



## Manual

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# 1. Basics

Ashampoo FolderStyler is easy to use and focuses on quickly and effortlessly customizing the appearance of your Windows folders.



## 1.1 Folder Selection

Simply drag and drop the desired folders into the field or add them by clicking the "+" button.



## 1.2 Icons

## 1.2.1 Add Icons

You can add icons via drag and drop or by clicking the "+" button.

#### 1.2.2 Icon selection

Select the desired icon for your folders here.



#### 1.2.3 Apply icon to folder

After selecting the icon, you can apply it directly to the selected folders and, if applicable, their subfolders.



### 1.2.4 Create Custom Icons

In the icon editor, you can create and save custom folder icons. Using the color picker, you can adjust the background color of an icon to your preference. Additionally, you can add an image, which you can zoom in and out of using the mouse wheel or move around with the mouse. After saving, your icon will be stored in the selected category.















## 1.3 Categories

1.3.1 Move Icons Between Categories

You can move icons between categories using drag and drop.





#### 1.3.2 Create Categories

- 1. Add Category: Click the "+ Category" button.
- 2. Name Category: Enter a name for the new category in the dialog, e.g., "Nature."

3. Create Category: Click "Create Category" to complete the process.

4. **Confirmation**: After successful creation, a confirmation message appears, and the new category is displayed in the sidebar.

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You can now add and manage your icons in the new category.

#### 1.3.3 Edit Category

Click the pencil icon to open the edit dialog, where you can change the name and icon of



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2. Settings

In the settings, you can customize the design, language, and appearance in the Windows context menu. Additionally, you can export your categories with icons and import premade categories.

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## 2.1 Context Menu

#### 2.1.1 Edit Context Menu

Administrator rights are required to edit the context menu.

In this menu, you can customize the appearance of icons in the Windows context menu. To do so, select up to 3 icons each from the "All" category and up to 3 additional categories. After saving, these icons will be displayed in the context menu.

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## 2.2 Language

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## 2.3 Design

Change the program's language here. On the first launch, the program will automatically open in the Windows system language.



## 2.4 Backups

### 2.4.1 Import

Import icon lists and add them to your collection.

2.4.2 Export

Export your custom icon lists and share them with friends and family.