



# Manual



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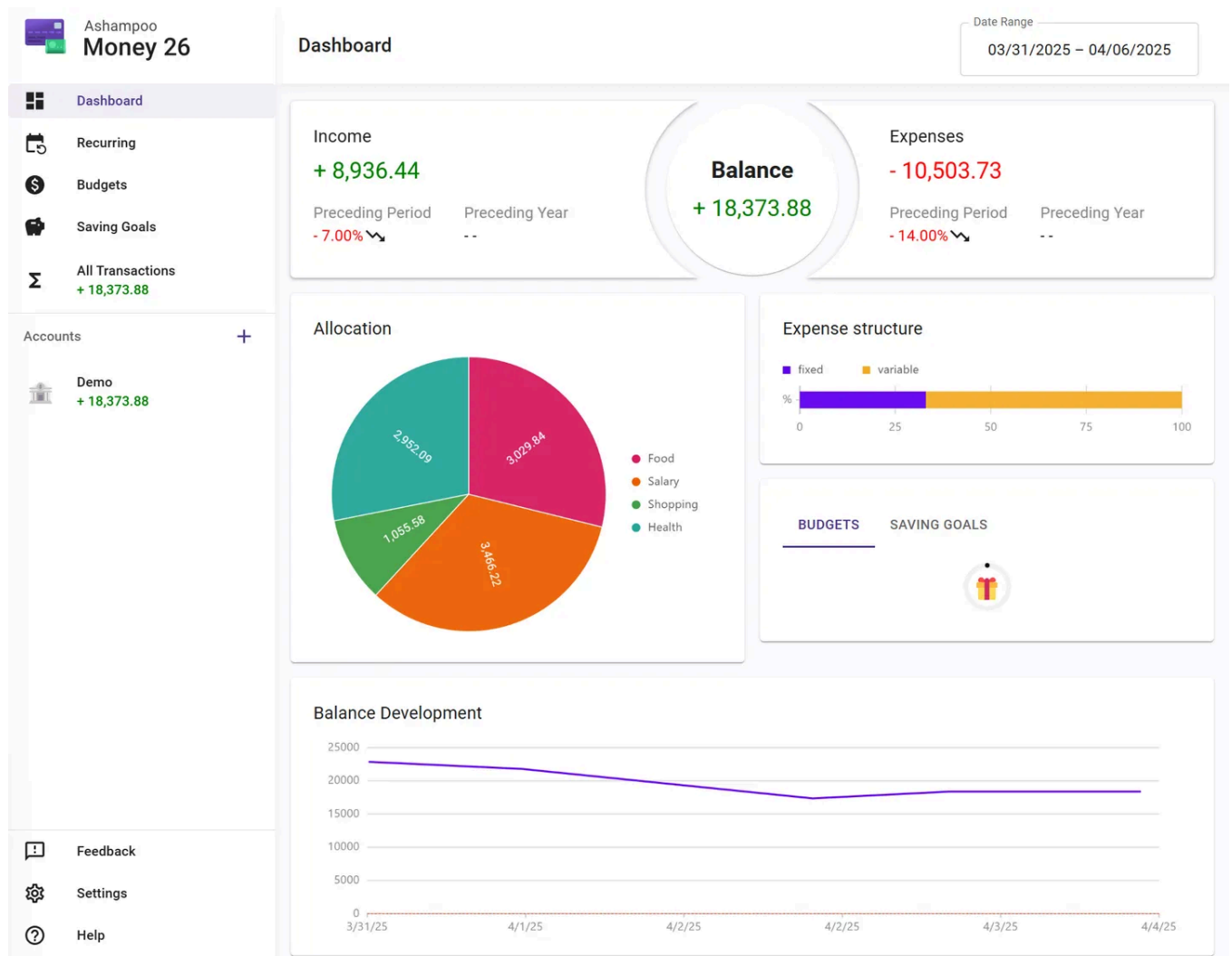
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Ashampoo Money 26 relies on you to input your transactions e.g., grocery purchases, manually. We encourage you to make it a habit to add them as soon as possible to keep your data up to date. This practice will also further raise your awareness of your finances and spending habits.

# 1. Dashboard

The dashboard provides an overview of all transactions for the currently selected account. If you haven't added an account yet, click "Add" to add one now.



"Date Range" allows you to adjust the timespan. Hover your mouse over the individual segments under "Allocation" to display the corresponding amounts in absolute figures. Hover the mouse over "Balance Development" to display the total sum for the affected time.

## 2. Recurring

Ashampoo Money 26

Dashboard

Recurring

Budgets

Saving Goals

All Transactions  
+ 18,373.88

Accounts +

Demo  
+ 18,373.88

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Recurring

Date Range03/31/2025 – 04/06/2025

Start	End	Frequency	Reason	Amount	Actions
No rows					

+ ADD NEW RECURRING

You can review recurring transactions e.g., rental payments, here. Click "Add New Recurring" to add transactions.

Ashampoo Money 26

Recurring

Date Range: 03/31/2025 - 04/06/2025

Dashboard

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All Transactions +18,373.88

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Demo +18,373.88

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Start End Frequency Reason Amount Actions

**Create Transaction**

Type \* Expense Account \*

Amount \* -0 Frequency Every day

Start 04/04/2025 End

Category \* Reason

Receiver IBAN

Note

CANCEL SAVE

+ ADD NEW RECURRING

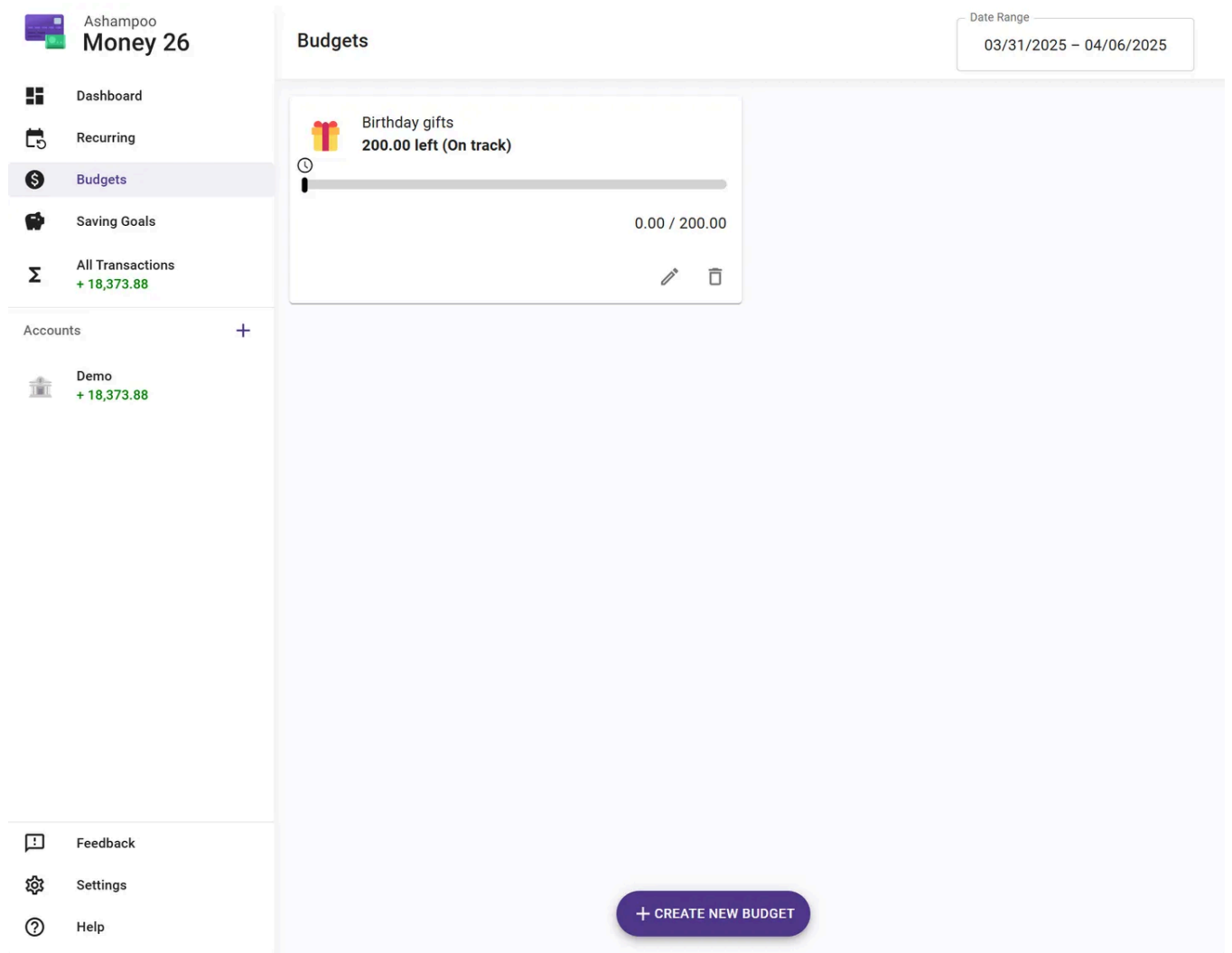
Then, fill in the required information.

## 3. Budgets / Saving Goals

These features allow you to create fiscal goals limited in time and amount e.g., to save up a fixed amount every month.

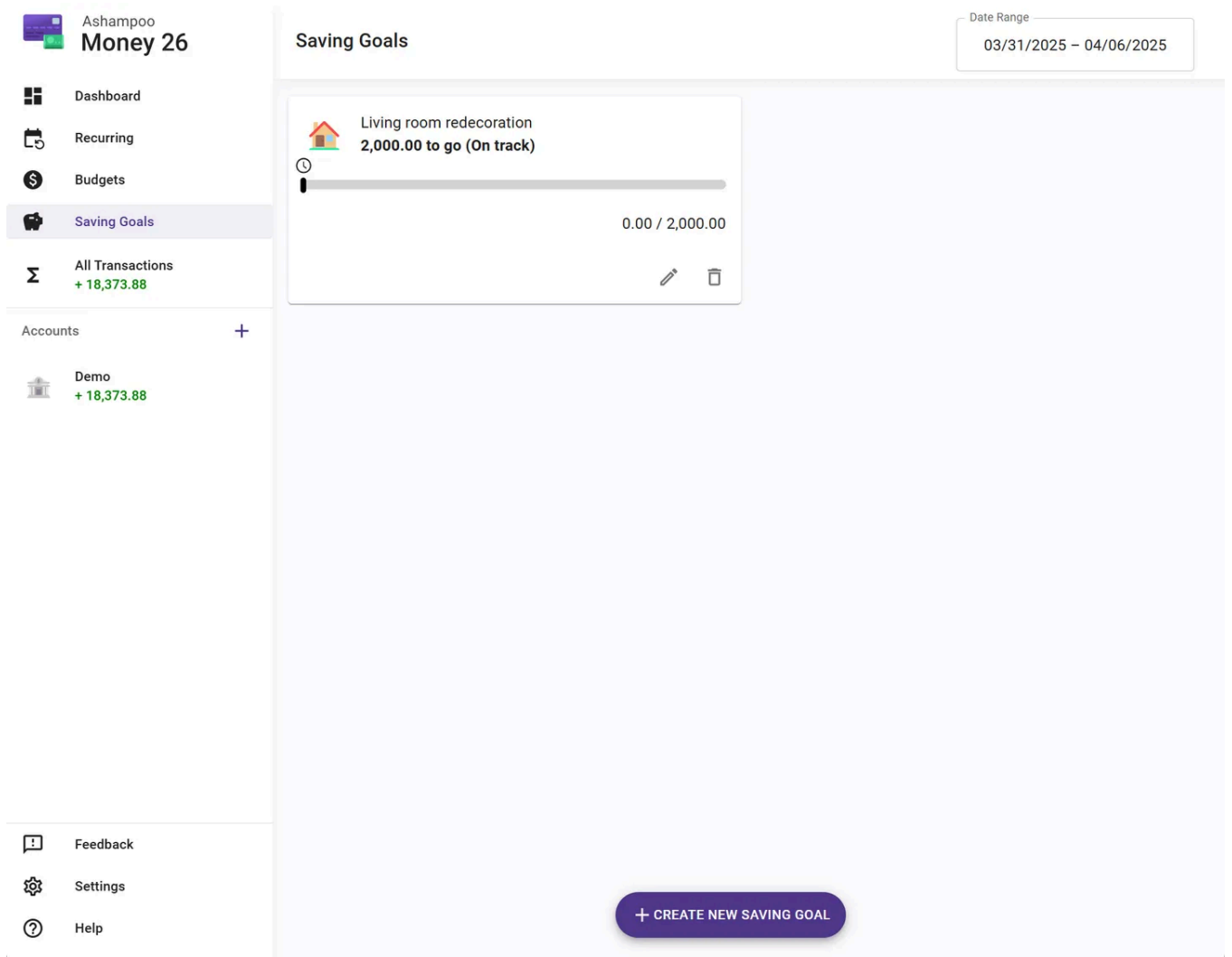
Transactions that use the account and category associated with a budget or savings target will be auto-applied.

# Budgets



Use this feature to create a time and purpose-limited budget. The expired/remaining time will be displayed as a timeline with a marker for the current date.

## Saving Goals



Use this feature to create time and purpose-limited savings targets. The expired/remaining time will be displayed as a timeline with a marker for the current date.

## 4. All Transactions



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X

















Date Range

03/31/2025 – 04/06/2025

COLUMNS

DENSITY

EXPORT

Date ↓	Sender/Receiver	Reason	Category	Amount	Actions
4/3/25	Carlie Lakin	perferendis quo hic officiis.	Health	+ 3,968.61	 
4/3/25	Bridie Rippin	enim voluptates minima omnis.	Health	- 2,952.09	 
4/2/25	Kane Haley	nam tempora tempora unde officiis ad.	Food	- 962.59	 
4/2/25	Gerda Little	non incidunt molestiae qui asperiores qui...	Salary	- 3,466.22	 
4/1/25	Jakob Kiehn	et odio iure nemo impedit exercitationem ...	Shopping	- 1,055.58	 
3/31/25	Mathilde Cor...	in repellat sapiente consequatur expedita ...	Shopping	+ 3,618.70	 
3/31/25	Orlando Lubo...	in sed asperiores sint voluptas tenetur bla...	Salary	+ 1,349.13	 
3/31/25	Rae Reilly	delectus ut voluptas dicta quae soluta.	Food	- 2,067.25	 

+ INCOME

- EXPENSE

↔ TRANSFER

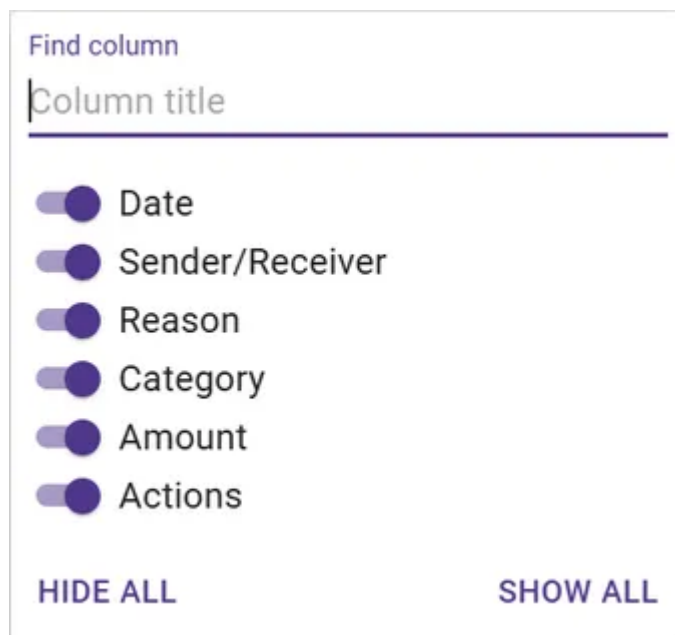
This section is the core of Ashampoo Money 26. It lists all transactions across available accounts and allows you to add your outgoing and incoming payments. Use the top settings to filter the list for individual entries. Click a column label to sort the table accordingly. Use the bottom buttons to add transactions.

At present, you can only add transactions to local accounts.

## 4.1 Custom table views

The controls above the table allow you to customize the table view.

### Columns



Find column

Column title

☐ Date

☐ Sender/Receiver

☐ Reason

☐ Category

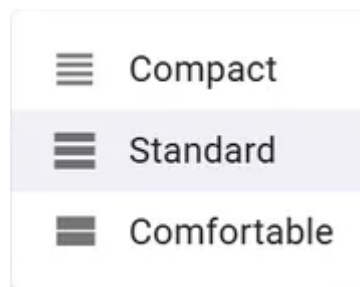
☐ Amount

☐ Actions

HIDE ALL SHOW ALL

Use the toggle buttons to show/hide individual columns and the text field to search for column labels.

## Density



☰ Compact

☰ Standard

☰ Comfortable

These settings affect the spacing/padding between the table rows.

## Export

Use this button to export the current entries as a local Excel file.

# 5. Accounts

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Date Range

03/31/2025 – 04/06/2025

COLUMNS

DENSITY

EXPORT

IMPORT

Date ↓	Sender/Receiver	Reason	Category	Amount	Actions
4/3/25	Carlie Lakin	perferendis quo hic officiis.	Health	+ 3,968.61	
4/3/25	Bridie Rippin	enim voluptates minima omnis.	Health	- 2,952.09	
4/2/25	Kane Haley	nam tempora tempora unde officiis ad.	Food	- 962.59	
4/2/25	Gerda Little	non incidunt molestiae qui asperiores qui...	Salary	- 3,466.22	
4/1/25	Jakob Kiehn	et odio iure nemo impedit exercitationem ...	Shopping	- 1,055.58	
3/31/25	Mathilde Cor...	in repellat sapiente consequatur expedita ...	Shopping	+ 3,618.70	
3/31/25	Orlando Lubo...	in sed asperiores sint voluptas tenetur bla...	Salary	+ 1,349.13	
3/31/25	Rae Reilly	delectus ut voluptas dicta quae soluta.	Food	- 2,067.25	

+ INCOME

- EXPENSE

↔ TRANSFER

You can review all transactions for the currently selected account here and apply the same settings and filters as in [All Transactions](#). Click the cogwheel icon to modify the settings for the current account or to delete it. Use the bottom buttons to add transactions.

At present, you can only add manual transactions to local accounts.

## Export / Import

Use these buttons to export the current entries as a local Excel file or import an existing data file.

# 6. Feedback

Click the button to access our feedback portal and to give us your ideas and suggestions. Your feedback will help us to improve the application and to tailor it to your needs.

# 7. Settings

## General

The current program version is displayed here. Enable "Send Analytics" to provide us with anonymous data about the way you use the program. Your data will help us to further improve the program.

## Categories

Use the bottom button to create new categories and the buttons behind entries to edit/delete them.

## Data backup

You can export your data to a local file here and import existing data files.

## Bank connections

Manage existing and add new external bank connections here.

At present, you cannot add transactions to accounts linked with external bank accounts.