. Hit Esc to finish the drawing process.

1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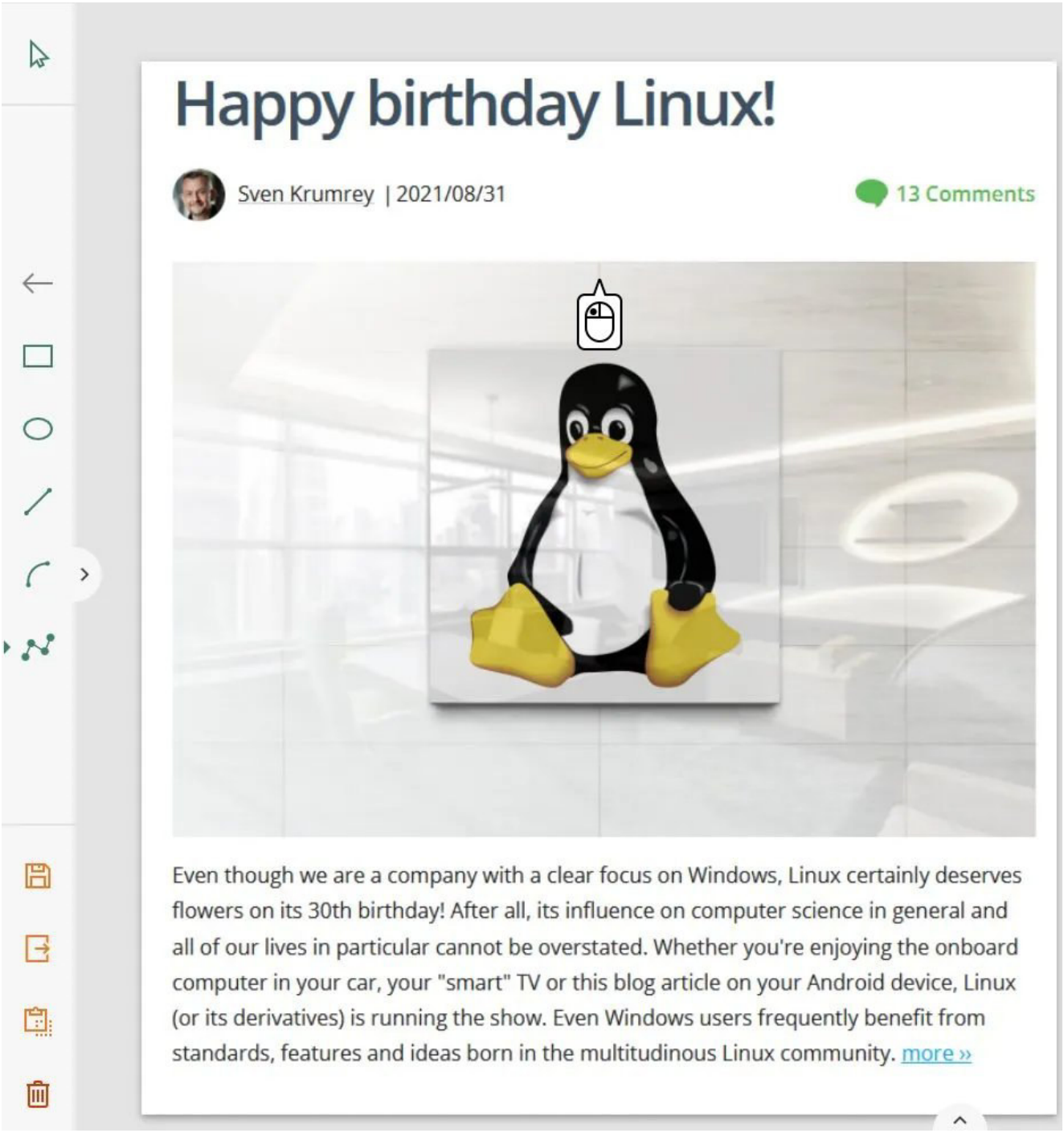
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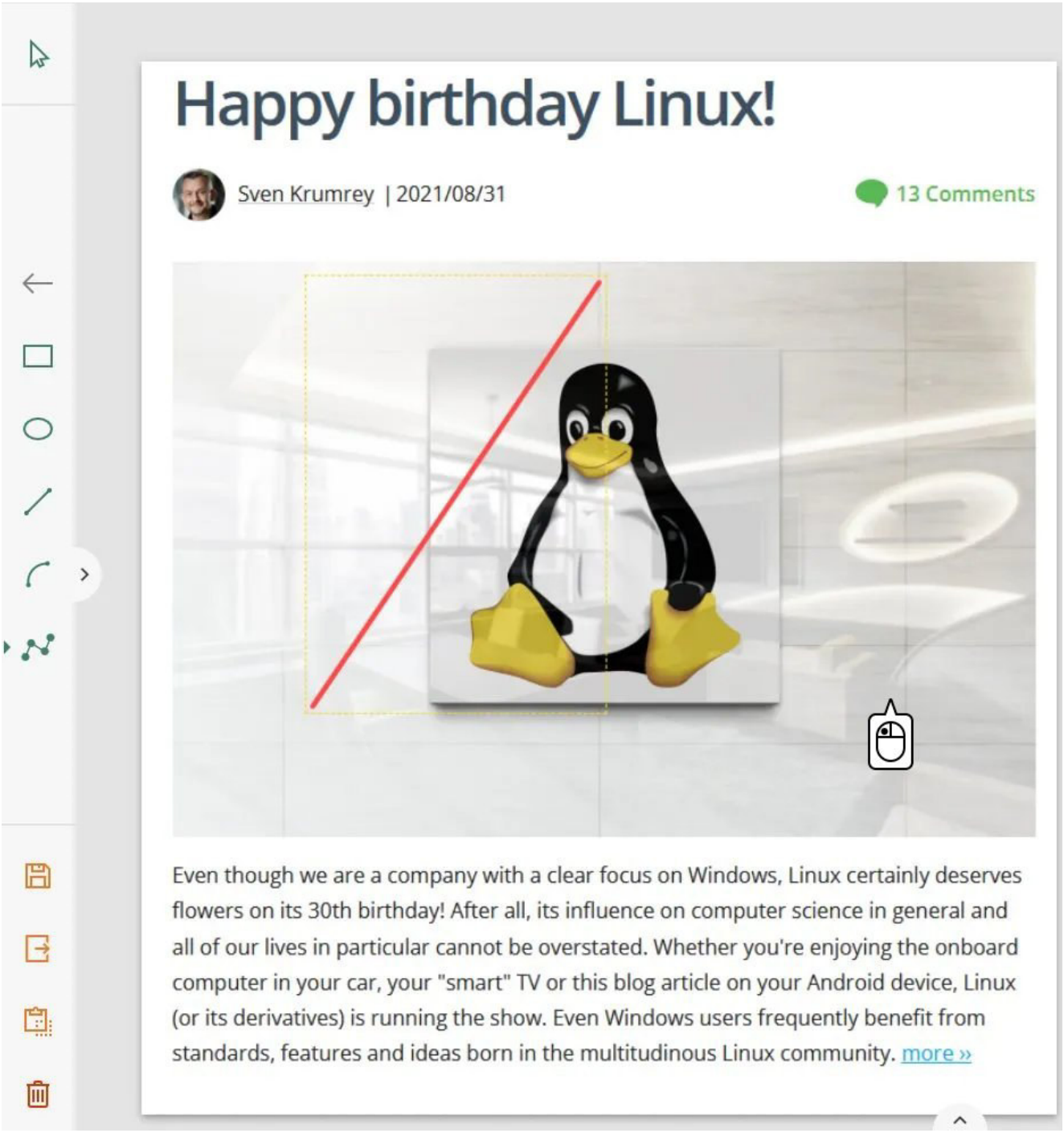
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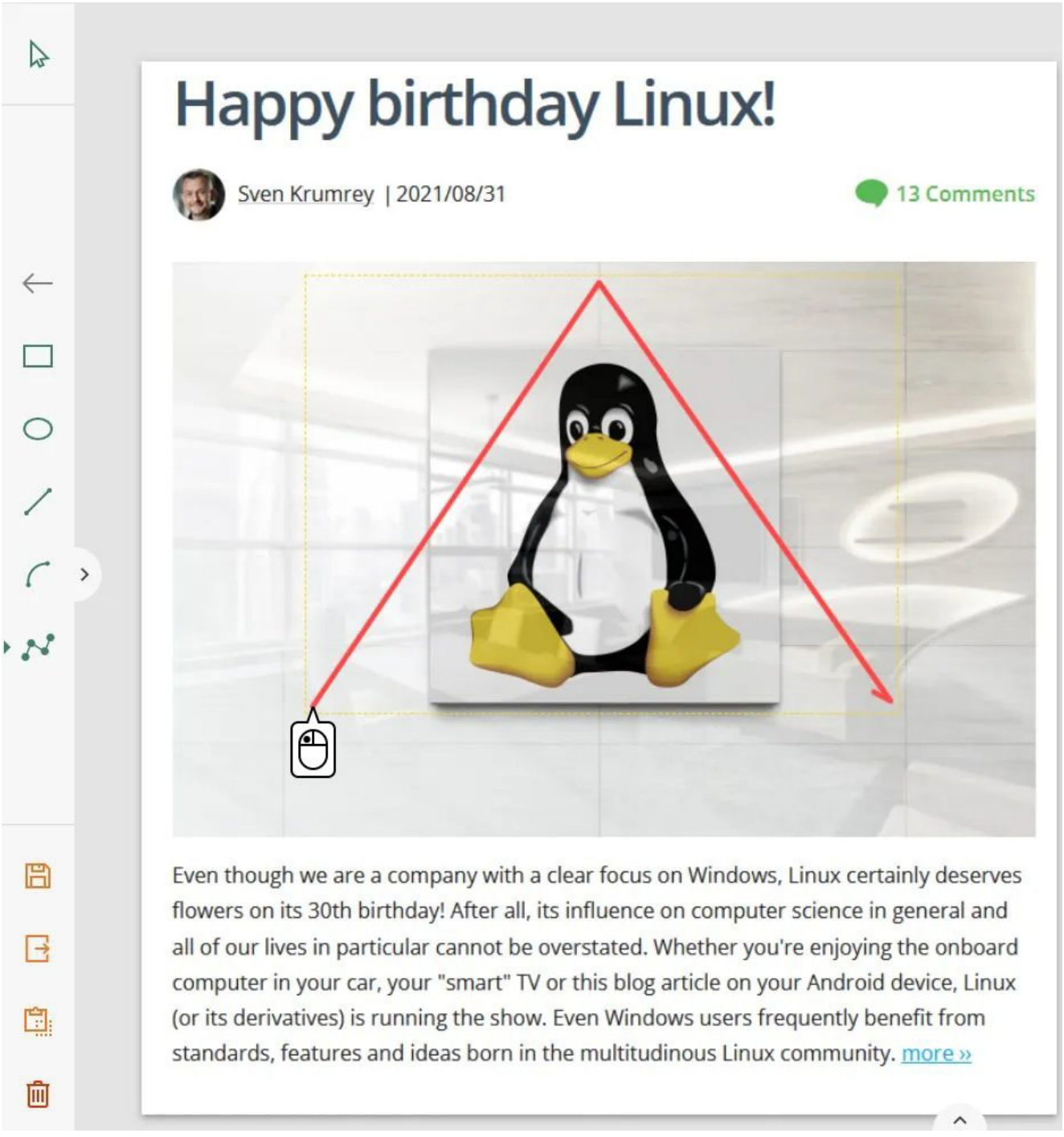
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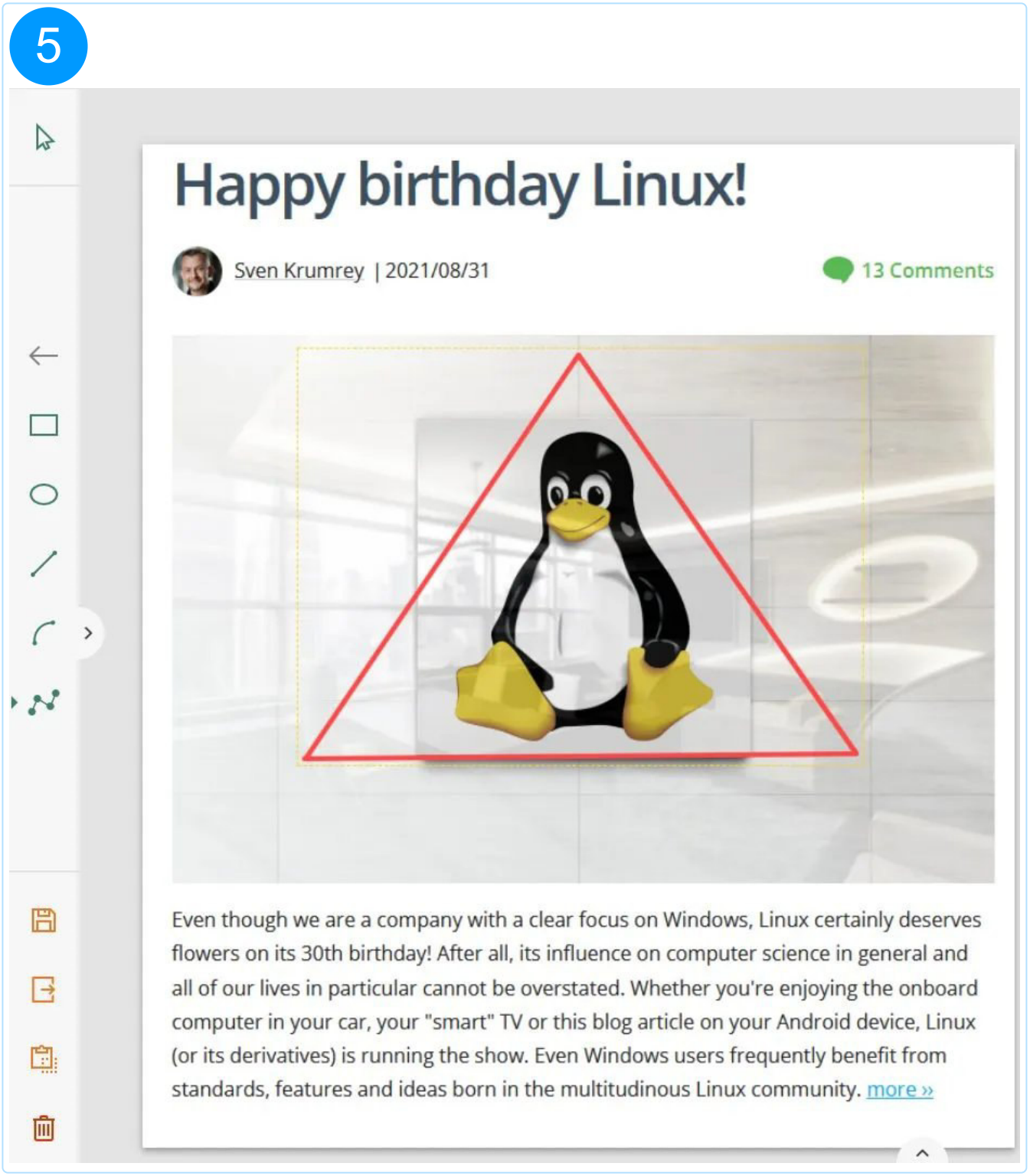
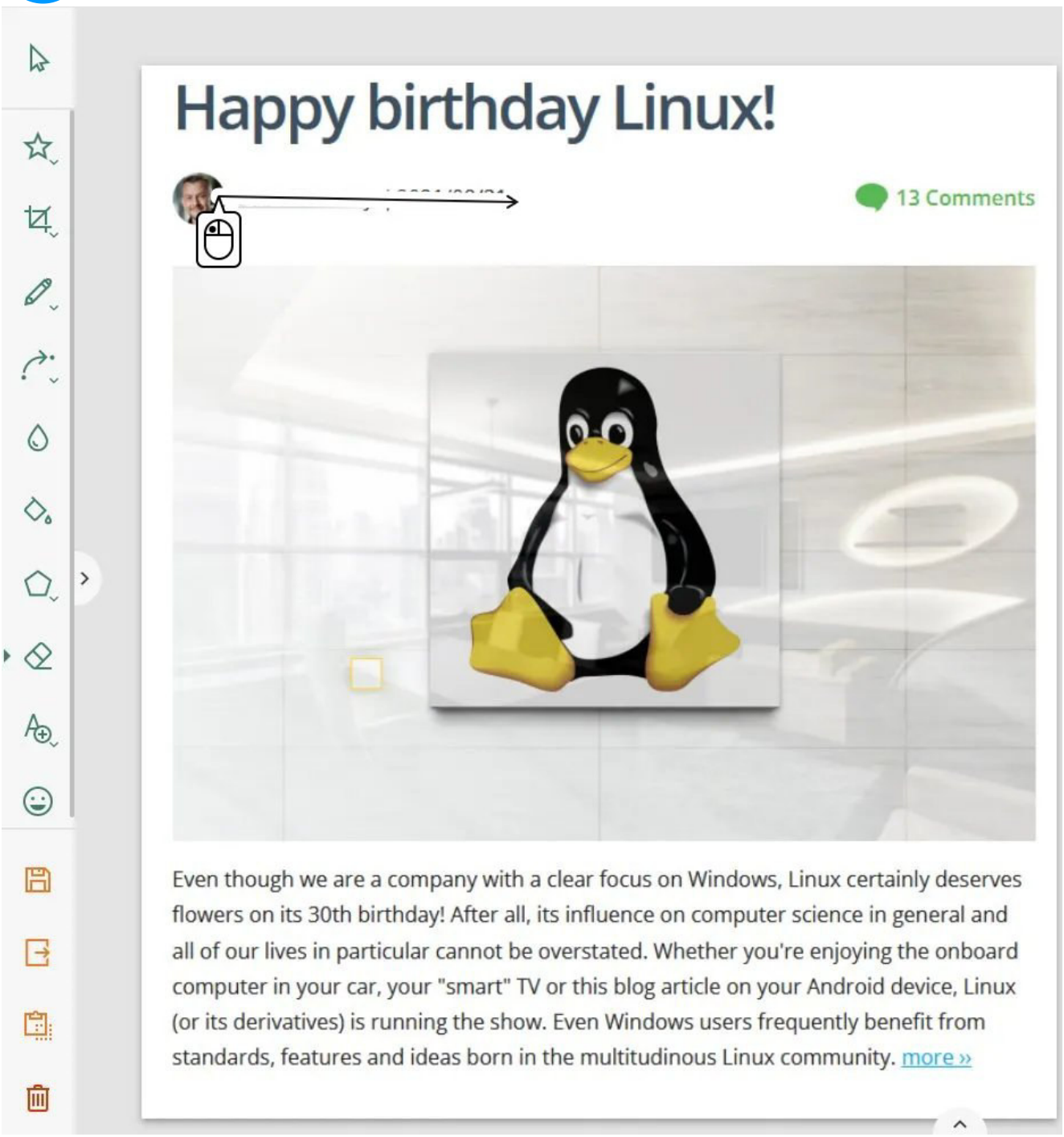


2.2.9 Eraser

The eraser replaces pixels in your original screenshot with either transparent or colored pixels. This allows you to quickly remove unwanted elements from your screenshot. Note that this will only affect the screenshot and not added objects.

1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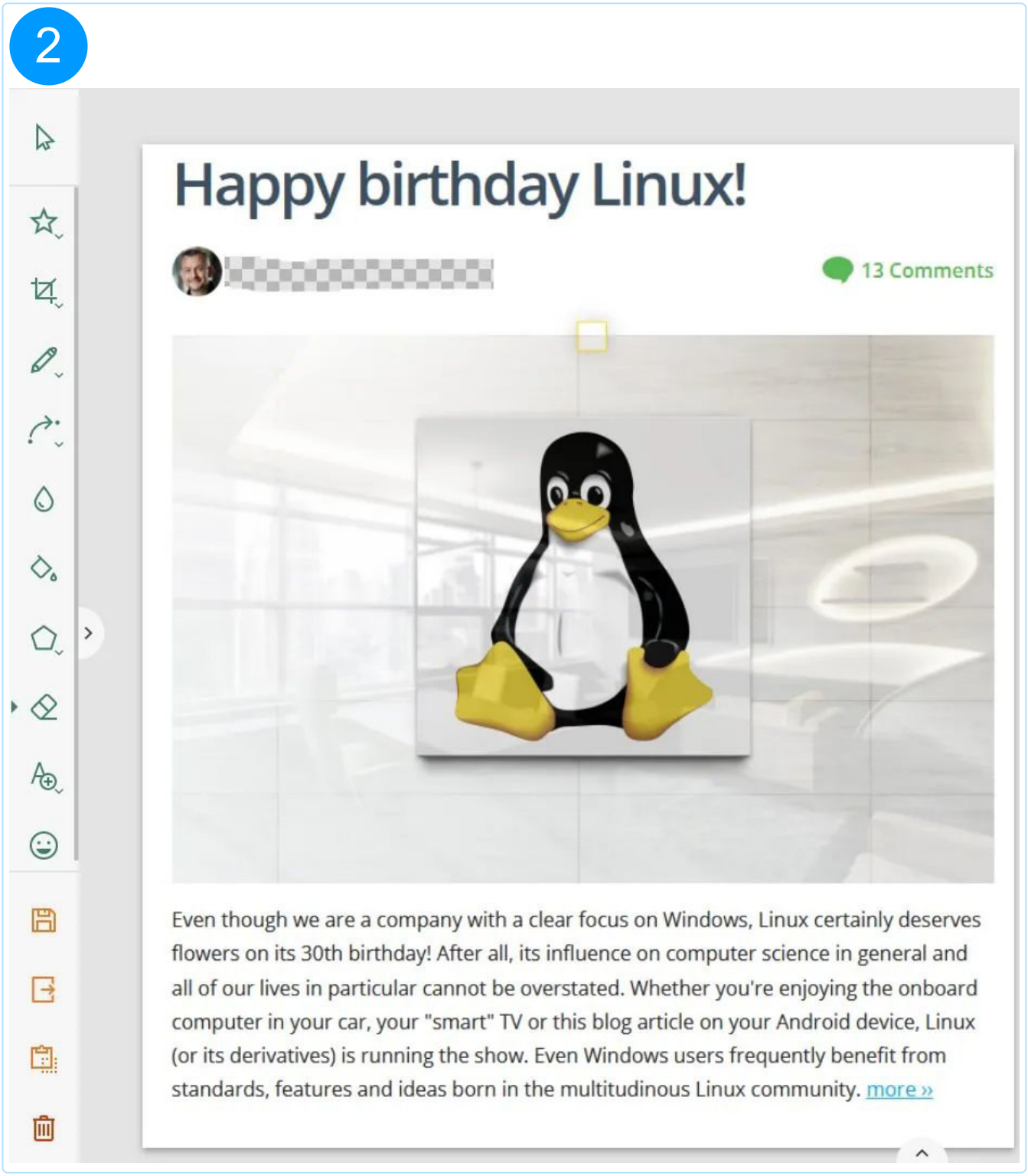


2.2.10 Documentation

2.2.10.1 Text

Left-click the workspace to add a text object. Once added, start typing to modify its text

content. To edit an existing text object, select it and left-click its content.

2.2.10.2 Note

Note objects are created and edited the same way as text objects but additionally display a background clipart, e.g. a speech bubble. You can pick the clipart from the properties pane on the right and even modify its transparency. You can also pick a new clipart for an existing note object to modify it.

2.2.10.3 Numbering

This tools helps you visualize consecutive steps, e.g. when you're creating a tutorial. Each time you left-click the workspace, a new object will be created with its index automatically incremented sequentially. You can either use numeric (1, 2, 3, ...) or alphanumeric (A, B, C, ...) characters. See "Current number" in the properties pane on the right to adjust the initial value. This way, you can also alter the value, and the background clipart, of existing objects. The cliparts listed on the right behave like toggle buttons and allow you to enable/disable the effect completely or for individual objects.

2.2.11 Clipart

Left-click a clipart in the right properties pane to add it as a centered object to your project. Note that, while you can move and resize it, you cannot alter the clipart design of an existing object. Click "Add graphics" to add existing images to the clipart library. Click the folder button to open the location for custom cliparts in Windows Explorer, e.g. to delete custom images. You can also copy and paste images to the folder directly to add them to Snap's clipart library.

2.3 Project management

Save project
Applies the current changes to the project.

Export image
Saves the current project to a separate image file. Use "Save as" to manually adjust output location and file name and "Quick Export" to use the current output folder and

projekt name instead.

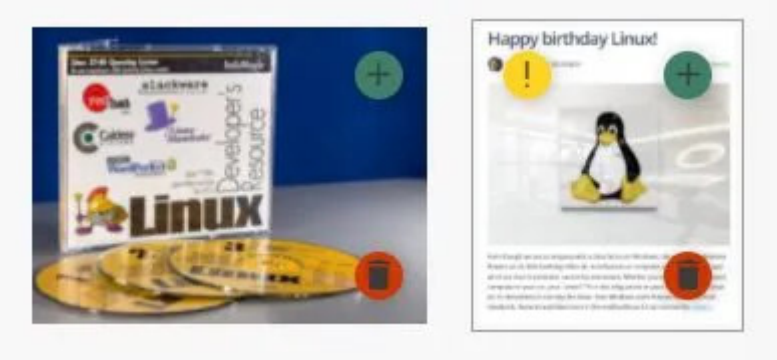
Use the "..." button to select a target application (.exe) for the "send to" feature. If no application is specified, you'll be prompted to select an application when you first use this feature.

"Ashampoo Web" allows you to upload your image to Ashampoo web space and share it with others via a simple link. Once uploaded, the link is opened in your browser and also copied to your system clipboard.

Copy to clipboard
Copies the current project as an image to the system clipboard.

Delete project(s)
Deletes the current project permanently.

2.4 Preview bar



The preview bar displays a miniature preview of your projects. The yellow marker indicates that the affected project contains unsaved changes. Click the orange button to permanently delete the affected project.

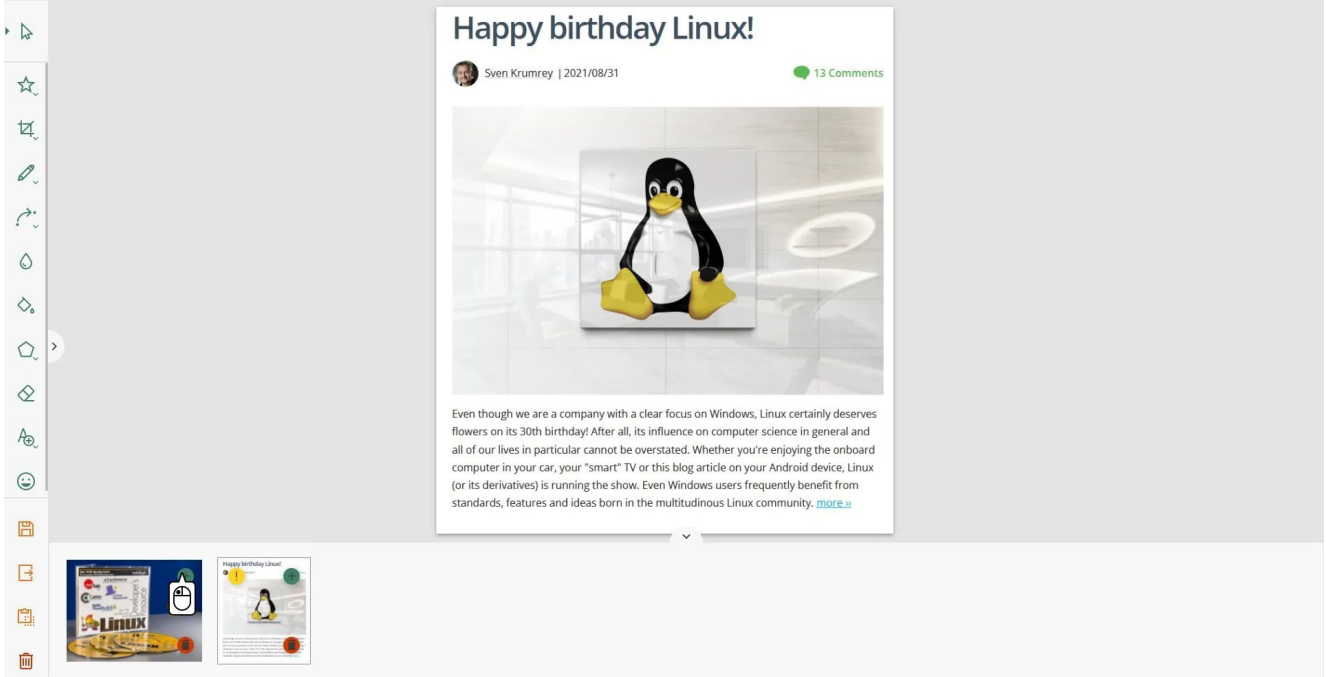
> To delete more than one project, hold Ctrl and left-click the affected thumbnails to (de)select them. Then, click either the delete button in the toolbar or one of the delete buttons associated with a thumbnail to delete the selected projects.

Combining projects

Use the plus symbol to combine several projects into one. This will append the selected project to the currently open project, expanding its workspace as needed. Objects

contained in the added project remain fully editable.

1



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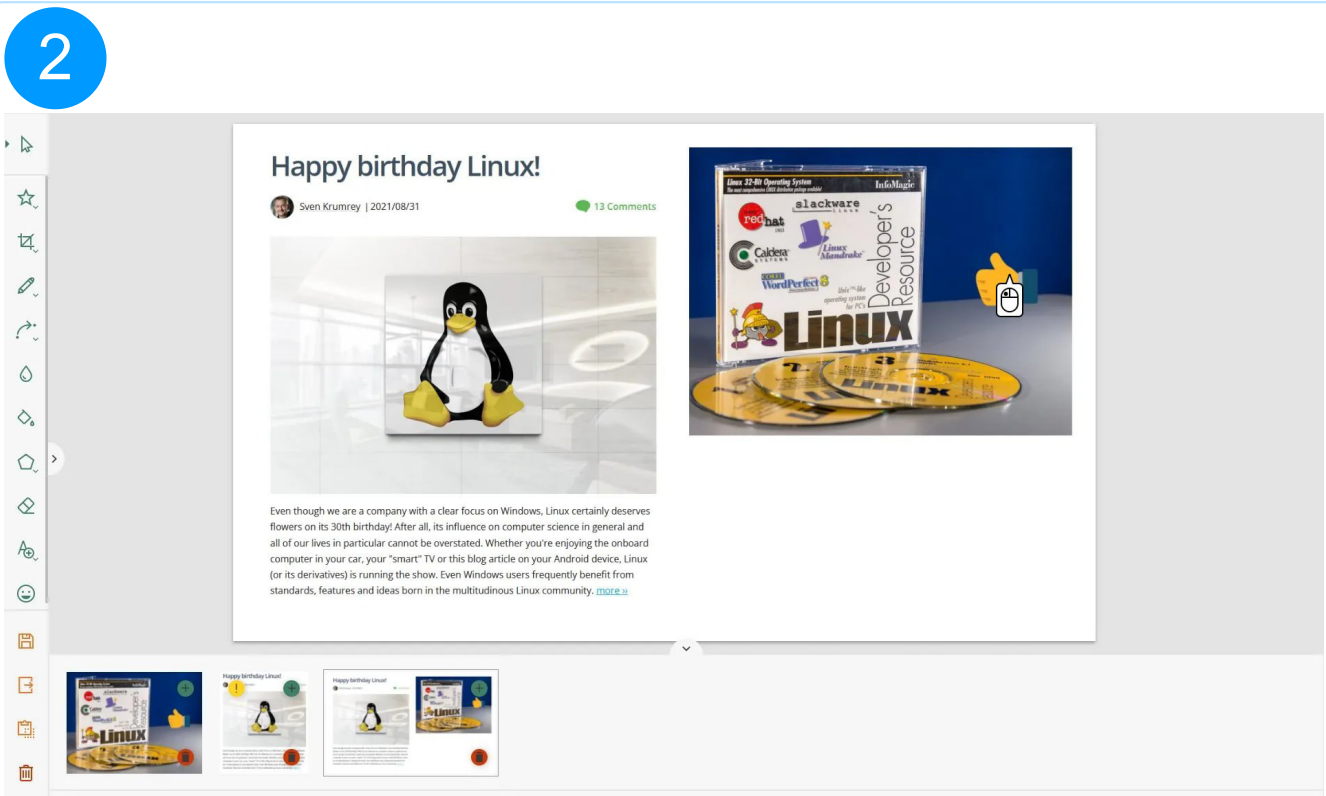

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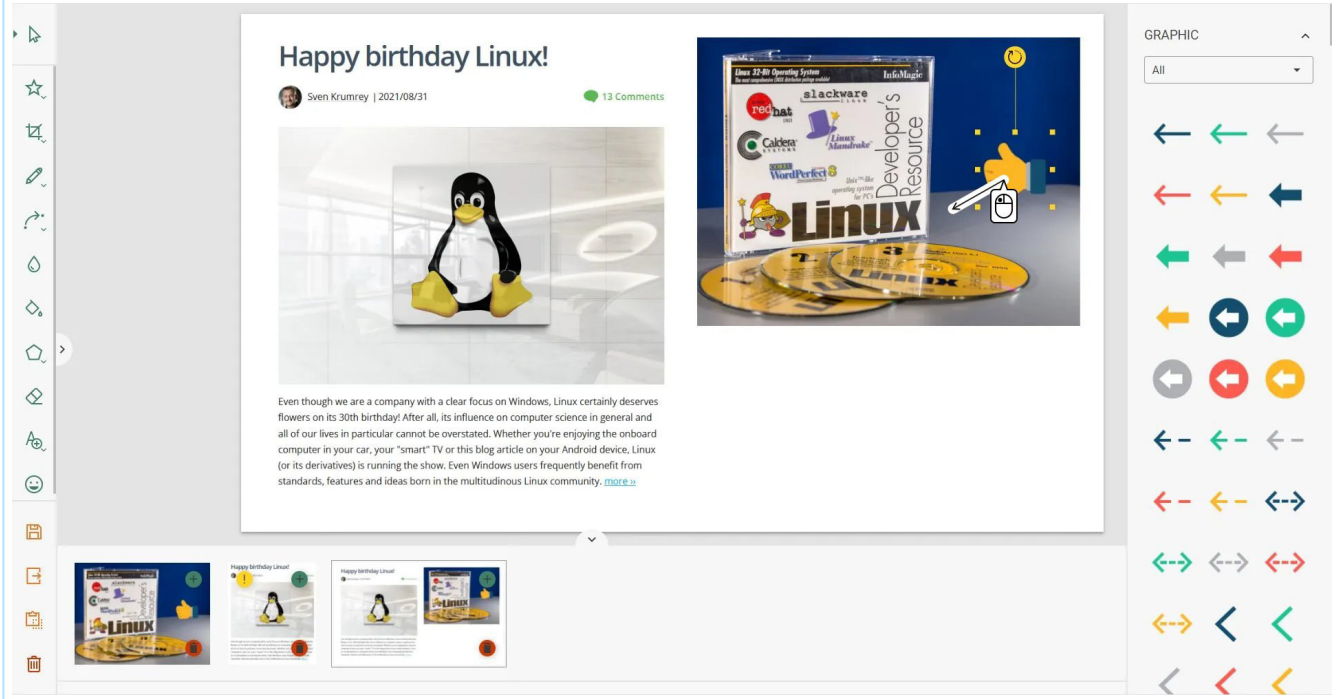

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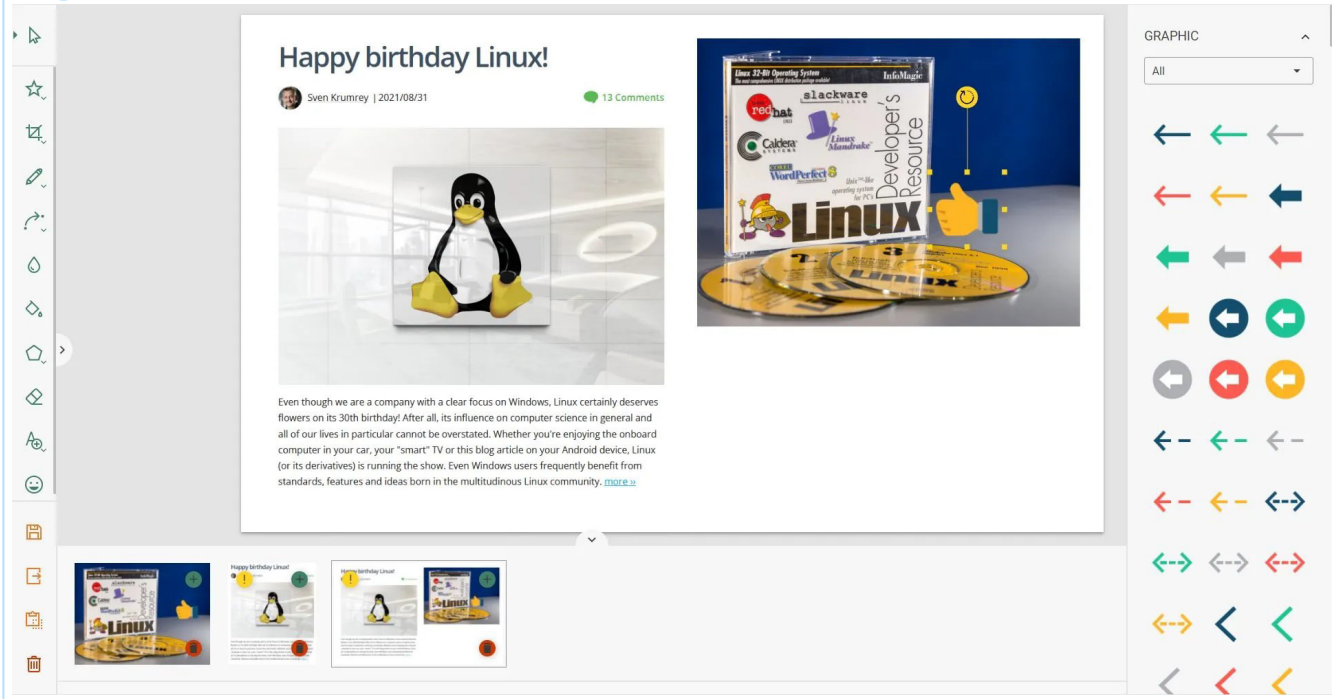
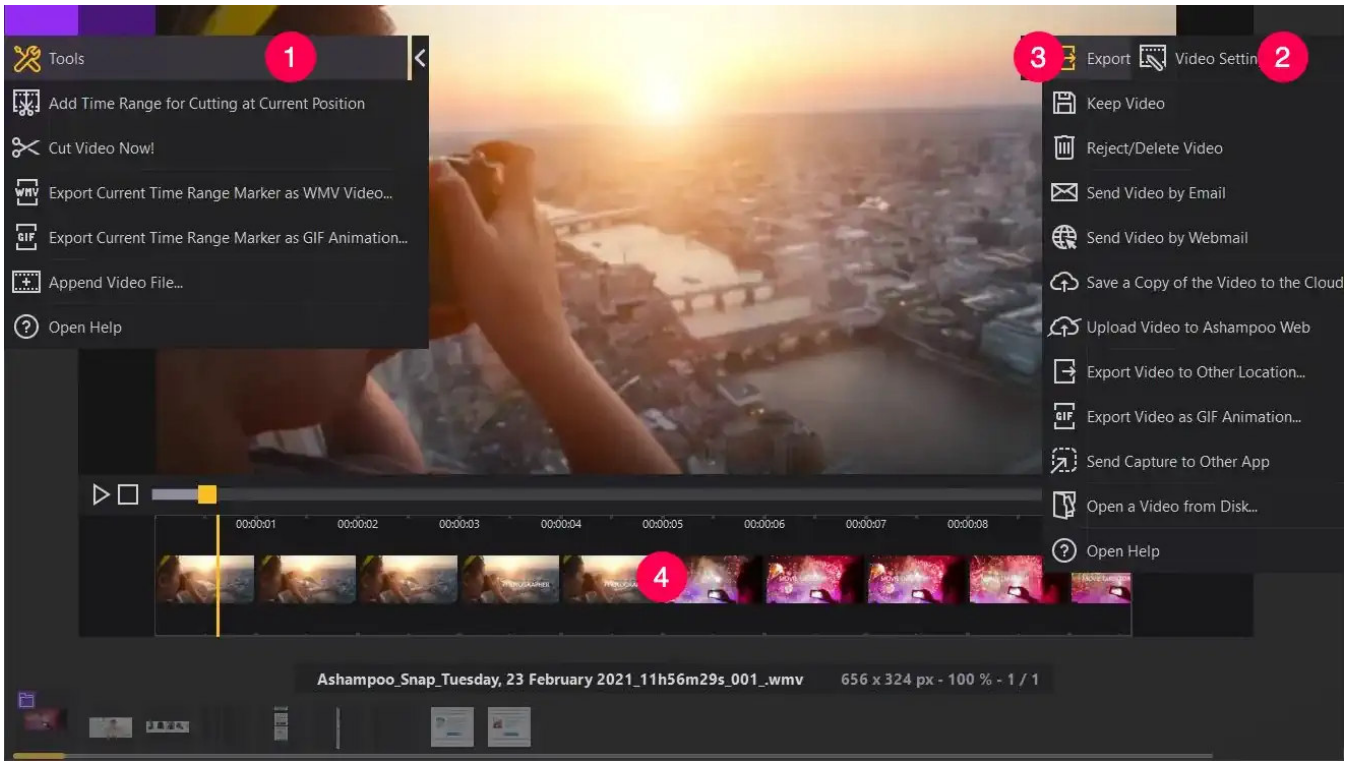


3. Edit video



1. Tools
2. Video Settings
3. Export
4. Timeline

3.1 Tools

Add Time Range for Cutting at Current Position
Adds a cut mark at the current position.

Cut Video Now!
Cuts all current selections from the video.

Export Current Time Range Marker as WMV Video...
Exports the selection as a WMV video.

Export Current Time Range Marker as GIF Animation...
Exports the selection as a GIF animation.

Append Video File...
Appends an existing video to the current project.

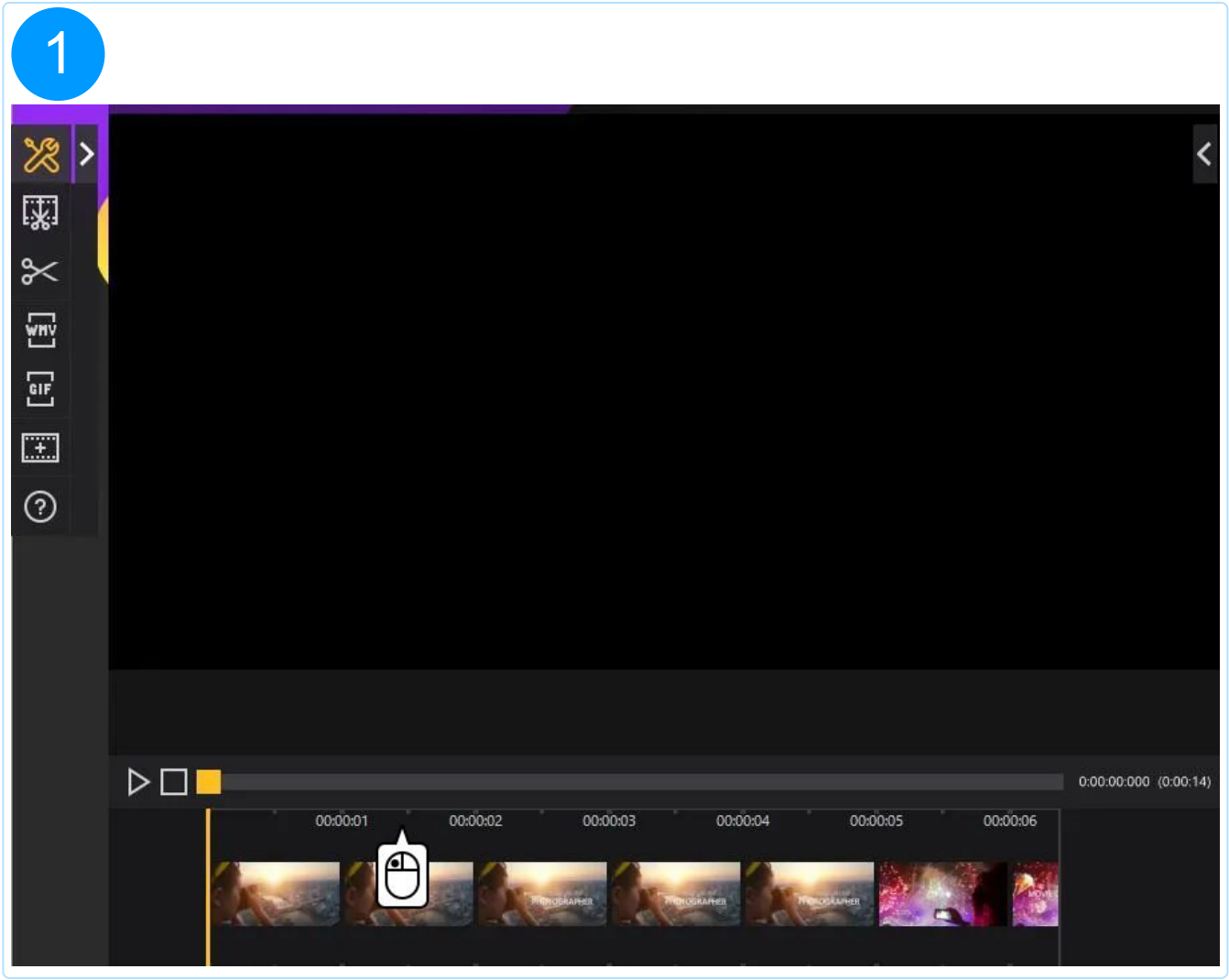
Open help
Displays the program help.

Working with the timeline / cut marks

1. Left-click the timeline to set the current position and click the "Add selection" button to add a selection.

2. Drag the start/end markers to adjust the beginning/end of the selection.

3. Click the "X" to remove a selection. Click the scissors to cut all current selections out of the video. You may have multiple selections at once if needed.



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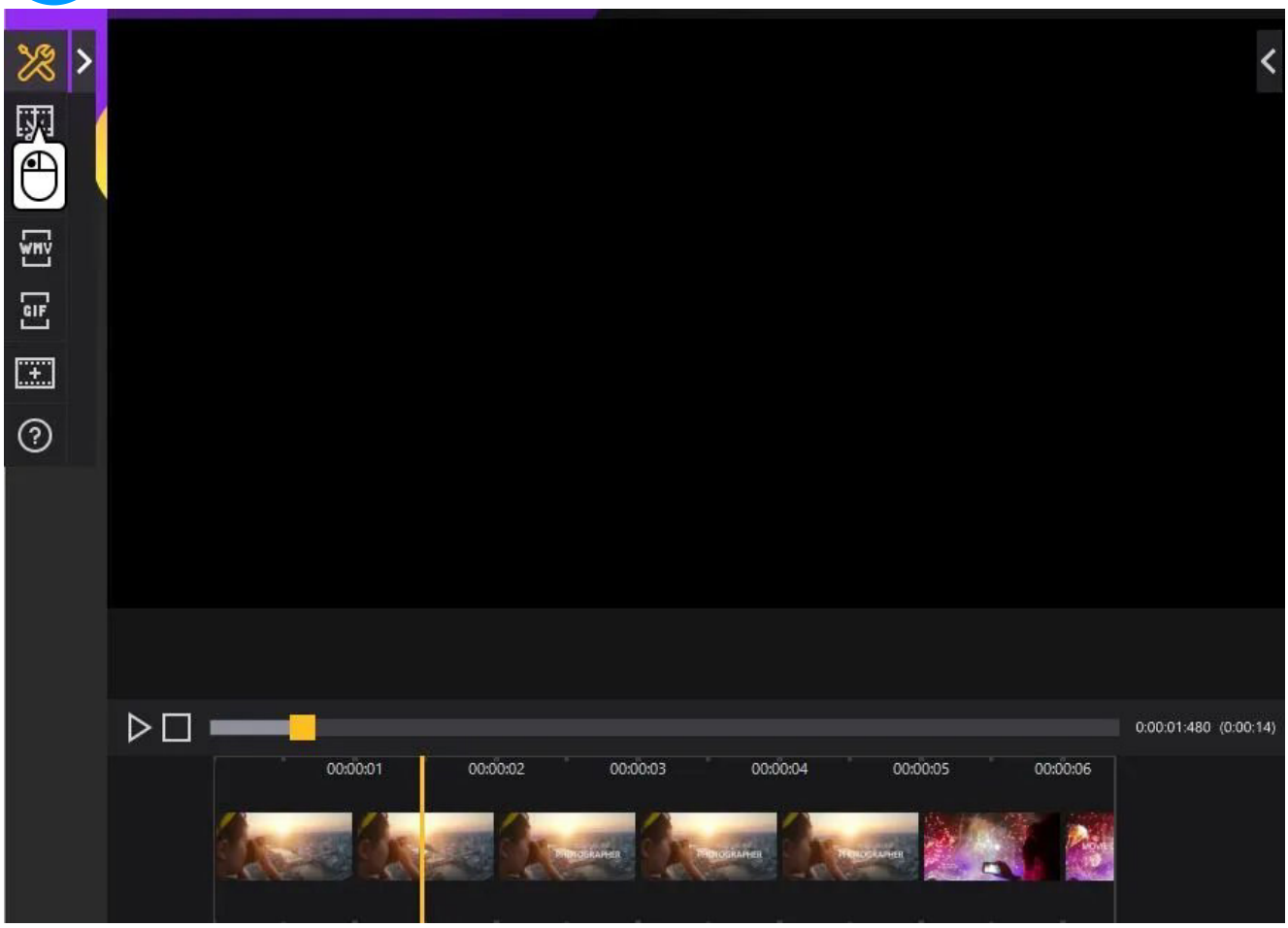
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GIF
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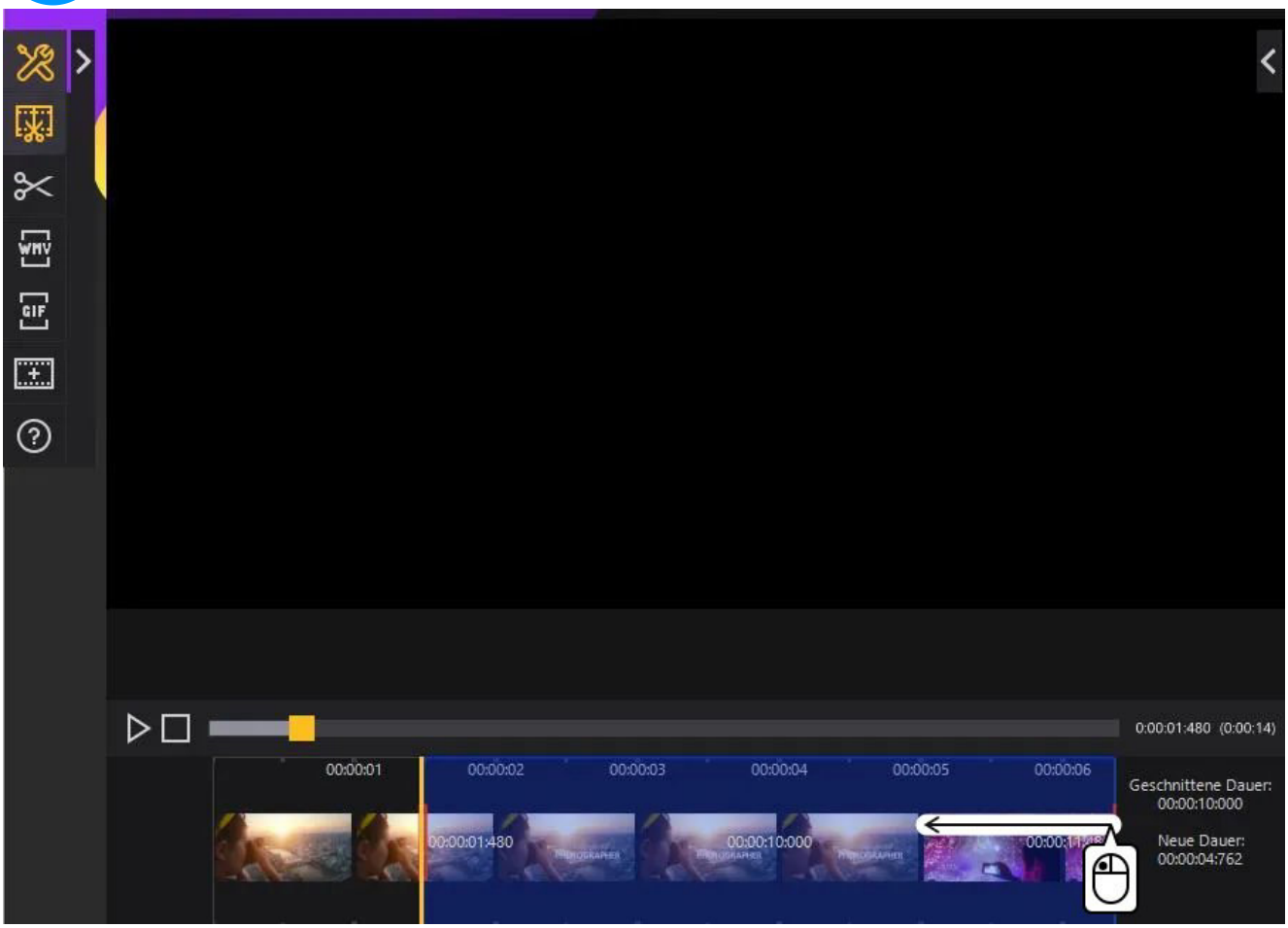
00:00:03
00:00:04
00:00:05
00:00:06

3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Neue Dauer:
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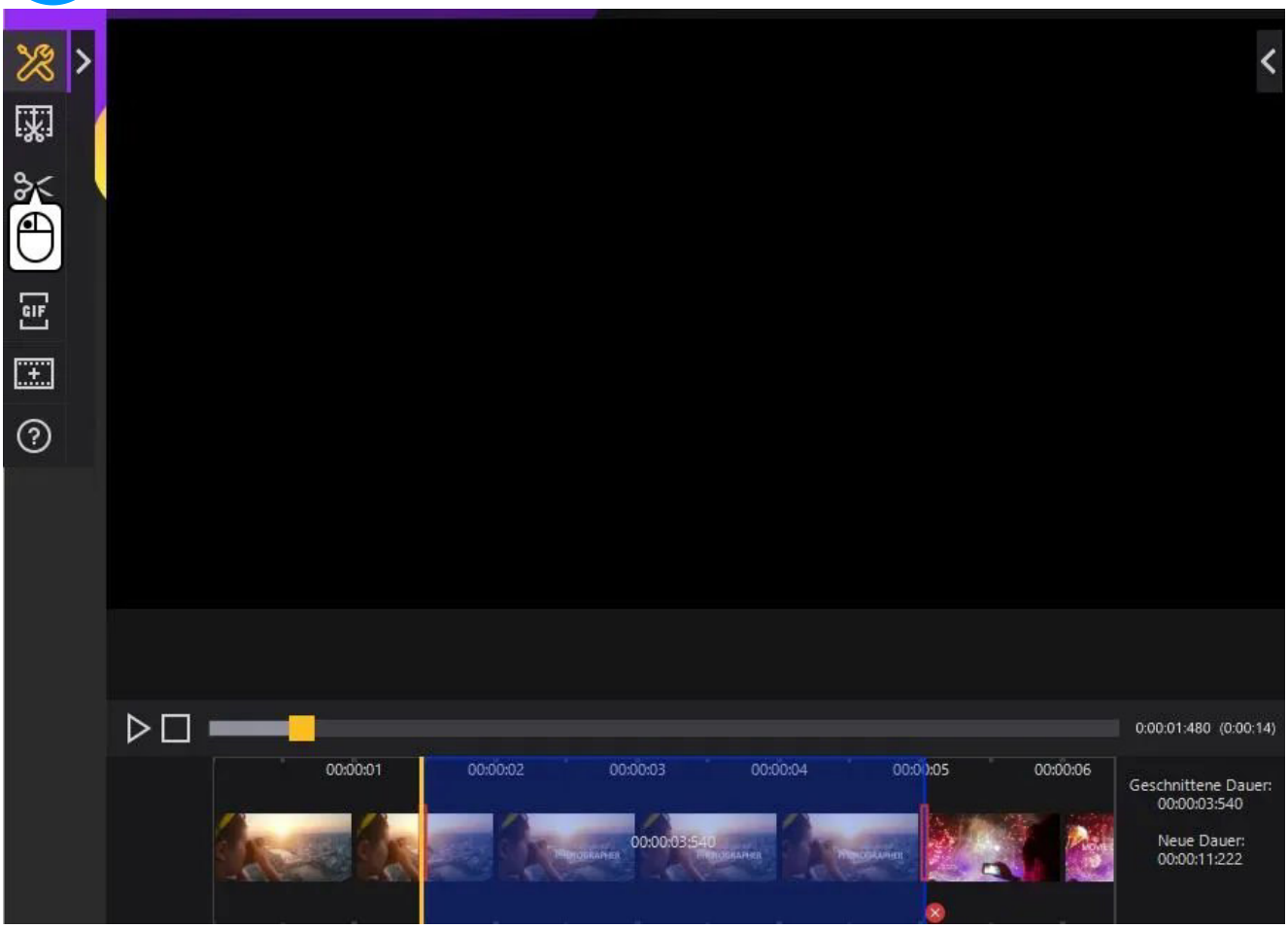
GIF
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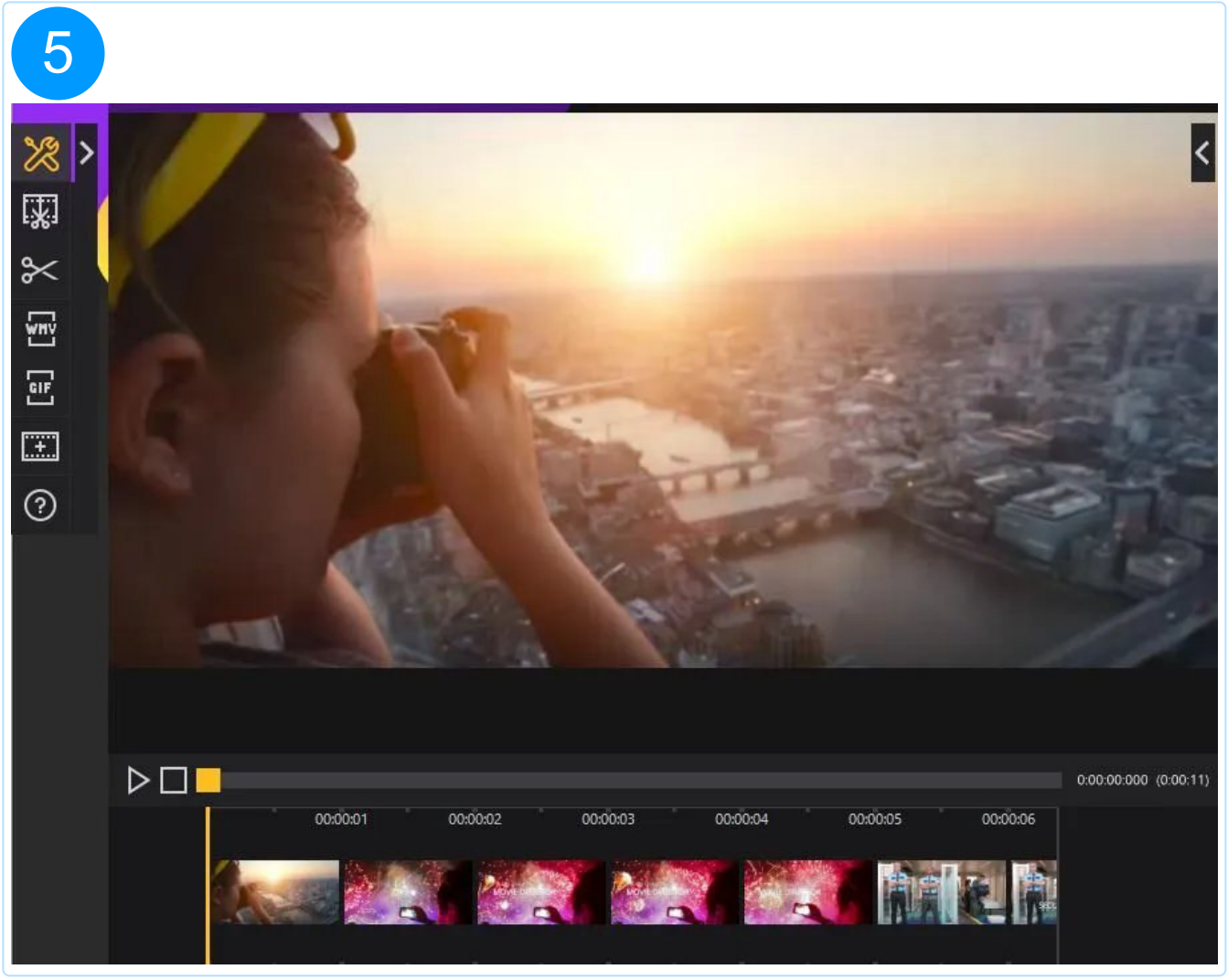

3.2 Video settings

Use these button to undo/redo your actions or to rename your current file.

3.3 Export

These functions allow you to save and share your video captures withn others. Note that same functions will automatically close the editor afterwards.

Keep video
Applies all changes and saves the file.

Reject/Delete video
Delete the current recording.

Send video by email
Launches your default email application and creates a new email with your video as attachment.

Send video by webmail
Enables you to send your video through Google Mail, Yahoo Mail or Mail.ru.

Upload video to the cloud
Uploads the recording to DropBox, Microsoft OneDrive or Google Drive. To use a service you need to have the standalone client provided by each file hoster installed on your machine.

Upload video to Ashampoo Web
Uploads the recording to Ashampoo Web and opens it in your web browser. You may share this link with others to enable them to view your recording.

Export video
Exports the video to a separate file.

Export video as GIF animation
Exports the video as a GIF animation, e.g. for use with websites.

Open local video file
Opens an existing video file.

Open help
Displays the program help.

3.4 Keyboard Shortcuts

Apart from the capture bar and the context menu, you may also use various keyboard shortcuts to access different capturing tools, some of which you can customize in the program settings.

Magic eye / Scan screen

Scan screens	Alt + Ctrl + S
Capture rectangular region	Alt + Ctrl + N

Capture fixed-size region	Alt + Ctrl + A
Extract text from screenshot (OCR)	Alt + Ctrl + P

Editor

Deselect tool	V
Hand tool (move workspace)	Space + Drag with mouse
Undo	Ctrl + Z
Redo	Ctrl + Shift + Z
Cut	Ctrl + X
Copy	Ctrl + C
Copy image to clipboard	Ctrl + Shift + C
Paste	Ctrl + V
Delete object	Del
Open/Load	Ctrl + Shift + O
Close	Alt + F4
Save	Ctrl + S
Export	Ctrl + Shift + S
Zoom in	Ctrl + Plus or Ctrl + Mouse wheel

Zoom out	Ctrl + Minus or Ctrl + Mouse wheel
Clear selection/Cancel	Esc

Maintain aspect ratio

When resizing objects by dragging their edge markers, hold Shift to resize their width and height proportionally. For example, this allows you to scale down a clipart without distortions.